

From: [Holly Jackson](#)
To: [_STO - Appropriated Contributions](#)
Subject: RE: [External] Town of Mullins Board of Public
Date: Thursday, May 2, 2024 9:26:11 AM
Attachments: [20230914 Explanation of any unspent funds \(to be provided only .pdf](#)

Hey Meg,

I'm sorry if I didn't sign it...thanks for being on top of things!

Holly

Holly C Jackson
City Administrator
Human Resources Manager



City of Mullins
151 E. Front St.
P.O. Box 408
Mullins, SC 29574
Phone: 843-464-5662
Fax: 843-464-5202
hjackson@mullinssc.us

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Thursday, May 2, 2024 8:57 AM
To: Holly Jackson <hjackson@mullinssc.us>
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: [External] Town of Mullins Board of Public

Hey Holly,

Could you sign the attached?

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II
South Carolina Treasurer's Office

1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: Holly Jackson <hjackson@mullinssc.us>

Sent: Tuesday, April 9, 2024 11:09 AM

To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Subject: [External] Town of Mullins Board of Public

Holly C Jackson
City Administrator
Human Resources Manager



City of Mullins
151 E. Front St.
P.O. Box 408
Mullins, SC 29574
Phone: 843-464-5662
Fax: 843-464-5202
hjackson@mullinssc.us



State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

Contribution Information

Amount	State Agency Providing the Contribution	Purpose
\$75,000	X220 - Aid to Subdivisions - Treasurer	Preservation and revitalization of our Main Street, Downtown Mullins

Organization Information

Entity Name	Town of Mullins Board of Public
Address	PO Drawer 408
City/State/Zip	Mullins SC 29574
Website	www.mullinssc.us
Tax ID#	57-6001081
Entity Type	Municipality

Organization Contact Information

Name	Holly C Jackson
Position/Title	Administrator
Telephone	843-464-5662
Email	hjackson@mullinssc.us

Secondary Organization Contact Information

Name	Robert Woodbury
Position/Title	Mayor
Telephone	843-464-9583
Email	rwoodbury@mullinssc.us

Reporting Period

Reporting Period	Quarter 3: January 1, 2024 - March 31, 2024
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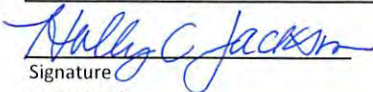
Accounting of how the funds have been spent:

Description	Budget	Expenditures						Total	Balance
		FY23 Total	Quarter 1	Quarter 2	Quarter 3	Quarter 4			
Facade and Painting Grants	\$15,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$15,000.00	
Beautification Projects for Historic District	\$20,000.00	\$0.00	\$16,500.00	\$0.00	\$0.00	\$0.00	\$16,500.00	\$3,500.00	
Education Programs with The SC Tobacco Museum	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00	
Aid to Golden Leaf Festival	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00	
Aid to Juneteenth Celebration	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00	
Aid to Miscellaneous Events & Programs	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00	
Advertising and Promoting Local Businesses	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00	
							\$0.00	\$0.00	
							\$0.00	\$0.00	
Grand Total	\$75,000.00	\$0.00	\$16,500.00	\$0.00	\$0.00	\$0.00	\$16,500.00	\$58,500.00	

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year) :

Expenditure Certification

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.


 Signature
 Holly C Jackson
 Printed Name

Administrator
 Title
 9/14/2023
 Date

From: [_STO - Appropriated Contributions](#)
To: [Holly Jackson](#)
Cc: [_STO - Appropriated Contributions](#)
Subject: RE: [External] Town of Mullins Board of Public
Date: Thursday, May 2, 2024 8:56:48 AM
Attachments: [City of Mullins 03-31-2024.pdf](#)

Hey Holly,

Could you sign the attached?

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658 | Meg.Romaniello@sto.sc.gov

From: Holly Jackson <hjackson@mullinssc.us>
Sent: Tuesday, April 9, 2024 11:09 AM
To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: [External] Town of Mullins Board of Public

Holly C Jackson
City Administrator
Human Resources Manager



City of Mullins
151 E. Front St.
P.O. Box 408
Mullins, SC 29574
Phone: 843-464-5662
Fax: 843-464-5202
hjackson@mullinssc.us

**State of South Carolina Contribution Expenditure Report**

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

Contribution Information

Amount	State Agency Providing the Contribution	Purpose
\$75,000	X220 - Aid to Subdivisions - Treasurer	Preservation and revitalization of our Main Street, Downtown Mullins

Organization Information

Entity Name	Town of Mullins Board of Public
Address	PO Drawer 408
City/State/Zip	Mullins SC 29574
Website	www.mullinssc.us
Tax ID#	57-6001081
Entity Type	Municipality

Organization Contact Information

Name	Holly C Jackson
Position/Title	Administrator
Telephone	843-464-5662
Email	hjackson@mullinssc.us

Secondary Organization Contact Information

Name	Robert Woodbury
Position/Title	Mayor
Telephone	843-464-9583
Email	rwoodbury@mullinssc.us

Reporting Period

Reporting Period	Quarter 3: January 1, 2024 - March 31, 2024
------------------	---

Accounting of how the funds have been spent:

Description	Budget	Expenditures						Total	Balance
		FY23 Total	Quarter 1	Quarter 2	Quarter 3	Quarter 4			
Facade and Painting Grants	\$15,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$15,000.00	
Beautification Projects for Historic District	\$20,000.00	\$0.00	\$16,500.00	\$0.00	\$0.00	\$0.00	\$16,500.00	\$3,500.00	
Education Programs with The SC Tobacco Museum	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00	
Aid to Golden Leaf Festival	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00	
Aid to Juneteenth Celebration	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00	
Aid to Miscellaneous Events & Programs	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00	
Advertising and Promoting Local Businesses	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00	
							\$0.00	\$0.00	
							\$0.00	\$0.00	
Grand Total	\$75,000.00	\$0.00	\$16,500.00	\$0.00	\$0.00	\$0.00	\$16,500.00	\$58,500.00	

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year) :

--

Expenditure Certification

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Signature

Holly C Jackson

Printed Name

Administrator

Title

9/14/2023

Date

From: [Holly Jackson](#)
To: [_STO - Appropriated Contributions](#)
Subject: [External] Town of Mullins Board of Public
Date: Tuesday, April 9, 2024 11:09:07 AM
Attachments: [Quarterly Expenditure Report FY24 March 2024 - City of Mullins.xlsx](#)

Holly C Jackson
City Administrator
Human Resources Manager



City of Mullins
151 E. Front St.
P.O. Box 408
Mullins, SC 29574
Phone: 843-464-5662
Fax: 843-464-5202
hjackson@mullinssc.us

**State of South Carolina Contribution Expenditure Report**

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Contribution Information

Amount	State Agency Providing the Contribution	Purpose
\$75,000	X220 - Aid to Subdivisions - Treasurer	Preservation and revitalization of our Main Street, Downtown Mullins

Organization Information

Entity Name	Town of Mullins Board of Public
Address	PO Drawer 408
City/State/Zip	Mullins SC 29574
Website	www.mullinssc.us
Tax ID#	57-6001081
Entity Type	Municipality

Organization Contact Information

Name	Holly C Jackson
Position/Title	Administrator
Telephone	843-464-5662
Email	hjackson@mullinssc.us

Secondary Organization Contact Information

Name	Robert Woodbury
Position/Title	Mayor
Telephone	843-464-9583
Email	rwoodbury@mullinssc.us

Reporting Period

Reporting Period	Quarter 3: January 1, 2024 - March 31, 2024
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Accounting of how the funds have been spent:

Description	Budget	Expenditures						Total	Balance
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Education Programs with The SC Tobacco Museum	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00	
Aid to Golden Leaf Festival	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00	
Aid to Juneteenth Celebration	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00	
Aid to Miscellaneous Events & Programs	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00	
Advertising and Promoting Local Businesses	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00	
							\$0.00	\$0.00	
							\$0.00	\$0.00	
Grand Total	\$75,000.00	\$0.00	\$16,500.00	\$0.00	\$0.00	\$0.00	\$16,500.00	\$58,500.00	

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year) :

--

Expenditure Certification

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Signature

Holly C Jackson

Printed Name

Administrator

Title

9/14/2023

Date

From: [_STO - Appropriated Contributions](#)
To: hjackson@mullinssc.us; rwoodbury@mullinssc.us
Cc: [_STO - Appropriated Contributions](#)
Subject: Quarterly Update Reminder for FY23 Appropriated Earmarks - Proviso 117.21
Date: Monday, April 8, 2024 1:13:38 PM

Hello,

Currently my reports show that your organization has funds left unspent from the FY23 Appropriated Earmarks. This is a reminder about your quarterly update that is due soon.

Please update and submit the quarterly report to us (STO.Appropriated.Contributions@sto.sc.gov) by the 15th of the month following the end of each quarter.

Q3 (ending 3/31/24) update due date: 4/15/24

If you have any questions, please do not hesitate to reach out to me.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658 | Meg.Romaniello@sto.sc.gov

From: [Holly Jackson](#)
To: [_STO - Appropriated Contributions](#)
Subject: [External] RE: PAST DUE RE: Quarterly Update for FY23 Appropriated Earmarks - Proviso 117.21
Date: Tuesday, January 23, 2024 12:20:11 PM
Attachments: [20240123_Reporting Period.pdf](#)

Holly C Jackson
City Administrator
Human Resources Manager



City of Mullins
151 E. Front St.
P.O. Box 408
Mullins, SC 29574
Phone: 843-464-5662
Fax: 843-464-5202
hjackson@mullinssc.us



State of South Carolina Contribution Expenditure Report

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Contribution Information

Amount	State Agency Providing the Contribution	Purpose
\$75,000	X220 - Aid to Subdivisions - Treasurer	Preservation and revitalization of our Main Street, Downtown Mullins

Organization Information

Entity Name	Town of Mullins Board of Public
Address	PO Drawer 408
City/State/Zip	Mullins SC 29574
Website	www.mullinssc.us
Tax ID#	57-6001081
Entity Type	Municipality

Organization Contact Information

Name	Holly C Jackson
Position/Title	Administrator
Telephone	843-464-5662
Email	hjackson@mullinssc.us

Secondary Organization Contact Information

Name	Robert Woodbury
Position/Title	Mayor
Telephone	843-464-9583
Email	rwoodbury@mullinssc.us

Reporting Period

Reporting Period	Quarter 2: October 1, 2023 - December 30, 2023
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Accounting of how the funds have been spent:

Description	Budget	Expenditures						Balance
		FY23 Total	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	
Facade and Painting Grants	\$15,000.00	\$0.00	\$0.00	\$0.00			\$0.00	\$15,000.00
Beautification Projects for Historic District	\$20,000.00	\$0.00	\$16,500.00	\$0.00			\$16,500.00	\$3,500.00
Education Programs with The SC Tobacco Museum	\$5,000.00	\$0.00	\$0.00	\$0.00			\$0.00	\$5,000.00
Aid to Golden Leaf Festival	\$10,000.00	\$0.00	\$0.00	\$0.00			\$0.00	\$10,000.00
Aid to Juneteenth Celebration	\$10,000.00	\$0.00	\$0.00	\$0.00			\$0.00	\$10,000.00
Aid to Miscellaneous Events & Programs	\$10,000.00	\$0.00	\$0.00	\$0.00			\$0.00	\$10,000.00
Advertising and Promoting Local Businesses	\$5,000.00	\$0.00	\$0.00	\$0.00			\$0.00	\$5,000.00
							\$0.00	\$0.00
							\$0.00	\$0.00
Grand Total	\$75,000.00	\$0.00	\$16,500.00	\$0.00	\$0.00	\$0.00	\$16,500.00	\$58,500.00

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year) :

Expenditure Certification

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Holly C Jackson

Signature
Holly C Jackson
Printed Name

Administrator
Title
1/23/2024
Date

From: [_STO - Appropriated Contributions](#)
To: hjackson@mullinssc.us; rwoodbury@mullinssc.us
Cc: [_STO - Appropriated Contributions](#)
Subject: PAST DUE RE: Quarterly Update for FY23 Appropriated Earmarks - Proviso 117.21
Date: Wednesday, January 17, 2024 11:18:18 AM
Importance: High

Good morning,

At this time, I have not received your Q2 report that was due on the 15th.

This report is now **past due** and should be submitted by the end of the workday on Friday (1/19).

-
If you have any questions, please let me.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658 | Meg.Romaniello@sto.sc.gov

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Friday, January 5, 2024 1:11 PM
To: hjackson@mullinssc.us
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: Quarterly Update for FY23 Appropriated Earmarks - Proviso 117.21

Hello,

Currently my reports show that your organization has funds left unspent from the FY23 Appropriated Earmarks. This is a reminder about your quarterly update that is due soon.

Please update and submit the quarterly report to us (STO.Appropriated.Contributions@sto.sc.gov) by the 15th of the month following the end of each quarter.

Q2 (ending 12/31/23) update due date: 1/15/24

If you have any questions, please do not hesitate to reach out to me.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: [_STO - Appropriated Contributions](#)
To: hjackson@mullinssc.us
Cc: [_STO - Appropriated Contributions](#)
Subject: Quarterly Update for FY23 Appropriated Earmarks - Proviso 117.21
Date: Friday, January 5, 2024 1:11:12 PM

Hello,

Currently my reports show that your organization has funds left unspent from the FY23 Appropriated Earmarks. This is a reminder about your quarterly update that is due soon.

Please update and submit the quarterly report to us (STO.Appropriated.Contributions@sto.sc.gov) by the 15th of the month following the end of each quarter.

Q2 (ending 12/31/23) update due date: 1/15/24

If you have any questions, please do not hesitate to reach out to me.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: [Holly Jackson](#)
To: [_STO - Appropriated Contributions](#)
Subject: [External] RE: Quarterly Update for FY23 Appropriated Earmarks - Proviso 117.21
Date: Thursday, September 14, 2023 4:00:32 PM
Attachments: [Q1 City of Mullins.pdf](#)

Thank you!

Holly

Holly C Jackson
City Administrator
Human Resources Manager



City of Mullins
151 E. Front St.
P.O. Box 408
Mullins, SC 29574
Phone: 843-464-5662
Fax: 843-464-5202
hjackson@mullinssc.us

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Thursday, September 14, 2023 12:52 PM
To: Holly Jackson <hjackson@mullinssc.us>
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: Quarterly Update for FY23 Appropriated Earmarks - Proviso 117.21

Hello,

As of 6/30/23, your organization had funds left unspent from the FY23 Appropriated Earmarks. Attached is the updated form you will use to update your information each quarter. Please note that a section for a secondary organization contact has been added. This section is required.

Please update and submit the form to us (STO.Appropriated.Contributions@sto.sc.gov) by the 15th of the month following the end of each quarter.

Quarterly Update Schedule				
Time Frame	7/1 - 9/30	10/1 - 12/31	1/1 - 3/31	4/1 - 6/30

Due Date	10/15	1/15	4/15	7/15
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If you have any questions, please do not hesitate to reach out to me.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

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[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov



State of South Carolina Contribution Expenditure Report

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Contribution Information

Amount	State Agency Providing the Contribution	Purpose
\$90,000	X220 - Aid to Subdivisions - Treasurer	Preservation and revitalization of our Main Street, Downtown Mullins

Organization Information

Entity Name	Town of Mullins Board of Public
Address	PO Drawer 408
City/State/Zip	Mullins SC 29574
Website	www.mullinssc.us
Tax ID#	57-6001081
Entity Type	Municipality

Organization Contact Information

Name	Holly C Jackson
Position/Title	Administrator
Telephone	843-464-5662
Email	hjackson@mullinssc.us

Secondary Organization Contact Information

Name	Robert Woodbury
Position/Title	Mayor
Telephone	843-464-9583
Email	rwoodbury@mullinssc.us

Reporting Period

Reporting Period	Quarter 1: July 1, 2023 - September 30, 2023
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Accounting of how the funds have been spent:

Description	Budget	Expenditures						Balance
		FY23 Total	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	
Facade and Painting Grants	\$15,000.00	\$0.00					\$0.00	\$15,000.00
Beautification Projects for Historic District	\$20,000.00	\$0.00	\$16,500.00				\$16,500.00	\$3,500.00
Education Programs with The SC Tobacco Museum	\$5,000.00	\$0.00					\$0.00	\$5,000.00
Aid to Golden Leaf Festival	\$10,000.00	\$0.00					\$0.00	\$10,000.00
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							\$0.00	\$0.00
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Grand Total	\$75,000.00	\$0.00	\$16,500.00	\$0.00	\$0.00	\$0.00	\$16,500.00	\$58,500.00

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year) :

Expenditure Certification

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.


 Signature
 Holly C Jackson
 Printed Name

Administrator
 Title
 9/14/2023
 Date

From: [_STO - Appropriated Contributions](#)
To: hjackson@mullinssc.us
Cc: [_STO - Appropriated Contributions](#)
Subject: Quarterly Update for FY23 Appropriated Earmarks - Proviso 117.21
Date: Thursday, September 14, 2023 12:52:31 PM
Attachments: [Quarterly Expenditure Report FY24 Template - City of Mullins.xlsx](#)

Hello,

As of 6/30/23, your organization had funds left unspent from the FY23 Appropriated Earmarks. Attached is the updated form you will use to update your information each quarter. Please note that a section for a secondary organization contact has been added. This section is required.

Please update and submit the form to us (STO.Appropriated.Contributions@sto.sc.gov) by the 15th of the month following the end of each quarter.

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Due Date	10/15	1/15	4/15	7/15

If you have any questions, please do not hesitate to reach out to me.

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Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

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Contribution Information		
Amount	State Agency Providing the Contribution	Purpose
\$90,000	X220 - Aid to Subdivisions - Treasurer	Preservation and revitalization of our Main Street, Downtown Mullins

Organization Information	
Entity Name	Town of Mullins Board of Public
Address	PO Drawer 408
City/State/Zip	Mullins SC 29574
Website	www.mullinssc.us
Tax ID#	57-6001081
Entity Type	Municipality

Organization Contact Information	
Name	Holly C Jackson
Position/Title	Administrator
Telephone	843-464-5662
Email	hjackson@mullinssc.us
Secondary Organization Contact Information	
Name	
Position/Title	
Telephone	
Email	

Reporting Period	
Reporting Period	

Accounting of how the funds have been spent:								
Description	Budget	Expenditures						Balance
		FY23 Total	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	
Facade and Painting Grants	\$15,000.00	\$0.00					\$0.00	\$15,000.00
Beautification Projects for Historic District	\$20,000.00	\$0.00					\$0.00	\$20,000.00
Education Programs with The SC Tobacco Museum	\$5,000.00	\$0.00					\$0.00	\$5,000.00
Aid to Golden Leaf Festival	\$10,000.00	\$0.00					\$0.00	\$10,000.00
Aid to Juneteenth Celebration	\$10,000.00	\$0.00					\$0.00	\$10,000.00
Aid to Miscellaneous Events & Programs	\$10,000.00	\$0.00					\$0.00	\$10,000.00
Advertising and Promoting Local Businesses	\$5,000.00	\$0.00					\$0.00	\$5,000.00
							\$0.00	\$0.00
							\$0.00	\$0.00
Grand Total	\$75,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$75,000.00

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year) :

Expenditure Certification
The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Signature

Title

Printed Name

Date

From: [_STO - Appropriated Contributions](#)
To: [Holly Jackson](#)
Cc: [_STO - Appropriated Contributions](#)
Subject: RE: [External] 2023 Q4 Quarterly Expenditure
Date: Monday, July 3, 2023 12:45:15 PM

Looks great! Thank you!

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658 | Meg.Romaniello@sto.sc.gov

From: Holly Jackson <hjackson@mullinssc.us>
Sent: Monday, July 3, 2023 12:43 PM
To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: [External] 2023 Q4 Quarterly Expenditure

Well...let's try again!!
Thanks for everything!
Holly

Holly C Jackson
City Administrator
Human Resources Manager



City of Mullins
151 E. Front St.
P.O. Box 408
Mullins, SC 29574
Phone: 843-464-5662
Fax: 843-464-5202
hjackson@mullinssc.us

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Monday, July 3, 2023 12:06 PM
To: Holly Jackson <hjackson@mullinssc.us>
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: [External] 2023 Q4 Quarterly Expenditure

Hi Holly,

Thank you for submitting so quickly! I did a quick look and there are a few areas that should be updated. If you could update those areas and then resubmit that would be great!

Reporting Period	
Reporting Period	Quarter 3: January 1, 2023 - March 31, 2023

Accounting of how the funds have been spent:							
Description	Budget	Expenditures				Total	Balance
		Quarter 1	Quarter 2	Quarter 3	Quarter 4		
Façade and Painting Grants	\$15,000.00					\$0.00	\$15,000.00
Beautification Projects for Historic District	\$20,000.00					\$0.00	\$20,000.00
Education Programs with The SC Tobacco Museum	\$5,000.00					\$0.00	\$5,000.00
Aid to Golden Leaf Festival	\$10,000.00					\$0.00	\$10,000.00
Aid to Juneteenth Celebration	\$10,000.00					\$0.00	\$10,000.00
Aid to Miscellaneous Events & Programs	\$10,000.00					\$0.00	\$10,000.00
Advertising and Promoting Local Businesses	\$5,000.00					\$0.00	\$5,000.00
						\$0.00	\$0.00
						\$0.00	\$0.00
Grand Total	\$75,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$75,000.00

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year):

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
 1200 Senate Street, Suite 214
 Wade Hampton Bldg., Columbia, SC 29201
[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: Holly Jackson <hjackson@mullinssc.us>
Sent: Monday, July 3, 2023 11:24 AM
To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: [External] 2023 Q4 Quarterly Expenditure

Holly C Jackson
 City Administrator
 Human Resources Manager



City of Mullins
 151 E. Front St.
 P.O. Box 408
 Mullins, SC 29574
 Phone: 843-464-5662
 Fax: 843-464-5202
hjackson@mullinssc.us

From: [Holly Jackson](#)
To: [_STO - Appropriated Contributions](#)
Subject: RE: [External] 2023 Q4 Quarterly Expenditure
Date: Monday, July 3, 2023 12:43:36 PM
Attachments: [Mullins q4 2023.pdf](#)

Well...let's try again!!
 Thanks for everything!
 Holly

Holly C Jackson
 City Administrator
 Human Resources Manager



City of Mullins
 151 E. Front St.
 P.O. Box 408
 Mullins, SC 29574
 Phone: 843-464-5662
 Fax: 843-464-5202
hjackson@mullinssc.us

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Monday, July 3, 2023 12:06 PM
To: Holly Jackson <hjackson@mullinssc.us>
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: [External] 2023 Q4 Quarterly Expenditure

Hi Holly,

Thank you for submitting so quickly! I did a quick look and there are a few areas that should be updated. If you could update those areas and then resubmit that would be great!

Reporting Period							
Reporting Period	Quarter 3: January 1, 2023 - March 31, 2023						
Accounting of how the funds have been spent:							
Description	Budget	Expenditures				Total	Balance
		Quarter 1	Quarter 2	Quarter 3	Quarter 4		
Façade and Painting Grants	\$15,000.00					\$0.00	\$15,000.00
Beautification Projects for Historic District	\$20,000.00					\$0.00	\$20,000.00
Education Programs with The SC Tobacco Museum	\$5,000.00					\$0.00	\$5,000.00
Aid to Golden Leaf Festival	\$10,000.00					\$0.00	\$10,000.00
Aid to Juneteenth Celebration	\$10,000.00					\$0.00	\$10,000.00
Aid to Miscellaneous Events & Programs	\$10,000.00					\$0.00	\$10,000.00
Advertising and Promoting Local Businesses	\$5,000.00					\$0.00	\$5,000.00
						\$0.00	\$0.00
						\$0.00	\$0.00
Grand Total	\$75,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$75,000.00
Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year):							

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II
 South Carolina Treasurer's Office
 1200 Senate Street, Suite 214
 Wade Hampton Bldg., Columbia, SC 29201
[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: Holly Jackson <hjackson@mullinssc.us>

Sent: Monday, July 3, 2023 11:24 AM

To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Subject: [External] 2023 Q4 Quarterly Expenditure

Holly C Jackson
City Administrator
Human Resources Manager



City of Mullins
151 E. Front St.
P.O. Box 408
Mullins, SC 29574
Phone: 843-464-5662
Fax: 843-464-5202
hjackson@mullinssc.us



State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

Contribution Information

Amount	State Agency Providing the Contribution	Purpose
\$75,000.00	x220 - Aid to Subdivisions - Treasurer	Preservation and revitalization of our Main Street, Downtown Mullins

Organization Information

Entity Name	Town of Mullins Board of Public
Address	PO Drawer 408
City/State/Zip	Mullins SC 29574
Website	www.mullinssc.us
Tax ID#	57-6001081
Entity Type	Municipality

Organization Contact Information

Name	Holly C Jackson
Position/Title	Administrator
Telephone	843-464-5662
Email	hjackson@mullinssc.us

Reporting Period

Reporting Period	Quarter 4: April 1, 2023 - June 30, 2023
------------------	--

Accounting of how the funds have been spent:

Description	Budget	Expenditures					Total	Balance
		Quarter 1	Quarter 2	Quarter 3	Quarter 4			
Façade and Painting Grants	\$15,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$15,000.00
Beautification Projects for Historic District	\$20,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,000.00
Education Programs with The SC Tobacco Museum	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00
Aid to Golden Leaf Festival	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00
Aid to Juneteenth Celebration	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00
Aid to Miscellaneous Events & Programs	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00
Advertising and Promoting Local Businesses	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00
						\$0.00	\$0.00	\$0.00
						\$0.00	\$0.00	\$0.00
Grand Total	\$75,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$75,000.00

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year):

Planning and implementing has taken longer than expected. Plans for the first draw are in the next week or so.

Expenditure Certification

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Signature
Holly C Jackson
Printed Name

Administrator
Title
7/3/2023
Date

From: [_STO - Appropriated Contributions](#)
To: [Holly Jackson](#)
Cc: [_STO - Appropriated Contributions](#)
Subject: RE: [External] 2023 Q4 Quarterly Expenditure
Date: Monday, July 3, 2023 12:06:24 PM
Attachments: [image002.png](#)

Hi Holly,

Thank you for submitting so quickly! I did a quick look and there are a few areas that should be updated. If you could update those areas and then resubmit that would be great!

Reporting Period		Accounting of how the funds have been spent:					
Reporting Period		Expenditures					
Description	Budget	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	Balance
Façade and Painting Grants	\$15,000.00					\$0.00	\$15,000.00
Beautification Projects for Historic District	\$20,000.00					\$0.00	\$20,000.00
Education Programs with The SC Tobacco Museum	\$5,000.00					\$0.00	\$5,000.00
Aid to Golden Leaf Festival	\$10,000.00					\$0.00	\$10,000.00
Aid to Juneteenth Celebration	\$10,000.00					\$0.00	\$10,000.00
Aid to Miscellaneous Events & Programs	\$10,000.00					\$0.00	\$10,000.00
Advertising and Promoting Local Businesses	\$5,000.00					\$0.00	\$5,000.00
						\$0.00	\$0.00
						\$0.00	\$0.00
Grand Total	\$75,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$75,000.00

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year):

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
 1200 Senate Street, Suite 214
 Wade Hampton Bldg., Columbia, SC 29201
 803-734-2658 | Meg.Romaniello@sto.sc.gov

From: Holly Jackson <hjackson@mullinssc.us>
Sent: Monday, July 3, 2023 11:24 AM
To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: [External] 2023 Q4 Quarterly Expenditure

Holly C Jackson
 City Administrator
 Human Resources Manager



City of Mullins
 151 E. Front St.
 P.O. Box 408
 Mullins, SC 29574
 Phone: 843-464-5662
 Fax: 843-464-5202
hjackson@mullinssc.us

From: [Holly Jackson](#)
To: [_STO - Appropriated Contributions](#)
Subject: [External] 2023 Q4 Quarterly Expenditure
Date: Monday, July 3, 2023 11:25:58 AM
Attachments: [2023 Mullins 4Q expend report 001.pdf](#)

Holly C Jackson
City Administrator
Human Resources Manager



City of Mullins
151 E. Front St.
P.O. Box 408
Mullins, SC 29574
Phone: 843-464-5662
Fax: 843-464-5202
hjackson@mullinssc.us



State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

Contribution Information

Amount	State Agency Providing the Contribution	Purpose
\$75,000.00	X220 - Aid to Subdivisions - Treasurer	Preservation and revitalization of our Main Street, Downtown Mullins

Organization Information

Entity Name	Town of Mullins Board of Public
Address	PO Drawer 408
City/State/Zip	Mullins SC 29574
Website	www.mullinssc.us
Tax ID#	57-6001081
Entity Type	Municipality

Organization Contact Information

Name	Holly C Jackson
Position/Title	Interim City Administrator
Telephone	843-464-5662
Email	hjackson@mullinssc.us

Reporting Period

Reporting Period	Quarter 3: January 1, 2023 - March 31, 2023
------------------	---

Accounting of how the funds have been spent:

Description	Budget	Expenditures					Total	Balance
		Quarter 1	Quarter 2	Quarter 3	Quarter 4			
Façade and Painting Grants	\$15,000.00					\$0.00	\$15,000.00	
Beautification Projects for Historic District	\$20,000.00					\$0.00	\$20,000.00	
Education Programs with The SC Tobacco Museum	\$5,000.00					\$0.00	\$5,000.00	
Aid to Golden Leaf Festival	\$10,000.00					\$0.00	\$10,000.00	
Aid to Juneteenth Celebration	\$10,000.00					\$0.00	\$10,000.00	
Aid to Miscedllaneous Events & Programs	\$10,000.00					\$0.00	\$10,000.00	
Advertising and Promoting Local Businesses	\$5,000.00					\$0.00	\$5,000.00	
						\$0.00	\$0.00	
						\$0.00	\$0.00	
Grand Total	\$75,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$75,000.00	

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year):

Expenditure Certification

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.


Signature

Holly C Jackson

Printed Name

Interim City Administrator

Title

03-July-23

Date

From: [Romaniello, Meg](#)
To: hjackson@mullinssc.us
Cc: [STO - Appropriated Contributions](#)
Subject: Quarterly Update Reminder for FY23 Appropriated Earmarks - Proviso 117.21
Date: Monday, July 3, 2023 11:13:55 AM

Good morning,

This is a reminder about your quarterly update that is due soon.

Please update and submit the quarterly expenditure report to STO.Appropriated.Contributions@sto.sc.gov by the 15th of the month following the end of each quarter.

Q4 (ending 6/30/23) update due date: 7/15/23

Important things to note:

- The quarterly report template was provided with the Payment Confirmation email your organization received.
- All areas on the report need to be completed in full. Incomplete forms will be sent back for revision.
 - State Agency should be “X220 - Aid to Subdivisions – Treasurer”.
 - The “Explanation of any unspent funds” only needs to be completed for the Q4 report.
- Budget descriptions should be similar or match what was listed on the approved disbursement request form.
- Budget total should match what was award to your organization.
- If no expenditures occurred for certain lines or quarters, please put zeros in those cells.
- If you have multiple awards, a separate quarterly report is required for each project/appropriation.

If you have any questions, please do not hesitate to reach out to me.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer’s Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658 | Meg.Romaniello@sto.sc.gov

From: [Holly Jackson](#)
To: [_STO - Appropriated Contributions](#)
Subject: RE: [External] City of Mullins
Date: Wednesday, April 12, 2023 4:43:31 PM
Attachments: [2023 Mullins 3Q expend report 001.pdf](#)

Sorry about that!

Thanks,
Holly

Holly C Jackson
Interim City Administrator
Human Resources Manager



City of Mullins
151 E. Front St.
P.O. Box 408
Mullins, SC 29574
Phone: 843-464-5662
Fax: 843-464-5202
hjackson@mullinssc.us

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Wednesday, April 12, 2023 4:35 PM
To: Holly Jackson <hjackson@mullinssc.us>
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: [External] City of Mullins

Hey Holly,

Thank you for your submission. I noticed one area that needs to be updated. If you have any questions, please let me know.

- The state agency should be “X220 - Aid to Subdivisions – Treasurer”.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: Holly Jackson <hjackson@mullinssc.us>

Sent: Wednesday, April 12, 2023 2:21 PM

To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Subject: [External] City of Mullins

Thanks!

Holly C Jackson
Interim City Administrator
Human Resources Manager



City of Mullins
151 E. Front St.
P.O. Box 408
Mullins, SC 29574
Phone: 843-464-5662
Fax: 843-464-5202
hjackson@mullinssc.us



State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

Contribution Information

Amount	State Agency Providing the Contribution	Purpose
\$75,000.00	X220 - Aid to Subdivisions - Treasurer	Preservation and revitalization of our Main Street, Downtown Mullins

Organization Information

Entity Name	Town of Mullins Board of Public
Address	PO Drawer 408
City/State/Zip	Mullins SC 29574
Website	www.mullinssc.us
Tax ID#	57-6001081
Entity Type	Municipality

Organization Contact Information

Name	Holly C Jackson
Position/Title	Interim City Administrator
Telephone	843-464-5662
Email	hjackson@mullinssc.us

Reporting Period

Reporting Period	Quarter 3: January 1, 2023 - March 31, 2023
------------------	---

Accounting of how the funds have been spent:

Description	Budget	Expenditures					Total	Balance
		Quarter 1	Quarter 2	Quarter 3	Quarter 4			
Façade and Painting Grants	\$15,000.00					\$0.00	\$15,000.00	
Beautification Projects for Historic District	\$20,000.00					\$0.00	\$20,000.00	
Education Programs with The SC Tobacco Museum	\$5,000.00					\$0.00	\$5,000.00	
Aid to Golden Leaf Festival	\$10,000.00					\$0.00	\$10,000.00	
Aid to Juneteenth Celebration	\$10,000.00					\$0.00	\$10,000.00	
Aid to Miscelllaneous Events & Programs	\$10,000.00					\$0.00	\$10,000.00	
Advertising and Promoting Local B businesses	\$5,000.00					\$0.00	\$5,000.00	
						\$0.00	\$0.00	
						\$0.00	\$0.00	
Grand Total	\$75,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$75,000.00	

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year):

--

Expenditure Certification

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.


 Signature

Holly C Jackson

Printed Name

Interim City Administrator

Title

12-Apr-23

Date

From: [_STO - Appropriated Contributions](#)
To: [Holly Jackson](#)
Cc: [_STO - Appropriated Contributions](#)
Subject: RE: [External] City of Mullins
Date: Wednesday, April 12, 2023 4:35:16 PM

Hey Holly,

Thank you for your submission. I noticed one area that needs to be updated. If you have any questions, please let me know.

- The state agency should be “X220 - Aid to Subdivisions – Treasurer”.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer’s Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658 | Meg.Romaniello@sto.sc.gov

From: Holly Jackson <hjackson@mullinssc.us>
Sent: Wednesday, April 12, 2023 2:21 PM
To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: [External] City of Mullins

Thanks!

Holly C Jackson
Interim City Administrator
Human Resources Manager



City of Mullins
151 E. Front St.
P.O. Box 408
Mullins, SC 29574
Phone: 843-464-5662
Fax: 843-464-5202

hjackson@mullinssc.us

From: [Holly Jackson](#)
To: [_STO - Appropriated Contributions](#)
Subject: [External] City of Mullins
Date: Wednesday, April 12, 2023 2:21:05 PM
Attachments: [2023 Mullins 3Q expend report.pdf](#)

Thanks!

Holly C Jackson
Interim City Administrator
Human Resources Manager



City of Mullins
151 E. Front St.
P.O. Box 408
Mullins, SC 29574
Phone: 843-464-5662
Fax: 843-464-5202
hjackson@mullinssc.us



State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

Contribution Information

Amount	State Agency Providing the Contribution	Purpose
\$75,000.00	A050 - House of Representatives	Preservation and revitalization of our Main Street, Downtown Mullins

Organization Information

Entity Name	Town of Mullins Board of Public
Address	PO Drawer 408
City/State/Zip	Mullins SC 29574
Website	www.mullinssc.us
Tax ID#	57-6001081
Entity Type	Municipality

Organization Contact Information

Name	Holly C Jackson
Position/Title	Interim City Administrator
Telephone	843-464-5662
Email	hjackson@mullinssc.us

Reporting Period

Reporting Period	Quarter 3: January 1, 2023 - March 31, 2023
------------------	---


Accounting of how the funds have been spent:

Description	Budget	Expenditures					Total	Balance
		Quarter 1	Quarter 2	Quarter 3	Quarter 4			
Façade and Painting Grants	\$15,000.00					\$0.00	\$15,000.00	
Beautification Projects for Historic District	\$20,000.00					\$0.00	\$20,000.00	
Education Programs with The SC Tobacco Museum	\$5,000.00					\$0.00	\$5,000.00	
Aid to Golden Leaf Festival	\$10,000.00					\$0.00	\$10,000.00	
Aid to Juneteenth Celebration	\$10,000.00					\$0.00	\$10,000.00	
Aid to Miscedllaneous Events & Programs	\$10,000.00					\$0.00	\$10,000.00	
Advertising and Promoting Local B businesses	\$5,000.00					\$0.00	\$5,000.00	
						\$0.00	\$0.00	
						\$0.00	\$0.00	
Grand Total	\$75,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$75,000.00	

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year):

Expenditure Certification

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.


 Signature
 Holly C Jackson
 Printed Name

Interim City Administrator
 Title
 12-Apr-23
 Date

From: [_STO - Appropriated Contributions](#)
To: hjackson@mullinssc.us
Cc: [_STO - Appropriated Contributions](#)
Subject: Quarterly Update Reminder for FY23 Appropriated Earmarks - Proviso 117.21
Date: Monday, April 3, 2023 12:57:44 PM

Good afternoon,

This is a reminder about your quarterly update that is due soon.

Please update and submit the quarterly expenditure report to STO.Appropriated.Contributions@sto.sc.gov by the 15th of the month following the end of each quarter.

Q3 (ending 3/31/23) update due date: 4/15/23

Important things to note:

- The quarterly report template was provided with the Payment Confirmation email your organization received.
- All areas on the report need to be completed in full. Incomplete forms will be sent back for revision.
 - State Agency should be “X220 - Aid to Subdivisions – Treasurer”.
 - The “Explanation of any unspent funds” only needs to be completed for the Q4 report.
- Budget descriptions should be similar or match what was listed on the approved disbursement request form.
- Budget total should match what was award to your organization.
- If no expenditures occurred for certain lines or quarters, please put zeros in those cells.
- If you have multiple awards, a separate quarterly report is required for each project/appropriation.

If you have any questions, please do not hesitate to reach out to me.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer’s Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658 | Meg.Romaniello@sto.sc.gov

From: [Holly Jackson](#)
To: [_STO - Appropriated Contributions](#)
Subject: RE: [External] City of Mullins
Date: Thursday, January 12, 2023 1:17:42 PM
Attachments: [image001.png](#)

Thank you so much! The first one is always the most confusing!
Holly

From: [_STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>](#)
Sent: Thursday, January 12, 2023 1:14 PM
To: Holly Jackson <hjackson@mullinssc.us>
Cc: [_STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>](#)
Subject: RE: [External] City of Mullins

Thank you Holly!

For future reports, please make sure the description and budget sections are completed even if expenses have not occurred. You would also put zeros in the quarters that did not have expenses. I will update the submitted document for this quarter.

Description	Budget
Façade and Painting Grants	\$15,000.00
Beautification Projects for Historic District	\$20,000.00
Education Programs with The SC Tobacco Museum	\$5,000.00
Aid to Golden Leaf Festival	\$10,000.00
Aid to Juneteenth Celebration	\$10,000.00
Aid to Miscellaneous Events & Programs	\$10,000.00
Advertising and Promoting local businesses	\$5,000.00
Grand Total	\$75,000.00

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II
South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: Holly Jackson <hjackson@mullinssc.us>
Sent: Tuesday, January 10, 2023 11:35 AM
To: [_STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>](#)
Subject: [External] City of Mullins

Thanks!

Holly C Jackson
Interim City Administrator
Human Resources Manager



City of Mullins
151 E. Front St.
P.O. Box 408
Mullins, SC 29574
Phone: 843-464-5662
Fax: 843-464-5202

hjackson@mullinssc.us

From: [_STO - Appropriated Contributions](#)
To: [Holly Jackson](#)
Cc: [_STO - Appropriated Contributions](#)
Subject: RE: [External] City of Mullins
Date: Thursday, January 12, 2023 1:13:52 PM
Attachments: [image002.png](#)

Thank you Holly!

For future reports, please make sure the description and budget sections are completed even if expenses have not occurred. You would also put zeros in the quarters that did not have expenses. I will update the submitted document for this quarter.

Description	Budget
Façade and Painting Grants	\$15,000.00
Beautification Projects for Historic District	\$20,000.00
Education Programs with The SC Tobacco Museum	\$5,000.00
Aid to Golden Leaf Festival	\$10,000.00
Aid to Juneteenth Celebration	\$10,000.00
Aid to Miscellaneous Events & Programs	\$10,000.00
Advertising and Promoting local businesses	\$5,000.00
Grand Total	\$75,000.00

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658 | Meg.Romaniello@sto.sc.gov

From: Holly Jackson <hjackson@mullinssc.us>
Sent: Tuesday, January 10, 2023 11:35 AM
To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: [External] City of Mullins

Thanks!

Holly C Jackson
Interim City Administrator
Human Resources Manager



City of Mullins
151 E. Front St.
P.O. Box 408
Mullins, SC 29574
Phone: 843-464-5662
Fax: 843-464-5202
hjackson@mullinssc.us

From: [Holly Jackson](#)
To: [_STO - Appropriated Contributions](#)
Subject: [External] City of Mullins
Date: Tuesday, January 10, 2023 11:34:54 AM
Attachments: [City of Mullins Exp Report 1.pdf](#)

Thanks!

Holly C Jackson
Interim City Administrator
Human Resources Manager



City of Mullins
151 E. Front St.
P.O. Box 408
Mullins, SC 29574
Phone: 843-464-5662
Fax: 843-464-5202
hjackson@mullinssc.us



State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

Contribution Information		
Amount	State Agency Providing the Contribution	Purpose
\$75,000	State Representative Lucas Atkinson	Preservation and revitalization of our Main Street, Downtown Mullins

Organization Information	
Entity Name	City of Mullins
Address	PO Drawer 408
City/State/Zip	Mullins SC 29574
Website	www.mullinssc.us
Tax ID#	57-6001081
Entity Type	Local Government

Organization Contact Information	
Name	Holly C Jackson
Position/Title	Interim City Administrator
Telephone	843-464-5662
Email	hjackson@mullinssc.us

Reporting Period	
Reporting Period	10/1-12/31

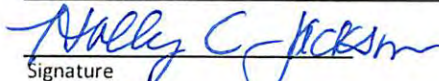
Accounting of how the funds have been spent:								
Description	Budget	Expenditures					Total	Balance
		Quarter 1	Quarter 2	Quarter 3	Quarter 4			
						\$0.00	\$0.00	
						\$0.00	\$0.00	
						\$0.00	\$0.00	
						\$0.00	\$0.00	
						\$0.00	\$0.00	
						\$0.00	\$0.00	
						\$0.00	\$0.00	
						\$0.00	\$0.00	
						\$0.00	\$0.00	
Grand Total	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year):

We have just received this funding so it has not been spent.

Expenditure Certification

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.


 Signature
 Holly C Jackson
 Printed Name

Interim City Administrator
 Title
 01/10/2023
 Date

From: [_STO - Appropriated Contributions](#)
To: hjackson@mullinssc.us
Cc: [_STO - Appropriated Contributions](#)
Subject: Quarterly Update Reminder for FY23 Appropriated Earmarks - Proviso 117.21
Date: Friday, January 6, 2023 10:00:50 AM

Good morning,

This is a reminder about your quarterly update that is due soon.

Please update and submit the quarterly expenditure report to STO.Appropriated.Contributions@sto.sc.gov by the 15th of the month following the end of each quarter.

Q2 (ending 12/31/22) update due date: 1/15/23

If you have any questions, please do not hesitate to reach out to me.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658 | Meg.Romaniello@sto.sc.gov

From: [_STO - Appropriated Contributions](#)
To: hjackson@mullinssc.us
Cc: [_STO - Appropriated Contributions](#)
Subject: FY23 Appropriated Contributions Payment Confirmation and Quarterly Expenditure Report Information
Date: Friday, December 16, 2022 11:49:37 AM
Attachments: [Appropriated Grants Letter - City of Mullins.pdf](#)
[Quarterly Expenditure Report.xlsx](#)

Hello,

Please see attached for your payment confirmation letter.

I have also included your quarterly expenditure report spreadsheet that you will use.

Below is the schedule of when quarterly reports are due. Your first quarterly report will be due

January 15, 2023.

Quarterly Update Schedule				
Time Frame	7/1 - 9/30	10/1 - 12/31	1/1 - 3/31	4/1 - 6/30
Due Date	10/15	1/15	4/15	7/15

* Quarterly Update requirement continues until all funds have been spent.

I understand that since funds are just being received your organization may not have any expenditures to report for the first two quarters. If that is the case, you will put zeros in the expenditure section with the quarters that had no expenses.

If you have any questions or issues with the spreadsheet, please do not hesitate to reach out.

Thank you,

Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

803-734-2658 | Meg.Romaniello@sto.sc.gov



THE HONORABLE CURTIS M. LOFTIS, JR.
State Treasurer

December 16, 2022

Holly C Jackson
City of Mullins
P.O. Box 408
Mullins, South Carolina 29574

Dear Holly C Jackson:

Thank you for submitting the required documentation outlined in Budget Proviso 117.21 to receive funds from the Appropriations Act. An ACH payment has been processed for \$75,000 representing your organization's appropriated contributions. In accordance with Budget Proviso 117.21, you will now need to submit quarterly updates on funds spent. A schedule has been provided below for your reference. Your first quarterly report will be due January 15, 2023.

Quarterly Update Schedule				
Time Frame	7/1 - 9/30	10/1 - 12/31	1/1 - 3/31	4/1 - 6/30
Due Date	10/15	1/15	4/15	7/15

* Quarterly Update requirement continues until all funds have been spent.

The template for the quarterly reports is attached. If your organization has multiple appropriated contributions, each contribution will need a quarterly report. All completed reports should be submitted via email to STO.Appropriated.Contributions@sto.sc.gov.

Should you have any questions, please email me at the address above or call me at (803)734-2658.

Sincerely,

A handwritten signature in blue ink, appearing to read "Meg Romaniello".

Meg Romaniello
Accounting/Fiscal Manager II



State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

Contribution Information

Amount	State Agency Providing the Contribution	Purpose

Organization Information

Entity Name	
Address	
City/State/Zip	
Website	
Tax ID#	
Entity Type	

Organization Contact Information

Name	
Position/Title	
Telephone	
Email	

Reporting Period

Reporting Period	
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Accounting of how the funds have been spent:

Description	Budget	Expenditures					Total	Balance
		Quarter 1	Quarter 2	Quarter 3	Quarter 4			
						\$0.00	\$0.00	
						\$0.00	\$0.00	
						\$0.00	\$0.00	
						\$0.00	\$0.00	
						\$0.00	\$0.00	
						\$0.00	\$0.00	
						\$0.00	\$0.00	
						\$0.00	\$0.00	
						\$0.00	\$0.00	
Grand Total	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year) :

--

Expenditure Certification

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Signature

Title

Printed Name

Date



State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

Contribution Information

Amount	State Agency Providing the Contribution	Purpose

Organization Information

Entity Name	
Address	
City/State/Zip	
Website	
Tax ID#	
Entity Type	

Organization Contact Information

Name	
Position/Title	
Telephone	
Email	

Reporting Period

Reporting Period	
------------------	--

Accounting of how the funds have been spent:

Description	Budget	Expenditures					Total	Balance
		Quarter 1	Quarter 2	Quarter 3	Quarter 4			
						\$0.00	\$0.00	
						\$0.00	\$0.00	
						\$0.00	\$0.00	
						\$0.00	\$0.00	
						\$0.00	\$0.00	
						\$0.00	\$0.00	
						\$0.00	\$0.00	
						\$0.00	\$0.00	
						\$0.00	\$0.00	
Grand Total	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year) :

Expenditure Certification

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Signature

Title

Printed Name

Date

From: [Holly Jackson](#)
To: [_STO - Appropriated Contributions](#)
Subject: [External] RE: Disbursement Requirement: Registration with Secretary of State's Office
Date: Thursday, November 10, 2022 2:38:15 PM

Receipt

C8076 - City of Mullins

Please note that all information submitted online is subject to review and verification. If there are any follow-up questions or requirements our office will contact you by email.

You may print this page now for your records.

Your confirmation number is:

Organization Name:	City of Mullins
Confirmation Number:	Z01861639
Payment Date:	11/10/2022
Transaction Amount:	\$0.00
* SC.gov Total Amount:	\$0.00

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Thursday, November 10, 2022 11:52 AM
To: Holly Jackson <hjackson@mullinssc.us>
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: Disbursement Requirement: Registration with Secretary of State's Office

Hello,

In order to process disbursements, it is a requirement for receiving organizations to register with the South Carolina Secretary of State's ("SOS") Office. This includes political subdivision ("PSD") receivers. Your organization appears to already have registered, but it is showing as "Expired". Kim Wickersham, Director of the Public Charities Division with the SOS, stated that if you email her, she can update the email address associated with password reset and provide specific instructions for your account. Kim's contact information is listed below.

kwickersham@sos.sc.gov

803-734-2174

Once your account has been updated, please let me know.

Thank you,
Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658 | Meg.Romaniello@sto.sc.gov

From: [_STO - Appropriated Contributions](#)
To: hjackson@mullinssc.us
Cc: [_STO - Appropriated Contributions](#)
Subject: Disbursement Requirement: Registration with Secretary of State's Office
Date: Thursday, November 10, 2022 11:51:37 AM

Hello,

In order to process disbursements, it is a requirement for receiving organizations to register with the South Carolina Secretary of State's ("SOS") Office. This includes political subdivision ("PSD") receivers. Your organization appears to already have registered, but it is showing as "Expired". Kim Wickersham, Director of the Public Charities Division with the SOS, stated that if you email her, she can update the email address associated with password reset and provide specific instructions for your account. Kim's contact information is listed below.

kwickersham@sos.sc.gov
803-734-2174

Once your account has been updated, please let me know.

Thank you,
Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658 | Meg.Romaniello@sto.sc.gov

From: [Holly Jackson](#)
To: [_STO - Appropriated Contributions](#)
Subject: [External] City of Mullins
Date: Thursday, November 3, 2022 2:59:26 PM
Attachments: [Request for Contribution Distribution MULLINS.pdf](#)

Thanks!

Holly C Jackson
Interim City Administrator
Human Resources Manager



City of Mullins
151 E. Front St.
P.O. Box 408
Mullins, SC 29574
Phone: 843-464-5662
Fax: 843-464-5202
hjackson@mullinssc.us



State of South Carolina Request for Contribution Distribution

This form is designed to collect the information required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution for the designated organization. The state agency providing the contribution should use this form to collect information from the designated organization. The information must be collected from the designated organization before the funds can be disbursed.

Contribution Information

Amount	State Agency Providing the Contribution	Purpose
\$75,000.00	Representative Lucas Atkinson	Mullins Chamber Foundation

Organization Information

Entity Name	City of Mullins
Address	PO Drawer 408
City/State/Zip	Mullins, SC 29574
Website	www.mullinssc.us
Tax ID #	
Entity Type	Municipality
Vendor #	

Organization Contact Information

Contact Name	Holly C Jackson
Position/Title	Interim City Administrator
Telephone	843-464-5662
Email	hjackson@mullinssc.us

Plan/Accounting of how these funds will be spent:

Description	Budget	Explanation
Façade and Painting Grants	\$15,000.00	Grants to local business for façade and painting building
Beautification Projects for Historic District	\$20,000.00	Improvements to Historic District: plants, flowers, benches, bins
Education Programs with The SC Tobacco Museum	\$5,000.00	Transportation to Museum, giveaways, program fees
Aid to Golden Leaf Festival	\$10,000.00	Funds to enhance Festival
Aid to Juneteenth Celebration	\$10,000.00	Funds to enhance Celebration
Aid to Miscellaneous Events & Programs	\$10,000.00	Funds for smaller events: Christmas, Easter, Veterans Day
Advertising and Promoting local businesses	\$5,000.00	Web Presence for business, bill boards, posters
Grand Total	\$75,000.00	

Please explain how these funds will be used to provide a public benefit:

Our vision is to increase appeal to businesses, residents and tourists by the expansion of programs such as Façade and Painting Grants, beautification projects for our Historic District, education programs for our youth in collaboration with the South Carolina Tobacco Museum and assist with festivals and events. All with the ultimate goal of promoting business, community growth and development which in turn increases the quality of life for our residents.

Organization Certifications

- 1) Organization hereby gives assurance that no person shall, upon the grounds of race, creed, color, or national origin, be excluded from participation in, be denied the benefit of, or be otherwise subjected to discrimination under any program or activity for which this organization is responsible.
- 2) Organization certifies that it will provide quarterly spending reports to the Agency Providing Contribution listed above.
- 3) Organization certifies that it will provide an accounting at the end of the fiscal year to the Agency Providing Contribution listed above.
- 4) Organization certifies that it will allow the State Auditor to audit or cause to be audited the contributed funds.

Organization Signature

Mayor
Title

Robert L. Woodbury
Printed Name

11/2/2022
Date

Certifications of State Agency Providing Contribution

- 1) State Agency certifies that the planned expenditure aligns with the Agency's mission and/or the purpose specified in the appropriations act of 2022.
- 2) State Agency certifies that the Organization has set forth a public purpose to be served through receipt of the expenditure.
- 3) State Agency certifies that it will make distributions directly to the organization.
- 4) State Agency certifies that it will provide the quarterly spending reports and accounting received from the organization to the Senate Finance Committee, House Ways and Means Committee, and the Executive Budget Office by June 30, 2023.
- 5) State Agency certifies that it will publish on their website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21 of the appropriations act of 2022.
- 6) State Agency will certify to the Office of the Governor that it has complied with the requirements of Executive Order 2022-19 by June 30, 2023.

Agency Head Signature

Date

Printed Name

From: [_STO - Appropriated Contributions](#)
To: hjackson@mullinssc.us
Cc: [_STO - Appropriated Contributions](#)
Subject: FY23 Appropriated Contributions Enrollment Packet
Date: Thursday, October 20, 2022 11:07:41 AM
Attachments: [STO Appropriated Funds Cover Letter - City of Mullins.pdf](#)
[Earmarked Appropriations Disbursement Request form updated.xlsx](#)

Hello,

The State of South Carolina Fiscal Year 2022-2023 Appropriations Act provides the revenue for State government to meet its budgetary expenses. This year's Act included allocations to the Office of the State Treasurer (STO) reserved as one-time appropriations for contributions to outside organizations. Your organization was selected as one of those outside organizations. I have attached 2 files as part of your enrollment packet. Please read the Appropriated Funds Cover Letter first. There you will find important information regarding FY 2022-2023 reporting requirements and guidance on how to complete the Earmarked Appropriations Disbursement Request form.

In order for funds to be disbursed to your organization, you will not only need to submit the Earmarked Appropriations Disbursement Request form but also be registered as a vendor with the State of South Carolina. If you do not have a vendor number, please use the link below to access new vendor registration. If you need to update your vendor information you may also do that from the link below.

<https://procurement.sc.gov/doing-biz/registration>

Once you receive your vendor number or if you already have a vendor number, please include it on the Earmarked Appropriations Disbursement Request form in the "Vendor #" section.

All completed forms should be submitted to the STO - Appropriated Contributions email address listed below.

STO.Appropriated.Contributions@sto.sc.gov

In accordance with Executive Order 2022-19, STO is required to promptly make available for public review and inspection on our website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21. Below is the link to where the information will be available on our website.

<https://treasurer.sc.gov/about-us/transparency/earmark-transparency/>

If you have any questions, please do not hesitate to contact us.

Thank you,
Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658 | Meg.Romaniello@sto.sc.gov

10/20/2022

Holly Jackson
City of Mullins
151 E Front Street
Mullins, SC 29574

RE: State Appropriated Contributions, FY 22-23 Reporting Requirements

Dear Holly Jackson:

The State of South Carolina Fiscal Year 2022-2023 Appropriations Act provides the revenue for State government to meet its budgetary expenses. This year's Act included allocations to the Office of the State Treasurer (STO) reserved as one-time appropriations for contributions to outside organizations. The amount below indicates the funds which have been allotted in our agency's budget for your organization.

<u>Organization receiving appropriated funds:</u>	<u>Amount</u>
City of Mullins	\$75,000.00

Budget Proviso 117.21 outlines reporting requirements for recipients of appropriated contributions. In addition, please note that Section 11-9-110 of the South Carolina Code requires that you agree to be audited by the State Auditor. (A copy of these applicable laws is attached for your convenience.)

Please see enclosed Excel workbook for data we must collect to be able to disburse these funds. This initial report, along with other information as detailed within the Instructions, must be submitted in electronic format to STO prior to funds being dispersed. After the funds have been dispersed, you must also file quarterly reports in addition to a year-end report with STO by **June 30, 2023** via a format to be provided prior to that date. Your submissions will be forwarded to the Chairman of the Senate Finance Committee, the Chairman of the House Ways and Means Committee, and the Executive Budget Office by the STO. Per Governor McMaster's Executive Order, any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21 will be made available for public review and inspection on the STO website.

Please note that to be paid by the State of South Carolina, you must be a registered vendor of the State. If you are not already a registered vendor, please see <https://procurement.sc.gov/doing-biz/registration> to complete this required task. Once known, please ensure you include your State of SC vendor number on the enclosed Earmarked Appropriations Disbursement Request form when you return it to the STO.

Should you have any questions or concerns, please do not hesitate to email the Division of Treasury Management at STO.Appropriated.Contributions@sto.sc.gov. We look forward to working with you.

Sincerely,



Meg Romaniello | Accounting/Fiscal Manager II
South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Office Building
Columbia, SC 29201

**SOUTH CAROLINA OFFICE OF THE STATE TREASURER
APPROPRIATED CONTRIBUTIONS REPORTING REQUIREMENTS**

INSTRUCTIONS

The South Carolina General Assembly tasked the South Carolina Office of State Treasurer (STO) with distributing appropriated contributions to your organization. State Budget Proviso 117.21 mandates that each organization receiving a contribution render to the state agency making the contribution specific information.

The information collection process will take place in multiple parts, Earmarked Appropriations Disbursement Request form and Quarterly Expenditure Reports. All responses submitted by your organization should be provided to the STO via STO.Appropriated.Contributions@sto.sc.gov. If your organization was appropriated contributions for more than one purpose, please complete **separate** forms and reports for **each project**.

The Earmarked Appropriations Disbursement Request form is due to STO prior to funds being dispersed.

The Quarterly Expenditure Reports are due to STO every quarter after receiving the funds. Should the initiative continue beyond June 30, 2022, the organization must continue to provide a quarterly report until completion.

All responses should reflect the actual expenditures made by the organization as compared to the appropriated funds provided by STO.

Applicable Law on Reporting Responsibilities

(For additional information, see the document entitled, Law Related to Appropriated Contributions)

Proviso 117.21 requires the following:

- The funds appropriated in this act for contributions ***shall not be disbursed*** until a plan of how the state funds will be spent and how the expenditures will provide a public benefit are filed with the appropriate state agency.
- No funds in this act shall be disbursed to organizations or purposes which practice discrimination against persons by virtue of race, creed, color or national origin.
- After receiving the funds, organizations shall provide quarterly spending updates to the respective state agency.
- After all state funds have been expended, each organization shall provide an accounting of how the funds were spent.
- State agencies receiving such data from organizations shall forward the information to the Executive Budget Office, the Chairman of the Senate Finance Committee, and the Chairman of the House Ways and Means Committee.

Law Related to Appropriated Contributions

Proviso 117.21. GP: Organizations Receiving State Appropriations Report

Each state agency receiving funds that are a direct appropriation to a non-profit organization, prior to disbursing the funds, shall require from each recipient organization:

1. a plan of how the state funds will be spent and
2. how the expenditures will provide a public benefit.

The Executive Budget Office, Department of Administration shall provide each state agency with a standard form for collecting the information required.

After receiving the funds, non-profit organizations shall provide **quarterly** spending updates to the respective state agency.

After all state funds have been expended, each organization shall provide an accounting of how the funds were spent.

State agencies receiving funds pursuant to this provision shall report the information collected to the Executive Budget Office, the Chairman of the Senate Finance Committee, and the Chairman of the House Ways and Means Committee by **June 30th**.

No funds in this act shall be disbursed to organizations or purposes which practice discrimination against persons by virtue of race, creed, color or national origin.

Executive Order No. 2022-19 Section 1. C.

I hereby order and direct, pursuant to article IV, section 17 of the South Carolina Constitution and sections 1-1-840 and 1-3-10 of the South Carolina Code of Laws, that any Executive Branch agency or department, as further defined herein, that receives earmarked appropriations, as further defined herein, in the annual Appropriations Act shall promptly make available for public review and inspection on the agency or department's website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21.

SECTION 11-9-110. Organization to which contribution is appropriated to submit statement to Executive Budget Office and the Revenue and Fiscal Affairs Office as to nature and function of organization and use of contribution.

Each organization to which a contribution is made in the contributions section of the general appropriation bill shall submit to the Executive Budget Office and the Revenue and Fiscal Affairs Office by the end of the applicable fiscal year a detailed statement explaining the nature and function of the organization as well as a detailed statement explaining the use that was made of the contribution. The statements must be available at the office of the Executive Budget Office and the Revenue and Fiscal Affairs Office for public inspection and given to a member of the General Assembly upon request.

A contribution must not be made to an organization until it agrees in writing to allow the State Auditor to audit or cause to be audited the contributed funds.

**State of South Carolina Request for Contribution Distribution**

This form is designed to collect the information required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution for the designated organization. The state agency providing the contribution should use this form to collect information from the designated organization. The information must be collected from the designated organization before the funds can be disbursed.

Contribution Information		
Amount	State Agency Providing the Contribution	Purpose

Organization Information	
Entity Name	
Address	
City/State/Zip	
Website	
Tax ID #	
Entity Type	
Vendor #	

Organization Contact Information	
Contact Name	
Position/Title	
Telephone	
Email	

Plan/Accounting of how these funds will be spent:		
Description	Budget	Explanation
Grand Total	\$0.00	

Please explain how these funds will be used to provide a public benefit:

- Organization Certifications**
- 1) Organization hereby gives assurance that no person shall, upon the grounds of race, creed, color, or national origin, be excluded from participation in, be denied the benefit of, or be otherwise subjected to discrimination under any program or activity for which this organization is responsible.
 - 2) Organization certifies that it will provide quarterly spending reports to the Agency Providing Contribution listed above.
 - 3) Organization certifies that it will provide an accounting at the end of the fiscal year to the Agency Providing Contribution listed above.
 - 4) Organization certifies that it will allow the State Auditor to audit or cause to be audited the contributed funds.

Organization Signature _____ Title _____

Printed Name _____ Date _____

- Certifications of State Agency Providing Contribution**
- 1) State Agency certifies that the planned expenditure aligns with the Agency's mission and/or the purpose specified in the appropriations act of 2022.
 - 2) State Agency certifies that the Organization has set forth a public purpose to be served through receipt of the expenditure.
 - 3) State Agency certifies that it will make distributions directly to the organization.
 - 4) State Agency certifies that it will provide the quarterly spending reports and accounting received from the organization to the Senate Finance Committee, House Ways and Means Committee, and the Executive Budget Office by June 30, 2023.
 - 5) State Agency certifies that it will publish on their website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21 of the appropriations act of 2022.
 - 6) State Agency will certify to the Office of the Governor that it has complied with the requirements of Executive Order 2022-19 by June 30, 2023.

Agency Head Signature _____ Date _____

Printed Name _____

