From: <u>Dennis Locke</u>

To: <u>STO - Appropriated Contributions</u>

Cc: Romaniello, Meg

Subject: [External] Quarterly Report

Date: Thursday, April 11, 2024 5:21:34 PM

Attachments: Quarterly Exp Report 4.5 mill - Mar 24 STO Report.xlsx.pdf

See attached report for W. Main St. project.

Dennis R. Locke, CG70

Director of Finance & Budget

City of Spartanburg

P.O. Box 1749

Spartanburg, SC 29304-1749

Telephone 864 596-2119

Cell Phone 864 809-1087

Fax 864 596-2424

E-mail: dlocke@cityofspartanburg.org

www.cityofspartanburg.org



This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

	Contribution Information
Amount State Agency Providing the Contribution	Purpose
\$4,500,000 X220 - Aid to Subdivisions - Treasurer	West Main Street Strategic Growth Corridor

	Organization Information
Entity Name	City of Spartanburg
Address	PO Box 1749
City/State/Zip	Spartanburg, SC 29304
Website	www.cityofspartanburg.org
Tax ID#	57-6000245
Entity Type	Municipality

		Reporting Period		
Reporting Period	Quarter	3: January 1, 2024 - N	/larch 31, 20	24

	Organization Contact Information
Name	Dennis R Locke
Position/Title	Finance & Budget Director
Telephone	864-596-2119
Email	dlocke@cityofspartanburg.org
	Secondary Organization Contact Information
Name	Kris Johnson
Position/Title	Revenue Manager
Telephone	864-596-2755
Email	kjohnson@cityofspartanburg.org

Accounting of how the funds have been spent:								
	P-9-7 3	Expenditures				\$ 460 C		
Description PERIOR	Budget	FY23 Total	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	Balance
Counstruction Cost	\$3,350,000.00	\$0.00					\$0.00	\$3,350,000.00
Design & Engineering	\$570,000.00	\$0.00	\$22,140.00	\$68,004.00	\$38,838.00		\$128,982.00	\$441,018.00
Right of Way Aqusition (if necessary)	\$65,000.00	\$0.00					\$0.00	\$65,000.00
Third Party Inspection	\$70,000.00	\$0.00					\$0.00	\$70,000.00
Fees & Permits	\$5,000.00	\$0.00					\$0.00	\$5,000.00
Surveying	\$15,000.00	\$0.00					\$0.00	\$15,000.00
Mobilization & Bonds	\$90,000.00	\$0.00					\$0.00	\$90,000.00
Contingency	\$335,000.00	\$0.00					\$0.00	\$335,000.00
							\$0.00	\$0.00
Grand Total	\$4,500,000.00	\$0.00	\$22,140.00	\$68,004.00	\$38,838.00	\$0.00	\$128,982.00	\$4,371,018.00

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year):

		The state of the s	
ha Organization cartifies that the funds h	ava been evpended in accord	dance with the Plan provided to the Agency Providing the Di	ctribution and tor a nublic nurnose
ne Organization certines that the runus n	ave been expended in accord	dance with the rian provided to the Agency Providing the Di	stribution and for a public purpose.
h //			

Signature V

Dennis R. Locke

Printed Name

Director Finance & Budget

Title

Date

4/11/2024

From: STO - Appropriated Contributions

To: <u>dlocke@cityofspartanburg.org</u>; <u>cstory@cityofspartanburg.org</u>

Cc: <u>STO - Appropriated Contributions</u>

Subject: Quarterly Update Reminder for FY23 Appropriated Earmarks - Proviso 117.21

Date: Monday, April 8, 2024 1:12:08 PM

Hello,

Currently my reports show that your organization has funds left unspent from the FY23 Appropriated Earmarks. This is a reminder about your quarterly update that is due soon.

Please update and submit the quarterly report to us (<u>STO.Appropriated.Contributions@sto.sc.gov</u>) by the 15th of the month following the end of each quarter.

Q3 (ending 3/31/24) update due date: 4/15/24

If you have any questions, please do not hesitate to reach out to me.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov Updated Report with secondary contact information Dennis R. Locke COEO Director of Finance & Budget City of Sourtanbure Soutsebore SC 29304-1749 Cell Phone 864 809-1087 Fax 864 596-2424 E-mail: dlocke@cityofspartanburg.org https://ecc02.safelinks.protection.outlook.com/? with high SAND SEPS from with refreshite grapp of Education SAND SEPS from with refreshite grapp of Education SAND SEPS from with refreshite grapp of Education SAND SEPS from SAND SEPS from the SAND SEPS from SAND SEOriginal Managara From: Copier (copier@cityoSepartanburg.org)

Reply to: Dennis Locke «dłocke@cityofiquetanburg.org» Davice Name: MX-5071 Davice Model: MX-5071 File Format: PDF MMR/G4)

Subject

Sept Tuesday January 16, 2024 12-33 PM Te: Dennis Locke "dlocket/ficityofspartanburg.org" Subject: Scanned image from MX-5071

Resolution: 300dpi x 300dpi

Attached file is scanned image in PDF format Use Acrobat(R)Reader(R) or Adobe(R)Reader(R) of Adobe to view the document.

Adobe(R)Reader(R) can be downloaded from the following URL: Adobe, the Adobe logo, Acrobat, the Adobe PDF logo, and Reader are registered trademarks or trademarks of Adobe in the United States and other countries. https://accel/2.com/distals.psyctoction.com/distals.com/2



Printed Name

State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

	Contribution Information
Amount State Agency Providing the Contribution	Purpose
\$4,500,000 X220 - Aid to Subdivisions - Treasurer	West Main Street Strategic Growth Corridor

Organization Information					
Entity Name	City of Spartanburg				
Address	PO Box 1749				
City/State/Zip	Spartanburg, SC 29304				
Website	www.cityofspartanburg.org				
Tax ID#	57-6000245				
Entity Type	Municipality				

Reporting Period	
Reporting Period Quarter 2: October 1, 2023 - December 30, 2023	

	Organization Contact Information
Name	Dennis R Locke
Position/Title	Finance & Budget Director
Telephone	864-596-2119
Email	dlocke@cityofspartanburg.org
	Secondary Organization Contact Information
Name	Kris Johnson
Position/Title	Revenue Manager
Telephone	864-596-2755
Email	kjohnson@cityofspartanburg.org

Accounting of how the funds have been spent:								
			Parameter Service	Expend	litures			A LTD CALL COLUMN TO COME TO THE CASE OF T
Description Description	Budget	FY23 Total	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	Balance
Counstruction Cost	\$3,350,000.00	\$0.00					\$0.00	\$3,350,000.00
Design & Engineering	\$570,000.00	\$0.00	\$22,140.00	\$68,004.00			\$90,144.00	\$479,856.00
Right of Way Aqusition (if necessary)	\$65,000.00	\$0.00					\$0.00	\$65,000.00
Third Party Inspection	\$70,000.00	\$0.00					\$0.00	\$70,000.00
Fees & Permits	\$5,000.00	\$0.00					\$0.00	\$5,000.00
Surveying	\$15,000.00	\$0.00					\$0.00	\$15,000.00
Mobilization & Bonds	\$90,000.00	\$0.00					\$0.00	\$90,000.00
Contingency	\$335,000.00	\$0.00					\$0.00	\$335,000.00
							\$0.00	\$0.00
Grand Total	\$4,500,000.00	\$0.00	\$22,140.00	\$68,004.00	\$0.00	\$0.00	\$90,144.00	\$4,409,856.00

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year):

		Expenditure Certification		
The Organization certifies that the	funds have been expended in accordance wi	1. II. II. II. II. II. II. II. II. II. I	g the Distribution and for a public purpose.	
Denis R o	he	Director Finance & Budget		
Signature		Title		
Dennis R. Locke		1/12/2024		

Date

From: STO - Appropriated Contributions

To: <u>Dennis Locke</u>

Cc: Romaniello, Meg; STO - Appropriated Contributions

Subject: RE: [External] Quarterly Reports

Date: Tuesday, January 16, 2024 11:28:26 AM

Attachments: <u>image001.png</u>

Thank you for your submission. I did a quick review and noticed one area that needs to be updated. If you have any questions, please let me know.

	Organization Contact Information
Name	Dennis R Locke
Position/Title	Finance & Budget Director
Telephone	864-596-2119
Email	dlocke@cityofspartanburg.org
	Secondary Organization Contact Information
Name 💮 💮	
Position/Title	
Telephone	
Email	

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg. Romaniello@sto.sc.gov

From: Dennis Locke <dlocke@cityofspartanburg.org>

Sent: Friday, January 12, 2024 1:55 PM

To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Cc: Romaniello, Meg < Meg. Romaniello@sto.sc.gov>

Subject: [External] Quarterly Reports

Our Dec 23 Report.

I was able to contact the other agencies. Thank you for your assistance.

Dennis R. Locke, CG70

Director of Finance & Budget City of Spartanburg P.O. Box 1749 Spartanburg, SC 29304-1749 Telephone 864 596-2119 Cell Phone 864 809-1087

Fax 864 596-2424

E-mail: <u>dlocke@cityofspartanburg.org</u>

www.cityofspartanburg.org

From: STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Sent: Friday, January 12, 2024 9:06 AM

To: Dennis Locke < dlocke@cityofspartanburg.org>

Cc: _STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Subject: RE: [External] Quarterly Reports

CAUTION: This message has originated from an External Source. Please use proper judgment and caution when opening attachments, clicking links or responding to this email.

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.



Hi Dennis,

I am not sure if those agencies have different forms than us since we were given a template and allowed to add sections if the agency needed, but you could try and see if they would take them.

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 Meg.Romaniello@sto.sc.gov

From: Dennis Locke <<u>dlocke@citvofspartanburg.org</u>>

Sent: Thursday, January 11, 2024 11:09 AM

To: _STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Cc: Romaniello, Meg < <u>Meg.Romaniello@sto.sc.gov</u>>

Subject: [External] Quarterly Reports

Meg,

To follow up with my voicemail. I do have a copy of the spreadsheet for FY 24 you sent me for another project for the City. Can I used the same form to submit the reports for two additional earmarks the City received in FY 24? (\$42 million Commerce Dept. & \$12 million from Parks.)

Thanks

Denuis R. Locke, EGFO
Director of Finance & Budget
City of Spartanburg
P.O. Box 1749
Spartanburg, SC 29304-1749
Telephone 864 596-2119
Cell Phone 864 809-1087
Fax 864 596-2424

E-mail: dlocke@cityofspartanburg.org

www.cityofspartanburg.org

From: Dennis Locke

To: STO - Appropriated Contributions
Cc: Romaniello, Meg
Subject: [External] Quarterly Reports
Date: Friday, January 12, 2024 1:54:53 PM

Attachments: Quarterly Expenditure Report 4.5 mill - Dec 23 Report.xlsx.pdf

Our Dec 23 Report.

I was able to contact the other agencies. Thank you for your assistance.

Dennis R. Locke, CG70

Director of Finance & Budget
City of Spartanburg
P.O. Box 1749
Spartanburg, SC 29304-1749
Telephone 864 596-2119
Cell Phone 864 809-1087
Fax 864 596-2424

E-mail: dlocke@cityofspartanburg.org

www.cityofspartanburg.org

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Sent: Friday, January 12, 2024 9:06 AM

To: Dennis Locke <dlocke@cityofspartanburg.org>

Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Subject: RE: [External] Quarterly Reports

CAUTION: This message has originated from an External Source. Please use proper judgment and caution when opening attachments, clicking links or responding to this email.

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.



Hi Dennis,

I am not sure if those agencies have different forms than us since we were given a template and allowed to add sections if the agency needed, but you could try and see if they would take them.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 Meg.Romaniello@sto.sc.gov

From: Dennis Locke <<u>dlocke@cityofspartanburg.org</u>>

Sent: Thursday, January 11, 2024 11:09 AM

To: _STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Cc: Romaniello, Meg < <u>Meg.Romaniello@sto.sc.gov</u>>

Subject: [External] Quarterly Reports

Meg,

To follow up with my voicemail. I do have a copy of the spreadsheet for FY 24 you sent me for another project for the City. Can I used the same form to submit the reports for two additional earmarks the City received in FY 24? (\$42 million Commerce Dept. & \$12 million from Parks.)

Thanks

Dennis R. Locke, CG70
Director of Finance & Budget
City of Spartanburg
P.O. Box 1749
Spartanburg, SC 29304-1749
Telephone 864 596-2119
Cell Phone 864 809-1087

Fax 864 596-2424

E-mail: <u>dlocke@cityofspartanburg.org</u>

www.cityofspartanburg.org



This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

Control of the Contro	Contribution Information	
Amount State Agency Providing the Contribution		
\$4,500,000 X220 - Aid to Subdivisions - Treasurer	West Main Street Strategic Growth Corridor	Purpose
	The state of the s	

Organization Information				
Entity Name	City of Spartanburg			
Address	PO Box 1749			
City/State/Zip	Spartanburg, SC 29304			
Website	www.cityofspartanburg.org			
Tax ID#	57-6000245			
Entity Type	Municipality			

Reporting Period	
Reporting Period Quarter 2: October 1, 2023 - December 30, 2023	

	Organization Contact Information
Name	Dennis R Locke
Position/Title	Finance & Budget Director
Telephone	864-596-2119
Email	dlocke@cityofspartanburg.org
	Secondary Organization Contact Information
Name	
Position/Title	
Telephone	
Email .	

	Accounting of h	ow the funds h	ave been spen	t:				
				Expend	ditures		A CONTRACTOR	EZETER ZENTES
Description Counstruction Cost	Budget	FY23 Total	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	Balance
Design & Engineering	\$3,350,000.00	\$0.00				ing - May to be some of the party	\$0.00	A STATE OF THE PARTY OF THE PAR
	\$570,000.00	\$0.00	\$22,140.00	\$68,004.00			\$90,144.00	1 - / - / -
Right of Way Aqusition (if necessary)	\$65,000.00	\$0.00						+
Third Party Inspection	\$70,000.00	\$0.00					\$0.00	1 7
Fees & Permits	\$5,000,00						\$0.00	1, 1,000
Surveying	\$15,000.00						\$0.00	\$5,000.00
Mobilization & Bonds	\$90,000.00	\$0.00					\$0.00	\$15,000.00
Contingency	\$335,000.00						\$0.00	\$90,000.00
	\$333,000.00	\$0.00					\$0.00	\$335,000.00
Grand-Total	re enn no en en	Black track to a second the constitution					\$0.00	\$0.00
Grand Iotal	\$4,500,000.00	\$0,00	\$22,140.00	\$68,004.00	\$0.00	\$0.00	\$90,144.00	\$4,409,856.00

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year):

The state of the s	Expenditure Certification	
Organization so tifi		
e Organization certifies that the funds have been expe	ended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purp	
The section expe	indea in accordance with the Plan provided to the Agency Providing the Distribution and for a nublic succession.	
	- general reviaing the distribution and for a public pure	oose.

Signature

Dennis R. Locke

Printed Name

Director Finance & Budget

Titl

10/12/2008 1/12/24

Date

From: STO - Appropriated Contributions

To: <u>dlocke@cityofspartanburg.org</u>; <u>cstory@cityofspartanburg.org</u>

Cc: <u>STO - Appropriated Contributions</u>

Subject: Quarterly Update for FY23 Appropriated Earmarks - Proviso 117.21

Date: Friday, January 5, 2024 1:08:27 PM

Hello,

Currently my reports show that your organization has funds left unspent from the FY23 Appropriated Earmarks. This is a reminder about your quarterly update that is due soon.

Please update and submit the quarterly report to us (<u>STO.Appropriated.Contributions@sto.sc.gov</u>) by the 15th of the month following the end of each quarter.

Q2 (ending 12/31/23) update due date: 1/15/24

If you have any questions, please do not hesitate to reach out to me.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov

Franc.	- All Anticonference			
	The control of the desires			
Fram: To: Co: Subport:	E. Sciencell Clear into Trapesi			
Date:	AND TO SECURITY OF THE PROPERTY OF THE PROPERT			
Distance	23 Internation Level Celes (See Links Street Union See Associated See Links Street Union See Associated See Links Se			
Hi Dannis,				
The attached latter of	sold be used as support. It facts the two previous regarding the appropriated funds. It was included as the first contail I saw to Clarks on 10/20/2022.			
-bdog				
Mac Pomonicity M	As, CMA Assuranting Final Manager II			
South Carolina Tree	and Office			
1200 Souate Street,	nin 214			
Wade Hampton Bld	Columbia (Sc 2001 consideration) as a great consideration of the columbia (Sc 2001) consideration (Sc			
983-734-2659/Mag.	onaucidosjan se ger			
Original Messa				
From: Domis Lock	Silving in the state of the sta			
Sont Friday, Octob	13.3223 f M 13.222 f M			
To: STO - Appeap	and Combation of TO Appropriated Contribution (grave as gree-			
Subject RE: [Exten	al Quantoly Report			
Mee.				
Our external and/or	will begin their final field work in a flow works. One you provide nome documentations or influence the logistation which talk how those family choosed be report? I know they will be requesting it.			
Thanks				
Dunnis R. Locke, C				
Disserter of Eig-	NV Bloom			
Director of Finance City of Spartsoburg P.O. Box 1749	n remajor			
P.O. Box 1749				
Snemanbury, SC 29	04-1749			
Tulophone 864 596 Call Phone 864 889	2199			
Cutt Phone St4 909	107			
Fax 864 596 E-mail: discka@cit	Action there are a second and a second action are a second action and a second action			
https://www.co.co.	v_{i}			
Original Messa				
From: STO - Appr	plated Contributions 45TO Appropriated Contributions (see a gre-			
To Danie Locks of	See L. C. 2017 SIGN TO SEE CONTROL OF SEE			
Cr. STO - Assesse	and combined the transition of the state of			
Subject: RE: [Exten	part of mathematical control transport of the			
CAUTION: This ma	taggs has originated from an External Source. Planas may proper judgment and autrion when opening attractments, eliciting links or responding to this email.			
CATTRON, This or	ail originated from ontole your organization. Durative custom who opening attractments or efficiting balas, capacity from attheware number.			
	in triginated state activities transcent antenna activities retentive retentive activities activities activities retentive retentive activities			
Hi Dannis,				
I believe the issue w	th year report is that you are using the wrong reception. Name on the standard anyplate that was cont our on \$14.			
-Mag				
-stag				
Mag Romanicko, M	As, CPM / Amounting Float Manager II South Cardina Transmirt Office ship 21			
1200 Souate Street,	sia 214			
Wadu Hampton Hid	Columba (S. 6230) (Samilandi, S. 6230) (Samilandi)(Sa			
809-734-2658/Mag.	oversetpility or the			
Original Messa				
From Domis Lock	State of the state			
Seet Thursday, Oct	day 12,7032 4.46 PM			
To: Romaniello, Ma	e day kumalangan sa gere			
Subject [External]	Name of the Control o			
Meg.				
I couldn't modify th	respecting partical in the execut operated between T. Held you a revisionmail. Let make how it'you have further questions.			
Dennis R. Lecke, C Director of Finance	NO STATE OF THE PROPERTY OF TH			
City of Spartasburg	n mangas			
	64-1749			
Call Phone 864 809	1667			
Fax 864 586 E-mail dischages	ANA Company of the Co			
n-man adobased	THE RESIDENCE OF THE PROPERTY			
Haraulta Yawa	Approximation and the important properties of the Conference of th			
Original Messa	The state of the s			
From copier@cityo	quartaheay qui «coolinii) introduuraheay cato			
Sent Hunday, Oct	66 17, 37, 37, 47 PM			
For Danner Locke < Subject: Scanned in	the control of the co			
CAUTION: This me	reage has originated from an External Source. Pleas was propey judgment and carries when opening attachments, electing lasks or responding to this email.			
CAUTION: This or	all originand from another war communities Description and the contraction of the contrac			

Temporal database marks and mile production and an anti-orien production and anti-orien producti

Roply to: Danais Locka «Bockarjjoityofspartanburg.org» Davica Name: MX-5071 Davica Model: MX-5071 Location: Finance

Attached file is customed imagin in PGF forms.

Use Annihar/Richmodoliy or Ashold/Richmodoliy of Ashols to visor the document.

Ashold/Richmodoliy can be develoaded from the following UEL:

Ashold/Richmodoliy can be develoaded from the following UEL:

Ashold/Richmodoliy can be develoaded from the following UEL:

Ashold, in Ashold to Say, Ashold, the Ashold PGF logs, and Reader are registered trademarks or trademarks of Ashols in the United States and other countries.

File Format: PDF MMR(G4) Resolution: 300dpi x 200dpi

10/20/2022

Chris Story City of Spartanburg 145 W. Broad Street, Spartanburg, SC 29306

RE: State Appropriated Contributions, FY 22-23 Reporting Requirements

Dear Chris Story:

The State of South Carolina Fiscal Year 2022-2023 Appropriations Act provides the revenue for State government to meet its budgetary expenses. This year's Act included allocations to the Office of the State Treasurer (STO) reserved as one-time appropriations for contributions to outside organizations. The amount below indicates the funds which have been allotted in our agency's budget for your organization.

Organization receiving appropriated funds: West Main Street Strategic Growth Corridor

<u>Amount</u> \$4,500,000.00

Budget Proviso 117.21 outlines reporting requirements for recipients of appropriated contributions. In addition, please note that Section 11-9-110 of the South Carolina Code requires that you agree to be audited by the State Auditor. (A copy of these applicable laws is attached for your convenience.)

Please see enclosed Excel workbook for data we must collect to be able to disburse these funds. This initial report, along with other information as detailed within the Instructions, must be submitted in electronic format to STO prior to funds being dispersed. After the funds have been dispersed, you must also file quarterly reports in addition to a year-end report with STO by **June 30, 2023** via a format to be provided prior to that date. Your submissions will be forwarded to the Chairman of the Senate Finance Committee, the Chairman of the House Ways and Means Committee, and the Executive Budget Office by the STO. Per Governor McMaster's Executive Order, any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21 will be made available for public review and inspection on the STO website.

Please note that to be paid by the State of South Carolina, you must be a registered vendor of the State. If you are not already a registered vendor, please see https://procurement.sc.gov/doing-biz/registration to complete this required task. Once known, please ensure you include your State of SC vendor number on the enclosed Earmarked Appropriations Disbursement Request form when you return it to the STO.

Should you have any questions or concerns, please do not hesitate to email the Division of Treasury Management at STO.Appropriated.Contributions@sto.sc.gov. We look forward to working with you.

Sincerely,

Meg Romaniello | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Office Building Columbia, SC 29201

SOUTH CAROLINA OFFICE OF THE STATE TREASURER APPROPRIATED CONTRIBUTIONS REPORTING REQUIREMENTS

INSTRUCTIONS

The South Carolina General Assembly tasked the South Carolina Office of State Treasurer (STO) with distributing appropriated contributions to your organization. State Budget Proviso 117.21 mandates that each organization receiving a contribution render to the state agency making the contribution specific information.

The information collection process will take place in multiple parts, Earmarked Appropriations Disbursement Request form and Quarterly Expenditure Reports. All responses submitted by your organization should be provided to the STO via STO.Appropriated.Contributions@sto.sc.gov. If your organization was appropriated contributions for more than one purpose, please complete separate forms and reports for each project.

The Earmarked Appropriations Disbursement Request form is due to STO prior to funds being dispersed.

The Quarterly Expenditure Reports are due to STO every quarter after receiving the funds. Should the initiative continue beyond June 30, 2022, the organization must continue to provide a quarterly report until completion.

All responses should reflect the actual expenditures made by the organization as compared to the appropriated funds provided by STO.

Applicable Law on Reporting Responsibilities

(For additional information, see the document entitled, Law Related to Appropriated Contributions)

Proviso 117.21 requires the following:

- The funds appropriated in this act for contributions *shall not be disbursed* until a plan of how the state funds will be spent and how the expenditures will provide a public benefit are filed with the appropriate state agency.
- No funds in this act shall be disbursed to organizations or purposes which practice discrimination against persons by virtue of race, creed, color or national origin.
- After receiving the funds, organizations shall provide quarterly spending updates to the respective state agency.
- After all state funds have been expended, each organization shall provide an accounting of how the funds were spent.
- State agencies receiving such data from organizations shall forward the information to the Executive Budget Office, the Chairman of the Senate Finance Committee, and the Chairman of the House Ways and Means Committee.

Effective: July 1, 2022

Law Related to Appropriated Contributions

Proviso 117.21. GP: Organizations Receiving State Appropriations Report

Each state agency receiving funds that are a direct appropriation to a non-profit organization, prior to disbursing the funds, shall require from each recipient organization:

- 1. a plan of how the state funds will be spent and
- 2. how the expenditures will provide a public benefit.

The Executive Budget Office, Department of Administration shall provide each state agency with a standard form for collecting the information required.

After receiving the funds, non-profit organizations shall provide **quarterly** spending updates to the respective state agency.

After all state funds have been expended, each organization shall provide an accounting of how the funds were spent.

State agencies receiving funds pursuant to this provision shall report the information collected to the Executive Budget Office, the Chairman of the Senate Finance Committee, and the Chairman of the House Ways and Means Committee by **June 30th**.

No funds in this act shall be disbursed to organizations or purposes which practice discrimination against persons by virtue of race, creed, color or national origin.

Executive Order No. 2022-19 Section 1. C.

I hereby order and direct, pursuant to article IV, section 17 of the South Carolina Constitution and sections 1-1-840 and 1-3-10 of the South Carolina Code of Laws, that any Executive Branch agency or department, as further defined herein, that receives earmarked appropriations, as further defined herein, in the annual Appropriations Act shall promptly make available for public review and inspection on the agency or department's website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21.

SECTION 11-9-110. Organization to which contribution is appropriated to submit statement to Executive Budget Office and the Revenue and Fiscal Affairs Office as to nature and function of organization and use of contribution.

Each organization to which a contribution is made in the contributions section of the general appropriation bill shall submit to the Executive Budget Office and the Revenue and Fiscal Affairs Office by the end of the applicable fiscal year a detailed statement explaining the nature and function of the organization as well as a detailed statement explaining the use that was made of the contribution. The statements must be available at the office of the Executive Budget Office and the Revenue and Fiscal Affairs Office for public inspection and given to a member of the General Assembly upon request.

A contribution must not be made to an organization until it agrees in writing to allow the State Auditor to audit or cause to be audited the contributed funds.

Frame: Quanti Links
The __1170 _ Assemblief Contribution
Budgest: Bit: (Colored) Quarterly Report
Date: Felloy, Coloiner 11, 2013 2 62 10 PM — Original Management (1900). Appropriated Contributional parts for 1900 appropriated Contributional parts for Housek, October 15, 2005 190 FM (1900). The Thomas (Annual C.) 2005 190 FM (1900). The Contribution of the Contribu Control for the strength to regard from the first from the proper proper and state to the special publishment, using not or equivalent COSTON The state designant flow metals you equivalent Thesis control to equippe enhance or chicking lists, equipply flow authors under the Beauti.

If Dente:

Here the first this proper is fast you as stip for trong template. Place as the standard employ find we not or at a VH.

May Mag Romaiella, MBA, CPM | Accouning Facal Manager II South Carolina Texasure's Office 1000 State State Unit 2014 (Sept. 1988) | Sept. Sept ——Criginal Monago
 From: Domin Locke «dlockejjcityofspatnaburg.org»
 Sant: Thursday, October 12, 2023 446 PM
 To Economidlo, May «Mag Romanidlosjim sz. gon»
 Subject: [Extend] Quartely Report Tables Tilling Closed bear Tilling Closed by Til which Service philosophic Design (Service Conference Co

Extension of they arrange

Annual file is manufar place of Tell Intell.

Annual file is manufar place of Tell Intelligence of Tell Intelligence

Updatal Report.
Date 1. COP The Copy of the C
— Grouped Montgare— The Control of Control
CALTONN This enough he originated from an Enterand Source. Flavor was proper judgment and careties when epoching studentons, elicities justice or composing to this enteral.
CASTERS have and segmented from according from according poor agreement from the contract scheep question gas according not according to the contract scheep question from the contract poor according to the contract po
In Extension. This lives the four expert in the year or point in the year or using the sering require. Figure use the attached requires that we need or or a 51-4.
-tag
Milling Sammads, MERA, CPUS Assessming Fried Manager II and Carolina Toussmir's Office Of Section Milling Collection (Section Toussmir's Office Offic
—— Original Hossips—
Mej
1 considers modelly that responsing particul in the counted operated bases. It is if the source of proceedings are the contraction of the counter of proceedings are the counter of the co
Rame I Link (200) To 4 Spanning To 4 Spannin
—— Original Hossips— Them supplicitly-independent page opensity-independent page from Uniform Section 1. 202. 64. 67 Miles Marine Marin
CAUTON This enough to a nigrand from a Front form Pass or popy judgment and carrier when special graduates, childreg links or repending to this sensel.
CALTEN: This must originated from entitle poor organization. Entitive controls poor organization. Entitive controls poor organization. Entitle controls where opening attachments or clicking infect, especially from weakness weakness.
Rogin to the contract and subscipitor/spectamentary areas Decision Street (1997). The contract Internal Contract Contrac
The Framer PSF Addition (A. Edwinson PSF) and Addition (A. Edw
Result fill to consult steps 1976 from: Very schriffelighted the state of the stat
http://discloses/sections.com/discloses/sections/di



Printed Name

State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19.

This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

	아이는 그는 이 영화를 전하다라고 하다고 말한 시간 연기를 하고 있다.	Contribution Information
	Amount State Agency Providing the Contribution	Purpose
Ī	\$4,500,000 X220 - Aid to Subdivisions - Treasurer	West Main Street Strategic Growth Corridor

	Organization Information
Entity Name	City of Spartanburg
Address	PO Box 1749
City/State/Zip	Spartanburg, SC 29304
Website	www.cityofspartanburg.org
Tax ID#	57-6000245
Entity Type	Municipality

	Reporting Period	
Reporting Period	Quarter 1: July 1, 2023 - September 30, 2023	

	Organization Contact Information
Name	Dennis R Locke
Position/Title	Finance & Budget Director
Telephone	864-596-2119
Email	dlocke@cityofspartanburg.org
	Secondary Organization Contact Information
Name	
Position/Title	
Telephone	
Email	

	Accounting of h	ow the funds h	ave been spen	it:				
		Expenditures						
Description	Budget	FY23 Total	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	Balance
Counstruction Cost	\$3,350,000.00	\$0.00					\$0.00	\$3,350,000.00
Design & Engineering	\$570,000.00	\$0.00	\$22,140.00				\$22,140.00	\$547,860.00
Right of Way Aqusition (if necessary)	\$65,000.00	\$0.00					\$0.00	\$65,000.00
Third Party Inspection	\$70,000.00	\$0.00					\$0.00	\$70,000.00
Fees & Permits	\$5,000.00	\$0.00					\$0.00	\$5,000.00
Surveying	\$15,000.00	\$0.00					\$0.00	\$15,000.00
Mobilization & Bonds	\$90,000.00	\$0.00					\$0.00	\$90,000.00
Contingency	\$335,000.00	\$0.00	-				\$0.00	\$335,000.00
							\$0.00	\$0.00
Grand Total	\$4,500,000.00	\$0.00	\$22,140.00	\$0.00	\$0.00	\$0.00	\$22,140.00	\$4,477,860.00

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year):

	Expenditure Certification	
The Organization certifies that the Junds have been expended in acc	ordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.	
SomoPMes	Director Finance & Budget	
Signature	Title	
Dermis R. Locke	10/12/2023	

Date

Trans.	ARIA Associated Collections Extended to Control Contro
Sa.	Combinate 100. Americal deviations
Sales II	107. August of circlature In Entered Cardishiptors In Entered Cardishiptors
Date	no paranego usan en program (m. 1907). Paranego (m. 1907). Paraneg
Machinerto	Country Country and Country Co
Hi Donnis.	
I believe the issue	with your report is that you are using the wrong amplato. Please use the attached toughter that was east out on W.H.
-Mag	
Mag Romanialia,	MBA, CPM Accounting Fixed Manager II
South Carolina To	namera's Officia
1200 Sunato Stree	
Wade Hampton B	Adg., Colombia, SC 2000
mr-, re-2000/844	g Romanidol(jim n.e. gov
Original Mon	
From: Donnis Los	age- te draktificijelepotantning sep-
See Thursday C	Nahar IZ, NIZ +4-F M
To: Romanicão, 5	for Managhrinia a per-
Subject (External	Quantyl Report
Meg.	
I wouldn't modify	the reporting partied in the accel operatibleset. I left you are released in the cover of produce the contract of the cover of produce the cover of produce the cover of the cover of produce the cover of the cover
Donnis R. Locke.	
Director of Finan-	CARD
City of Sportanbu	
P.O. Box 1749	
Septembers, SC 2	
Telephone 864.2	1000 - 100 -
Cell Phone 864 8	
Fax 864.50	630
E-mail: dlockrije	iny of particularly and
https://goot@safe	interpretation and the control of
Original Mon	
From copier(i)cit	pulsagent language on conjunctifying of the process of the conjunction
For Donney Locks	- Charles from the Control of the Co
August Australia	mage control of the c
CAUTION: The	mensage has originated from an External Source. Please was proper judgment and custom when opening attachments, circleing lake or suspending to this countil.
	and the state of t
CAUTION: This	anal originated from outside year organization. Exercise carsion when opening attachments or eliciting latix, oppositely from unknown canders.
Ruply to: Donnie	Locke ollockejjsinysdysprankurg.ogo: Device Name MX5-601 Device Modell: MX5-601
Location: Finance	
File Format: PDF	
Revolution: 300dp	K X 2000gis
Americal Stellar	arend inner in POS Forest.
	manus manger in the feature. Manufact for Adult Reductive II and the feature of Adult to View the document.
Adobet K Readers	It can be deventuated from the following VII.:
Addrs. the Addrs.	logo, Azonhar, the Adole POT logo, and Render are regionared trademarks or trademarks of Adole in the United States and other commission.

The propriet defaults assertion and the interview of the propriet of the propr



This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

ı			Contribution Information
	Amount State Agency Providing the Contribution		Purpose
	\$4,500,000 X220 - Aid to Subdivisions - Treasurer		West Main Street Strategic Growth Corridor

Organization Information		
Entity Name	tity Name City of Spartanburg	
Address	PO Box 1749	
City/State/Zip	ity/State/Zip Spartanburg, SC 29304	
Website	www.cityofspartanburg.org	
Tax ID#	Tax ID# 57-6000245	
Entity Type	Municipality	

Reporting Period		
Reporting Period		

	Organization Contact Information		
Name	Dennis R Locke		
Position/Title	Finance & Budget Director		
Telephone	864-596-2119		
Email	dlocke@cityofspartanburg.org		
:	Secondary Organization Contact Information		
Name			
Position/Title			
Telephone			
Email			

Accounting of how the funds have been spent:								
				Expen	ditures			
Description	Budget	FY23 Total	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	Balance
Counstruction Cost	\$3,350,000.00	\$0.00					\$0.00	\$3,350,000.00
Design & Engineering	\$570,000.00	\$0.00					\$0.00	\$570,000.00
Right of Way Aqusition (if necessary)	\$65,000.00	\$0.00					\$0.00	\$65,000.00
Third Party Inspection	\$70,000.00	\$0.00					\$0.00	\$70,000.00
Fees & Permits	\$5,000.00	\$0.00					\$0.00	\$5,000.00
Surveying	\$15,000.00	\$0.00					\$0.00	\$15,000.00
Mobilization & Bonds	\$90,000.00	\$0.00					\$0.00	\$90,000.00
Contingency	\$335,000.00	\$0.00					\$0.00	\$335,000.00
							\$0.00	\$0.00
Grand Total	\$4,500,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,500,000.00

	Explanation of any unspent funds (to be provided only if unsp	pent funds remain at the end of the fiscal year) :
	Europe diagnos Considi	and the same of th
	Expenditure Certifi	cation
The Organization certifies that the funds ha	ive been expended in accordance with the Plan provided to the Agenc	y Providing the Distribution and for a public purpose.
Signature	Title	
Printed Name	 Date	
Filiteu Naiile	Date	

Date Thursday, October 12, 2023 6-66

I couldn't medify the reporting period in the excel speadsheer. I left you a voicemail. Let me know if you have further questions.

Dennis R. Locky, CGPO P.O. Box 1749 Telephone 864 596-2119

Cell Phone 864 809-1087

Intelligence of the control of the c

From contenticity of contentue and recontenticity of contentue and

Subject: Scanned image from MX-5071 CAUTION: This message has originated from an External Source. Please use proper judgment and caution when opening attachments, clicking links or responding to this email.

CAUTION: This email originated from carside your organization. Exercise custion when opening attachments or clicking links, especially from unknown senders.

File Former: PDF MMR/G4

Rosolution: 300dpi x 300dpi

Rosly to: Donais Locky reflocked/circlesetrasbury.ore: Device Name: MX-5971 Device Model: MX-5971 Attached file is scanned image in PDF format.

Adobs, the Adobs lives, Acrobst, the Adobs PDF lives, and Reader are reviewed trademarks or trademarks of Adobs in the United States and other countries.

ASSZOUGAZIA STILLIONSSOURAMING PHONOXY (PARMING PHONOXY (



This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

		Contribution Information
Amount	State Agency Providing the Contribution	Purpose
	X220 - Aid to Subdivisions - Treasurer	West Main Street Strategic Growth Corridor

	Organization Information
Entity Name	City of Spartanburg
Address	PO BOX 1749
City/State/Zip	Spartanburg SC 29304
Website	www.cityofspartanburg.org
Tax ID#	57-6000245
Entity Type	Municipality

	Organization Contact Information
Name	Dennis R Locke
Position/Title	Finance Director
Telephone	864-596-2119
Email	dlocke@cityofspartanburg.org

	3	13	DIL
Reporting Period	Quarter 1: July 1, 2027 - September 30	, 202]/	
	Reporting Period		

Account	ing of how the	funds have be	en spent:				
		Kalan Per		Expenditures			
Description	Budget	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	Balance
Construction Cost	\$3,350,000.00					\$0.00	\$3,350,000.00
Design & Engineering	\$570,000.00	\$22,140.00				\$22,140.00	\$547,860.00
Right of Way Aquistion (if necessary)	\$65,000.00					\$0.00	\$65,000.00
Third Party Inspections	\$70,000.00					\$0.00	\$70,000.00
Fees & Permits	\$5,000.00					\$0.00	\$5,000.00
Surveying	\$15,000.00					\$0.00	\$15,000.00
Mobilization & Bonds	\$90,000.00					\$0.00	\$90,000.00
Contingency	\$335,000.00					\$0.00	\$335,000.00
						\$0.00	\$0.00
Grand Total	\$4,500,000.00	\$22,140.00	\$0.00	\$0.00	\$0.00	\$22,140.00	\$4,477,860.00

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year):

Expenditure Certification

Director Finance & Budget

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Signature
Dennis R. Locke

10/13/2023

Printed Name

Date

Title

From: giSTT Message
To: Romaniello, Meg

Subject: [External] Voice Message from CITY OF SPARTAN (864-596-2119) on 10/12/23 4:40 PM for 8037342658

Date: Thursday, October 12, 2023 4:41:46 PM

Attachments: 8645962119-101223-164008-8037342658-1003312-1.way



Voice Message from CITY OF SPARTAN (864-596-2119) on 10/12/23 4:40 PM (44 second msg)

MESSAGE:

"Hey Meg, this is Dennis lock. I was working on my quarterly report and I'm having trouble changing one of the sales in the spreadsheet I'm going to go ahead and Mark through it now and then if I get this corrected I can update it next quarter, but it's not letting me change the reporting period. I'm getting an error and I don't have that type of type of skills to go in there and said I needed to do change. The data validation time, but the space she won't allow me to change it anyway, Dennis lock City Spartanburg 864-596-2119. Thank you."

There are 0 new and 0 old messages in your mailbox.

From: STO - Appropriated Contributions

To: cstory@cityofspartanburg.org; dlocke@cityofspartanburg.org;

Cc: <u>STO - Appropriated Contributions</u>

Subject: Quarterly Update for FY23 Appropriated Earmarks - Proviso 117.21

Date: Thursday, September 14, 2023 12:48:07 PM

Attachments: Quarterly Expenditure Report FY24 Template - West Main Street Strategic Growth Corridor.xlsx

Hello,

As of 6/30/23, your organization had funds left unspent from the FY23 Appropriated Earmarks. Attached is the updated form you will use to update your information each quarter. Please note that a section for a secondary organization contact has been added. This section is <u>required</u>.

Please update and submit the form to us (<u>STO.Appropriated.Contributions@sto.sc.gov</u>) by the 15th of the month following the end of each quarter.

Quarterly Update Schedule					
Time Frame 7/1 - 9/30 10/1 - 12/31 1/1 - 3/31 4/1 - 6/30					
Due Date	10/15	1/15	4/15	7/15	

If you have any questions, please do not hesitate to reach out to me.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658|Meg.Romaniello@sto.sc.gov



This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

ı		Contribution Information			
	Amount State Agency Providing the Contribution Purpose				
	\$4,500,000 X220 - Aid to Subdivisions - Treasurer		West Main Street Strategic Growth Corridor		

Organization Information		
Entity Name	City of Spartanburg	
Address	PO Box 1749	
City/State/Zip	Spartanburg, SC 29304	
Website	www.cityofspartanburg.org	
Tax ID#	57-6000245	
Entity Type	Municipality	

Reporting Period		
Reporting Period		

	Organization Contact Information			
Name	Dennis R Locke			
Position/Title	Finance & Budget Director			
Telephone	864-596-2119			
Email	dlocke@cityofspartanburg.org			
:	Secondary Organization Contact Information			
Name				
Position/Title				
Telephone				
Email				

Accounting of how the funds have been spent:								
				Expen	ditures			
Description	Budget	FY23 Total	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	Balance
Counstruction Cost	\$3,350,000.00	\$0.00					\$0.00	\$3,350,000.00
Design & Engineering	\$570,000.00	\$0.00					\$0.00	\$570,000.00
Right of Way Aqusition (if necessary)	\$65,000.00	\$0.00					\$0.00	\$65,000.00
Third Party Inspection	\$70,000.00	\$0.00					\$0.00	\$70,000.00
Fees & Permits	\$5,000.00	\$0.00					\$0.00	\$5,000.00
Surveying	\$15,000.00	\$0.00					\$0.00	\$15,000.00
Mobilization & Bonds	\$90,000.00	\$0.00					\$0.00	\$90,000.00
Contingency	\$335,000.00	\$0.00					\$0.00	\$335,000.00
							\$0.00	\$0.00
Grand Total	\$4,500,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,500,000.00

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year):				
	Europe diagnos Considi	and the same of th		
	Expenditure Certifi	cation		
The Organization certifies that the funds ha	ive been expended in accordance with the Plan provided to the Agenc	y Providing the Distribution and for a public purpose.		
Signature	Title			
Printed Name	 Date			
Filiteu Naiile	Date			

From: Dennis Locke
To: Romaniello, Meg

Cc: <u>STO - Appropriated Contributions</u>

Subject: [External] RE: Quarterly Update Reminder for FY23 Appropriated Earmarks - Proviso 117.21

Date: Friday, July 14, 2023 12:14:11 PM

Attachments: Quarterly Expenditure Report 4.5 mill - June Report.pdf

Meg,

Please see our quarterly report for the State Grant.

Deunis R. Locke. CG70
Director of Finance & Budget
City of Spartanburg
P.O. Box 1749
Spartanburg, SC 29304-1749
Telephone 864 596-2119
Cell Phone 864 809-1087

Fax 864 596-2424

E-mail: <u>dlocke@cityofspartanburg.org</u>

www.cityofspartanburg.org

From: Romaniello, Meg < Meg. Romaniello@sto.sc.gov>

Sent: Monday, July 3, 2023 11:09 AM

To: Chris Story <cstory@cityofspartanburg.org>; Dennis Locke <dlocke@cityofspartanburg.org>

Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov> **Subject:** Quarterly Update Reminder for FY23 Appropriated Earmarks - Proviso 117.21

CAUTION: This message has originated from an External Source. Please use proper judgment and caution when opening attachments, clicking links or responding to this email.

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Good morning,

This is a reminder about your quarterly update that is due soon.

Please update and submit the quarterly expenditure report to <u>STO.Appropriated.Contributions@sto.sc.gov</u> by the 15th of the month following the end of each quarter.

Q4 (ending 6/30/23) update due date: 7/15/23

Important things to note:

• The quarterly report template was provided with the Payment Confirmation email your organization received.

- All areas on the report need to be completed in full. <u>Incomplete forms will be sent back for revision</u>.
 - State Agency should be "X220 Aid to Subdivisions Treasurer".
 - The" Explanation of any unspent funds" only needs to be completed for the Q4 report.
- Budget descriptions should be similar or match what was listed on the approved disbursement request form.
- Budget total should match what was award to your organization.
- If no expenditures occurred for certain lines or quarters, please put zeros in those cells.
- If you have multiple awards, a separate quarterly report is required for each project/appropriation.

If you have any questions, please do not hesitate to reach out to me.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov



This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

	Contribution Information
Amount State Agency Providing the Contribution	Purpose
\$4,500,000.00 X220 - Aid to Subdivisions - Treasurer	West Main Street Strategic Growth Corridor

	Organization Information					
Entity Name	City of Spartanburg					
Address	PO Box 1749					
City/State/Zip	Spartanburg, SC 29304					
Website	www.cityofspartanburg.org					
Tax ID#	57-6000245					
Entity Type	Municipality					

Organization Contact Information				
Name	Dennis R Locke			
Position/Title	Finance & Budget Director			
Telephone	864-596-2119			
Email	dlocke@cityofspartanburg.org			

Reporting Period						
Reporting Period	Quarter 4: April 1, 2023 - June 30, 2023					

Accounting of how the funds have been spent:							
		Expenditures					
Description	Budget	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	Balance
Counstruction Cost	\$3,350,000.00					\$0.00	\$3,350,000.00
Design & Engineering	\$570,000.00					\$0.00	\$570,000.00
Right of Way Aqusition (if necessary)	\$65,000.00					\$0.00	\$65,000.00
Third Party Inspection	\$70,000.00					\$0.00	\$70,000.00
Fees & Permits	\$5,000.00					\$0.00	\$5,000.00
Surveying	\$15,000.00					\$0.00	\$15,000.00
Mobilization & Bonds	\$90,000.00					\$0.00	\$90,000.00
Contingency	\$335,000.00					\$0.00	\$335,000.00
						\$0.00	\$0.00
Grand Total	\$4,500,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,500,000.00

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year):

We are still in the planning stage of this project. No expenditures have been made.

Expenditure Certification

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Signature Dennis R. Locke

Printed Name

FINANCE DIRECTOR

7/14/23

Date

From: Romaniello, Meg

To: cstory@cityofspartanburg.org; dlocke@cityofspartanburg.org;

Cc: <u>STO - Appropriated Contributions</u>

Subject: Quarterly Update Reminder for FY23 Appropriated Earmarks - Proviso 117.21

Date: Monday, July 3, 2023 11:08:55 AM

Good morning,

This is a reminder about your quarterly update that is due soon.

Please update and submit the quarterly expenditure report to <u>STO.Appropriated.Contributions@sto.sc.gov</u> by the 15th of the month following the end of each quarter.

Q4 (ending 6/30/23) update due date: 7/15/23

Important things to note:

- The quarterly report template was provided with the Payment Confirmation email your organization received.
- All areas on the report need to be completed in full. <u>Incomplete forms will be sent back for revision</u>.
 - State Agency should be "X220 Aid to Subdivisions Treasurer".
 - The" Explanation of any unspent funds" only needs to be completed for the Q4 report.
- Budget descriptions should be similar or match what was listed on the approved disbursement request form.
- Budget total should match what was award to your organization.
- If no expenditures occurred for certain lines or quarters, please put zeros in those cells.
- If you have multiple awards, a separate quarterly report is required for each project/appropriation.

If you have any questions, please do not hesitate to reach out to me.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov From: Dennis Locke

To: <u>STO - Appropriated Contributions</u>; <u>Chris Story</u>

Cc: <u>John Squires</u>

Subject: [External] RE: Quarterly Update Reminder for FY23 Appropriated Earmarks - Proviso 117.21

Date: Friday, April 21, 2023 1:46:55 PM

Attachments: SC Contribution Expenditure Report 4-21-23.pdf

Meg,

Attached is our quarterly report for the period ending 3/31/23.

Dennis R. Locke, CG70

Director of Finance & Budget

City of Spartanburg

P.O. Box 1749

Spartanburg, SC 29304-1749

Telephone 864 596-2119

Cell Phone 864 809-1087

Fax 864 596-2424

E-mail: dlocke@cityofspartanburg.org

www.cityofspartanburg.org

From: Dennis Locke

Sent: Monday, April 17, 2023 1:12 PM

To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>; Chris Story

<cstory@cityofspartanburg.org>

Cc: John Squires < jsquires@cityofspartanburg.org>

Subject: RE: Quarterly Update Reminder for FY23 Appropriated Earmarks - Proviso 117.21

Meg,

We will provide the report promptly.

Thanks

Dennis R. Locke, CG70

Director of Finance & Budget

City of Spartanburg

P.O. Box 1749

Spartanburg, SC 29304-1749

Telephone 864 596-2119

Cell Phone 864 809-1087

Fax 864 596-2424

E-mail: dlocke@cityofspartanburg.org

www.cityofspartanburg.org

From: _STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Sent: Monday, April 17, 2023 12:40 PM

To: Chris Story < cstory@cityofspartanburg.org; Dennis Locke < dlocke@cityofspartanburg.org;

Cc: _STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Subject: RE: Quarterly Update Reminder for FY23 Appropriated Earmarks - Proviso 117.21

Importance: High

CAUTION: This message has originated from an External Source. Please use proper judgment and caution when opening attachments, clicking links or responding to this email.

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Good afternoon,

At this time, I have not received your Q3 report.

This report is now **past due** and should be <u>submitted by the end of the week.</u>

Please confirm that you have received this email by the end of the day **today**. If you have any questions, please let me know.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov

From: _STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Sent: Monday, April 3, 2023 12:56 PM

To: cstory@cityofspartanburg.org; dlocke@cityofspartanburg.org

Cc: _STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>> **Subject:** Quarterly Update Reminder for FY23 Appropriated Earmarks - Proviso 117.21

Good afternoon,

This is a reminder about your quarterly update that is due soon.

Please update and submit the quarterly expenditure report to <u>STO.Appropriated.Contributions@sto.sc.gov</u> by the 15th of the month following the end of each quarter.

Q3 (ending 3/31/23) update due date: 4/15/23

Important things to note:

- The quarterly report template was provided with the Payment Confirmation email your organization received.
- All areas on the report need to be completed in full. <u>Incomplete forms will be sent back for revision.</u>
 - State Agency should be "X220 Aid to Subdivisions Treasurer".
 - The" Explanation of any unspent funds" only needs to be completed for the Q4 report.
- Budget descriptions should be similar or match what was listed on the approved disbursement request form.
- Budget total should match what was award to your organization.
- If no expenditures occurred for certain lines or quarters, please put zeros in those cells.
- If you have multiple awards, a separate quarterly report is required for each project/appropriation.

If you have any questions, please do not hesitate to reach out to me.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov



This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

	Contribution Information
Amount State Agency Providing the Contribution	Purpose
\$4,500,000.00 X220 - Aid to Subdivisions - Treasurer	West Main Street Strategic Growth Corridor

	Organization Information			
Entity Name	City of Spartanburg			
Address	PO BOX 1749			
City/State/Zip	Spartanburg SC 29304			
Website	www.cityofspartanburg.org			
Tax ID#	57-6000245			
Entity Type	Municipality			

Organization Contact Information					
Name	Dennis R Locke				
Position/Title	Finance Director				
Telephone	864-596-2119				
Email	dlocke@cityofspartanburg.org				

Reporting Period	
Reporting Period Quarter 3: January 1, 2023 - March 31, 2023	

Account	ing of how the	funds have be	en spent:				
		Expenditures					
Description	Budget	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	Balance
Construction Cost	\$3,350,000.00					\$0.00	\$3,350,000.00
Design & Engineering	\$570,000.00					\$0.00	\$570,000.00
Right of way acquisition (if necessary)	\$65,000.00					\$0.00	\$65,000.00
Third Party Inspection	\$70,000.00					\$0.00	\$70,000.00
Fees & Permits	\$5,000.00					\$0.00	\$5,000.00
Surveying	\$15,000.00					\$0.00	\$15,000.00
Mobilization & Bonds	\$90,000.00					\$0.00	\$90,000.00
Contingency 10%	\$335,000.00					\$0.00	\$335,000.00
						\$0.00	\$0.00
Grand Total	\$4,500,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,500,000.00

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year):

Expenditure Certification

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Signature

Dennis R. Locke

Printed Name

Finance & Budget Director

Title

4/22/23

Date

From: Dennis Locke

To: <u>STO - Appropriated Contributions</u>; <u>Chris Story</u>

Cc: <u>John Squires</u>

Subject: [External] RE: Quarterly Update Reminder for FY23 Appropriated Earmarks - Proviso 117.21

Date: Monday, April 17, 2023 1:12:29 PM

Meg,

We will provide the report promptly.

Thanks

Dennis R. Locke. CG70
Director of Finance & Budget
City of Spartanburg
P.O. Box 1749
Spartanburg, SC 29304-1749
Telephone 864 596-2119
Cell Phone 864 809-1087

Fax 864 596-2424 E-mail: <u>dlocke@cityofspartanburg.org</u>

www.cityofspartanburg.org

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Sent: Monday, April 17, 2023 12:40 PM

To: Chris Story <cstory@cityofspartanburg.org>; Dennis Locke <dlocke@cityofspartanburg.org>

Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov> **Subject:** RE: Quarterly Update Reminder for FY23 Appropriated Earmarks - Proviso 117.21

Importance: High

CAUTION: This message has originated from an External Source. Please use proper judgment and caution when opening attachments, clicking links or responding to this email.

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Good afternoon,

At this time, I have not received your Q3 report.

This report is now **past due** and should be <u>submitted by the end of the week.</u>

Please confirm that you have received this email by the end of the day **today**. If you have any questions, please let me know.

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov

From: _STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Sent: Monday, April 3, 2023 12:56 PM

To: cstory@cityofspartanburg.org; dlocke@cityofspartanburg.org

Cc: _STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>> **Subject:** Quarterly Update Reminder for FY23 Appropriated Earmarks - Proviso 117.21

Good afternoon,

This is a reminder about your quarterly update that is due soon.

Please update and submit the quarterly expenditure report to <u>STO.Appropriated.Contributions@sto.sc.gov</u> by the 15th of the month following the end of each quarter.

Q3 (ending 3/31/23) update due date: 4/15/23

<u>Important things to note</u>:

- The quarterly report template was provided with the Payment Confirmation email your organization received.
- All areas on the report need to be completed in full. <u>Incomplete forms will be sent back for revision.</u>
 - State Agency should be "X220 Aid to Subdivisions Treasurer".
 - The" Explanation of any unspent funds" only needs to be completed for the Q4 report.
- Budget descriptions should be similar or match what was listed on the approved disbursement request form.
- Budget total should match what was award to your organization.
- If no expenditures occurred for certain lines or quarters, please put zeros in those cells.
- If you have multiple awards, a separate quarterly report is required for each project/appropriation.

If you have any questions, please do not hesitate to reach out to me.

-Meg

From: STO - Appropriated Contributions

To: cstory@cityofspartanburg.org; dlocke@cityofspartanburg.org;

Cc: <u>STO - Appropriated Contributions</u>

Subject: RE: Quarterly Update Reminder for FY23 Appropriated Earmarks - Proviso 117.21

Date: Monday, April 17, 2023 12:39:58 PM

Importance: High

Good afternoon,

At this time, I have not received your Q3 report.

This report is now **past due** and should be <u>submitted by the end of the week.</u>

Please confirm that you have received this email by the end of the day **today**. If you have any questions, please let me know.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Sent: Monday, April 3, 2023 12:56 PM

To: cstory@cityofspartanburg.org; dlocke@cityofspartanburg.org

Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov> **Subject:** Quarterly Update Reminder for FY23 Appropriated Earmarks - Proviso 117.21

Good afternoon,

This is a reminder about your quarterly update that is due soon.

Please update and submit the quarterly expenditure report to

<u>STO.Appropriated.Contributions@sto.sc.gov</u> by the 15th of the month following the end of each quarter.

Q3 (ending 3/31/23) update due date: 4/15/23

<u>Important things to note</u>:

- The quarterly report template was provided with the Payment Confirmation email your organization received.
- All areas on the report need to be completed in full. <u>Incomplete forms will be sent back for</u>

revision.

- State Agency should be "X220 Aid to Subdivisions Treasurer".
- The" Explanation of any unspent funds" only needs to be completed for the Q4 report.
- Budget descriptions should be similar or match what was listed on the approved disbursement request form.
- Budget total should match what was award to your organization.
- If no expenditures occurred for certain lines or quarters, please put zeros in those cells.
- If you have multiple awards, a separate quarterly report is required for each project/appropriation.

If you have any questions, please do not hesitate to reach out to me.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

From: STO - Appropriated Contributions

To: cstory@cityofspartanburg.org; dlocke@cityofspartanburg.org;

Cc: <u>STO - Appropriated Contributions</u>

Subject: Quarterly Update Reminder for FY23 Appropriated Earmarks - Proviso 117.21

Date: Monday, April 3, 2023 12:56:47 PM

Good afternoon,

This is a reminder about your quarterly update that is due soon.

Please update and submit the quarterly expenditure report to <u>STO.Appropriated.Contributions@sto.sc.gov</u> by the 15th of the month following the end of each quarter.

Q3 (ending 3/31/23) update due date: 4/15/23

Important things to note:

- The quarterly report template was provided with the Payment Confirmation email your organization received.
- All areas on the report need to be completed in full. <u>Incomplete forms will be sent back for revision</u>.
 - State Agency should be "X220 Aid to Subdivisions Treasurer".
 - The" Explanation of any unspent funds" only needs to be completed for the Q4 report.
- Budget descriptions should be similar or match what was listed on the approved disbursement request form.
- Budget total should match what was award to your organization.
- If no expenditures occurred for certain lines or quarters, please put zeros in those cells.
- If you have multiple awards, a separate quarterly report is required for each project/appropriation.

If you have any questions, please do not hesitate to reach out to me.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

From: **Dennis Locke**

STO - Appropriated Contributions To: Cc: John Squires; Kristin Johnson

[External] RE: FY23 Appropriated Contributions Payment Confirmation and Quarterly Expenditure Report Subject:

Information

Date: Monday, March 13, 2023 11:45:17 AM

Meg,

Fax

Thank you for this information.

Dennis R. Locke, CG70

Director of Finance & Budget City of Spartanburg P.O. Box 1749 Spartanburg, SC 29304-1749 Telephone 864 596-2119 Cell Phone 864 809-1087

864 596-2424 E-mail: dlocke@cityofspartanburg.org

www.cityofspartanburg.org

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Sent: Monday, March 13, 2023 10:54 AM

To: Dennis Locke <dlocke@cityofspartanburg.org>

Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Subject: FY23 Appropriated Contributions Payment Confirmation and Quarterly Expenditure Report

Information

CAUTION: This message has originated from an External Source. Please use proper judgment and caution when opening attachments, clicking links or responding to this email.

Hello,

Please see attached for your payment confirmation letter.

I have also included your quarterly expenditure report spreadsheet that you will use.

Below is the schedule of when quarterly reports are due. Your first quarterly report will be due April **15, 2023**.

Quarterly Update Schedule				
Time Frame	7/1 - 9/30	10/1 - 12/31	1/1 - 3/31	4/1 - 6/30
Due Date	10/15	1/15	4/15	7/15

^{*} Quarterly Update requirement continues until all funds have been spent.

I understand that since funds are just being received your organization may not have any expenditures to report for the first two quarters. If that is the case, you will put zeros in the expenditure section with the guarters that had no expenses.

If you have any questions or issues with the spreadsheet, please do not hesitate to reach out.

Thank you, Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

From: <u>STO - Appropriated Contributions</u>

To: Dennis Locke

Cc: <u>STO - Appropriated Contributions</u>

Subject: FY23 Appropriated Contributions Payment Confirmation and Quarterly Expenditure Report Information

Date: Monday, March 13, 2023 10:53:42 AM

Attachments: Appropriated Grants Letter - West Main Street Strategic Growth Corridor.pdf

Quarterly Expenditure Report.xlsx

Hello,

Please see attached for your payment confirmation letter.

I have also included your quarterly expenditure report spreadsheet that you will use. Below is the schedule of when quarterly reports are due. Your first quarterly report will be due **April 15, 2023**.

Quarterly Update Schedule				
Time Frame	7/1 - 9/30	10/1 - 12/31	1/1 - 3/31	4/1 - 6/30
Due Date	10/15	1/15	4/15	7/15

^{*} Quarterly Update requirement continues until all funds have been spent.

I understand that since funds are just being received your organization may not have any expenditures to report for the first two quarters. If that is the case, you will put zeros in the expenditure section with the quarters that had no expenses.

If you have any questions or issues with the spreadsheet, please do not hesitate to reach out.

Thank you,

Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II



March 13, 2023

Dennis Locke West Main Street Strategic Growth Corridor 145 W. Broad Street Spartanburg, South Carolina 29306

Dear Dennis Locke:

Thank you for submitting the required documentation outlined in Budget Proviso 117.21 to receive funds from the Appropriations Act. An ACH payment has been processed for \$4,500,000 representing your organization's appropriated contributions. In accordance with Budget Proviso 117.21, you will now need to submit quarterly updates on funds spent. A schedule has been provided below for your reference. Your first quarterly report will be due April 15, 2023.

Quarterly Update Schedule					
Time Frame 7/1 - 9/30 10/1 - 12/31 1/1 - 3/31 4/1 - 6/					
Due Date	10/15	1/15	4/15	7/15	

^{*} Quarterly Update requirement continues until all funds have been spent.

The template for the quarterly reports is attached. If your organization has multiple appropriated contributions, each contribution will need a quarterly report. All completed reports should be submitted via email to STO.Appropriated.Contributions@sto.sc.gov.

Should you have any questions, please email me at the address above or call me at (803)734-2658.

Sincerely,

Meg Romaniello

Accounting/Fiscal Manager II



State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

		Contribution Information
Amount	State Agency Providing the Contribution	Purpose

Organization Information		
Entity Name		
Address		
City/State/Zip		
Website		
Tax ID#		
Entity Type		

Organization Contact Information		
Name		
Position/Title		
Telephone		
Email		

Reporting Period		Reporting Period
	Reporting Period	

Account	ing of how the	funds have be	en spent:				
				Expenditures			
Description	Budget	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	Balance
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
Grand Total	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Expenditure Certification The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose. Signature Printed Name Date



State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

		Contribution Information
Amount	State Agency Providing the Contribution	Purpose

Organization Information		
Entity Name		
Address		
City/State/Zip		
Website		
Tax ID#		
Entity Type		

Organization Contact Information		
Name		
Position/Title		
Telephone		
Email		

Reporting Period		Reporting Period
	Reporting Period	

Accounting of how the funds have been spent:							
		Expenditures					
Description	Budget	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	Balance
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
Grand Total	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Expenditure Certification The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose. Signature Printed Name Date

From: STO - Appropriated Contributions

To: <u>Dennis Locke</u>

 Cc:
 STO - Appropriated Contributions

 Subject:
 RE: [External] Grant Request

 Date:
 Monday, March 6, 2023 12:52:39 PM

Oh Dennis! I am so sorry for your loss as well! I will keep you and your family in my prayers! Thank you for resending the request. I think everything looks good. If we have any questions, I will let you know!

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov

From: Dennis Locke <dlocke@cityofspartanburg.org>

Sent: Monday, March 6, 2023 12:28 PM

To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Subject: RE: [External] Grant Request

Meg,

I'm sorry for your loss.....Believe it or not, I was out all last week due to a loss of my Dad. He's definitely doing better now.

Take Care,

Dennis R. Locke. CG70
Director of Finance & Budget
City of Spartanburg
P.O. Box 1749
Spartanburg, SC 29304-1749
Telephone 864 596-2119
Cell Phone 864 809-1087

Fax 864 596-2424

E-mail: <u>dlocke@cityofspartanburg.org</u>

www.cityofspartanburg.org

From: _STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Sent: Monday, March 6, 2023 12:19 PM

To: Dennis Locke < <u>dlocke@cityofspartanburg.org</u>>

Cc: _STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Subject: RE: [External] Grant Request

CAUTION: This message has originated from an External Source. Please use proper judgment and caution when opening attachments, clicking links or responding to this email.

Hi Dennis,

I apologize for the delayed response, I was out the office due to a loss in my family. I don't see that I have received the updated document. Can you resend it?

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov

From: Dennis Locke <<u>dlocke@cityofspartanburg.org</u>>

Sent: Friday, March 3, 2023 2:40 PM

To: _STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Subject: RE: [External] Grant Request

Meg,

Fax

I made the changes you suggested, you haven't received my revised application yet? I've been out of office all this week.

Dennis R. Locke, CG70

Director of Finance & Budget City of Spartanburg P.O. Box 1749 Spartanburg, SC 29304-1749 Telephone 864 596-2119 Cell Phone 864 809-1087

864 596-2424 E-mail: dlocke@cityofspartanburg.org

www.cityofspartanburg.org

From: _STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Sent: Tuesday, February 28, 2023 10:47 AM

To: Dennis Locke < <u>dlocke@cityofspartanburg.org</u>>

Cc: John Squires < <u>isquires@cityofspartanburg.org</u>>; _STO - Appropriated Contributions

<<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Subject: RE: [External] Grant Request

CAUTION: This message has originated from an External Source. Please use proper judgment and caution when opening attachments, clicking links or responding to this email.

Hey Dennis,

I wanted to check in to see if you had any additional questions or needed any assistance. If you do, please let me know.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 Meg.Romaniello@sto.sc.gov

From: _STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Sent: Wednesday, February 22, 2023 5:03 PM

To: Dennis Locke < <u>dlocke@cityofspartanburg.org</u>>

Cc: John Squires < jsquires@cityofspartanburg.org >; _STO - Appropriated Contributions

<<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Subject: RE: [External] Grant Request

No problem.

- 1. You would put an abbreviated purpose that the funds will be used for.
- 2. It is up to you who signs in that section. I have seen where the organization's executive has signed and I have also seen where the person who will have the most responsibility for the funds (normally the contact person) has signed.
- 3. Yes. I had a few submit requests with the budget amount as more than the contribution amount. I then had to ask them to update their budget amounts to reflect what the funds the state is providing even though the complete project will cost more than the contribution amount. Many organizations are going to spend more than what the state is contributing towards their projects, but I only have to see the budget and expenses for the state funds that are provided.

Please let me know if you have any additional questions.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

From: Dennis Locke <dlocke@cityofspartanburg.org>

Sent: Wednesday, February 22, 2023 4:54 PM

To: _STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Cc: John Squires < <u>isquires@cityofspartanburg.org</u>>

Subject: RE: [External] Grant Request

Meg,

I have a few questions.

- 1. Contribution Information ? I wasn't clear on what was being asked in this section.
- 2. Should I have our City Manager sign the Organization Certifications instead of me?
- 3. Have other applicants only included the amount of the grant for the budget?

I'm willing to adjust the budget to match the grant award amount of 4.5 million.

Thanks

Fax

Dennis R. Locke, CG70 Director of Finance & Budget City of Spartanburg P.O. Box 1749 Spartanburg, SC 29304-1749 Telephone 864 596-2119 Cell Phone 864 809-1087

864 596-2424 E-mail: <u>dlocke@cityofspartanburg.org</u>

www.cityofspartanburg.org

From: STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Sent: Wednesday, February 22, 2023 4:25 PM **To:** Dennis Locke < <u>dlocke@cityofspartanburg.org</u>>

Cc: John Squires < <u>isquires@cityofspartanburg.org</u>>; _STO - Appropriated Contributions

<STO.Appropriated.Contributions@sto.sc.gov>

Subject: RE: [External] Grant Request

CAUTION: This message has originated from an External Source. Please use proper judgment and caution when opening attachments, clicking links or responding to this email.

Hey Dennis,

I did a quick review and noticed a few things that need to be updated.

The purpose section in "Contribution Information" was left blank.

The budget amount is \$681,550 above the amount in the contribution section. It is completely fine if the total project budget is over the amount we are providing, but you only have to put the budget for the amount that the state is providing.

The last thing was the Agency Head signature. It will be someone from our office so you don't have

to have that section signed when you submit the updated document back to me.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov

From: Dennis Locke < dlocke@cityofspartanburg.org>

Sent: Wednesday, February 22, 2023 3:23 PM

To: STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Cc: Dennis Locke <dlocke@cityofspartanburg.org>; John Squires <isquires@cityofspartanburg.org>;

Romaniello, Meg < Meg.Romaniello@sto.sc.gov>

Subject: [External] Grant Request

Please let me know if more information is needed.

Dennis R. Locke, CG70

Director of Finance & Budget City of Spartanburg P.O. Box 1749 Spartanburg, SC 29304-1749 Telephone 864 596-2119 Cell Phone 864 809-1087 864 596-2424

E-mail: <u>dlocke@cityofspartanburg.org</u>

www.cityofspartanburg.org

From: Dennis Locke

Sent: Wednesday, February 22, 2023 1:50 PM

To: STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Subject: RE: [External] RE: Next steps

Meg,

Fax

I received your voicemail. I've been working to complete our June audit report the last few days. My assistant has updated the form but I need to review it. I should be able to submit our request for funding no later than the end of this week.

Dennis R. Locke, CG70

Director of Finance & Budget City of Spartanburg P.O. Box 1749 Spartanburg, SC 29304-1749 Telephone 864 596-2119

Cell Phone 864 809-1087 Fax 864 596-2424

E-mail: <u>dlocke@cityofspartanburg.org</u>

www.cityofspartanburg.org

From: _STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Sent: Monday, February 13, 2023 4:05 PM

To: Dennis Locke < dlocke@cityofspartanburg.org>

Cc: _STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Subject: RE: [External] RE: Next steps

CAUTION: This message has originated from an External Source. Please use proper judgment and caution when opening attachments, clicking links or responding to this email.

Absolutely. Please see attached. The "State Agency Providing the Contribution" will be "X220 - Aid to Subdivisions – Treasurer".

If you have any questions, please let me know.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov

From: Dennis Locke < <u>dlocke@cityofspartanburg.org</u>>

Sent: Monday, February 13, 2023 3:29 PM

To: _STO - Appropriated Contributions < <u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Subject: [External] RE: Next steps

Meg,

We received approval from the State in a letter dated 11/29/22 from Kimberly Wickersham. Can you send me an electronic copy of the distribution form?

Dennis R. Locke, CG70

Director of Finance & Budget City of Spartanburg P.O. Box 1749 Spartanburg, SC 29304-1749 Telephone 864 596-2119 Cell Phone 864 809-1087 Fax 864 596-2424

E-mail: dlocke@citvofspartanburg.org

www.cityofspartanburg.org

From: _STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Sent: Monday, February 13, 2023 3:19 PM

To: Dennis Locke < <u>dlocke@cityofspartanburg.org</u>>

Cc: _STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Subject: Next steps

CAUTION: This message has originated from an External Source. Please use proper judgment and caution when opening attachments, clicking links or responding to this email.

Hi Dennis,

I apologize that I missed your call. You can submit your disbursement request form to me, and I will start reviewing it. You should receive an email from the SOS once the registration is updated, but I will also keep an eye out for when the SOS website updates and lists your organization.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

From: <u>Dennis Locke</u>

To: <u>STO - Appropriated Contributions</u>
Subject: RE: [External] Grant Request
Date: Monday, March 6, 2023 12:27:57 PM

Attachments: Sign State Earnark.pdf

Meg,

I'm sorry for your loss.....Believe it or not, I was out all last week due to a loss of my Dad. He's definitely doing better now.

Take Care,

Dennis R. Locke, CG70

Director of Finance & Budget City of Spartanburg P.O. Box 1749 Spartanburg, SC 29304-1749 Telephone 864 596-2119

Cell Phone 864 809-1087 Fax 864 596-2424

E-mail: <u>dlocke@cityofspartanburg.org</u>

www.cityofspartanburg.org

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Sent: Monday, March 6, 2023 12:19 PM

To: Dennis Locke <dlocke@cityofspartanburg.org>

Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Subject: RE: [External] Grant Request

CAUTION: This message has originated from an External Source. Please use proper judgment and caution when opening attachments, clicking links or responding to this email.

Hi Dennis,

I apologize for the delayed response, I was out the office due to a loss in my family. I don't see that I have received the updated document. Can you resend it?

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov

From: Dennis Locke < <u>dlocke@citvofspartanburg.org</u>>

Sent: Friday, March 3, 2023 2:40 PM

To: _STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Subject: RE: [External] Grant Request

Meg,

I made the changes you suggested, you haven't received my revised application yet? I've been out of office all this week.

Dennis R. Locke, CG70

Director of Finance & Budget City of Spartanburg P.O. Box 1749 Spartanburg, SC 29304-1749 Telephone 864 596-2119 Cell Phone 864 809-1087

Fax 864 596-2424

E-mail: <u>dlocke@cityofspartanburg.org</u>

www.cityofspartanburg.org

From: _STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Sent: Tuesday, February 28, 2023 10:47 AM

To: Dennis Locke <<u>dlocke@citvofspartanburg.org</u>>

Cc: John Squires < <u>isquires@cityofspartanburg.org</u>>; _STO - Appropriated Contributions

<<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Subject: RE: [External] Grant Request

CAUTION: This message has originated from an External Source. Please use proper judgment and caution when opening attachments, clicking links or responding to this email.

Hey Dennis,

I wanted to check in to see if you had any additional questions or needed any assistance. If you do, please let me know.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov

From: _STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Sent: Wednesday, February 22, 2023 5:03 PM

To: Dennis Locke < dlocke@cityofspartanburg.org >

Cc: John Squires < <u>isquires@cityofspartanburg.org</u>>; _STO - Appropriated Contributions < <u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Subject: RE: [External] Grant Request

No problem.

- 1. You would put an abbreviated purpose that the funds will be used for.
- 2. It is up to you who signs in that section. I have seen where the organization's executive has signed and I have also seen where the person who will have the most responsibility for the funds (normally the contact person) has signed.
- 3. Yes. I had a few submit requests with the budget amount as more than the contribution amount. I then had to ask them to update their budget amounts to reflect what the funds the state is providing even though the complete project will cost more than the contribution amount. Many organizations are going to spend more than what the state is contributing towards their projects, but I only have to see the budget and expenses for the state funds that are provided.

Please let me know if you have any additional questions.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov

From: Dennis Locke < dlocke@cityofspartanburg.org>

Sent: Wednesday, February 22, 2023 4:54 PM

To: _STO - Appropriated Contributions < <u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Cc: John Squires < <u>isquires@cityofspartanburg.org</u>>

Subject: RE: [External] Grant Request

Meg,

I have a few questions.

- 1. Contribution Information ? I wasn't clear on what was being asked in this section.
- 2. Should I have our City Manager sign the Organization Certifications instead of me?
- 3. Have other applicants only included the amount of the grant for the budget?

I'm willing to adjust the budget to match the grant award amount of 4.5 million.

Thanks

Dennis R. Locke. CG70
Director of Finance & Budget
City of Spartanburg
P.O. Box 1749
Spartanburg, SC 29304-1749
Telephone 864 596-2119
Cell Phone 864 809-1087

Fax 864 596-2424 E-mail: <u>dlocke@cityofspartanburg.org</u>

www.cityofspartanburg.org

From: _STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Sent: Wednesday, February 22, 2023 4:25 PM **To:** Dennis Locke < <u>dlocke@citvofspartanburg.org</u>>

Cc: John Squires < <u>isquires@cityofspartanburg.org</u>>; _STO - Appropriated Contributions

<<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Subject: RE: [External] Grant Request

CAUTION: This message has originated from an External Source. Please use proper judgment and caution when opening attachments, clicking links or responding to this email.

Hey Dennis,

I did a quick review and noticed a few things that need to be updated.

The purpose section in "Contribution Information" was left blank.

The budget amount is \$681,550 above the amount in the contribution section. It is completely fine if the total project budget is over the amount we are providing, but you only have to put the budget for the amount that the state is providing.

The last thing was the Agency Head signature. It will be someone from our office so you don't have to have that section signed when you submit the updated document back to me.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov

From: Dennis Locke < <u>dlocke@cityofspartanburg.org</u>>

Sent: Wednesday, February 22, 2023 3:23 PM

To: _STO - Appropriated Contributions < <u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Cc: Dennis Locke <<u>dlocke@cityofspartanburg.org</u>>; John Squires <<u>isquires@cityofspartanburg.org</u>>;

Romaniello, Meg < Meg.Romaniello@sto.sc.gov>

Subject: [External] Grant Request

Please let me know if more information is needed.

Dennis R. Locke, CG70

Director of Finance & Budget City of Spartanburg P.O. Box 1749 Spartanburg, SC 29304-1749 Telephone 864 596-2119

Cell Phone 864 809-1087 Fax 864 596-2424

E-mail: <u>dlocke@cityofspartanburg.org</u>

www.cityofspartanburg.org

From: Dennis Locke

Sent: Wednesday, February 22, 2023 1:50 PM

To: _STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Subject: RE: [External] RE: Next steps

Meg,

I received your voicemail. I've been working to complete our June audit report the last few days. My assistant has updated the form but I need to review it. I should be able to submit our request for funding no later than the end of this week.

Dennis R. Locke, CG70

Director of Finance & Budget City of Spartanburg P.O. Box 1749 Spartanburg, SC 29304-1749 Telephone 864 596-2119 Cell Phone 864 809-1087 Fax 864 596-2424

E-mail: dlocke@cityofspartanburg.org

www.cityofspartanburg.org

From: _STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Sent: Monday, February 13, 2023 4:05 PM

To: Dennis Locke < <u>dlocke@cityofspartanburg.org</u>>

Cc: _STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Subject: RE: [External] RE: Next steps

CAUTION: This message has originated from an External Source. Please use proper judgment and caution when opening attachments, clicking links or responding to this email.

Absolutely. Please see attached. The "State Agency Providing the Contribution" will be "X220 - Aid to Subdivisions – Treasurer".

If you have any questions, please let me know.

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov

From: Dennis Locke <<u>dlocke@cityofspartanburg.org</u>>

Sent: Monday, February 13, 2023 3:29 PM

To: _STO - Appropriated Contributions < <u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Subject: [External] RE: Next steps

Meg,

We received approval from the State in a letter dated 11/29/22 from Kimberly Wickersham. Can you send me an electronic copy of the distribution form?

Dennis R. Locke, CG70
Director of Finance & Budget
City of Spartanburg
P.O. Box 1749
Spartanburg, SC 29304-1749
Telephone 864 596-2119
Cell Phone 864 809-1087
Fax 864 596-2424

E-mail: <u>dlocke@cityofspartanburg.org</u>

www.cityofspartanburg.org

From: _STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Sent: Monday, February 13, 2023 3:19 PM

To: Dennis Locke < <u>dlocke@cityofspartanburg.org</u>>

Cc: _STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Subject: Next steps

CAUTION: This message has originated from an External Source. Please use proper judgment and caution when opening attachments, clicking links or responding to this email.

Hi Dennis,

I apologize that I missed your call. You can submit your disbursement request form to me, and I will start reviewing it. You should receive an email from the SOS once the registration is updated, but I will also keep an eye out for when the SOS website updates and lists your organization.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II



State of South Carolina Request for Contribution Distribution

This form is designed to collect the information required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution for the designated organization. The state agency providing the contribution should use this form to collect information from the designated organization. The information must be collected from the designated organization before the funds can be disbursed.

	Contribution Information
Amount State Agency Providing the Contribution	Purpose
\$4,500,000.00 X220 - Aid to Subdividions - Treasurer	To make improvement to main corridor of our city to encourage economic growth.

	Organization Information	
Entity Name	City of Spartanburg	
Address	PO Box 1749	
City/State/Zip	Spartanburg, SC 29304	
Website	www.cityofspartanburg.org	· · · · · · · · · · · · · · · · · · ·
Tax ID#	57-6000245	***********
Entity Type	Municpality	
Vendor#	7000030010	

Organization Contact Information					
Contact Name	Dennis Locke				
Position/Title	Finance Director				
Telephone	864-S96-2119				
Email	dlocke@cityofspartanburg.org				

Plan/Accounting of how these funds will be spent:					
Description	Budget		Explanation		1947年前
Construction Cost	\$3,350,000.00				
Design & Engineering Services	\$570,000.00				
Right of way acquisition (if necessary)	\$65,000.00				
Third Party Inspection	\$70,000.00				
Fees & Permits	\$5,000.00				
Surveying	\$15,000.00				
Mobilization & Bonds	\$90,000.00				
Contingency 10%	\$335,000.00				
	Grand Total \$4,500,000.00		a de la composición del composición de la compos	3 9 417844 o n. 194	METERSEL SISSE

Please explain how these funds will be used to provide a public benefit

The West Main Pedestrian & Bicycle Trail Project: The project will provide a safe place for pedestrians to enjoy recreation activities and functions as a viable transportation corridor leading to the west side of Main Street. The project will continue Spartanburg's goal of creating healty recreation and transportation opportunities by providing safe infrastructure for residents to enjoy. The economic impact has been staggering for other similar projects that have been completed in the last few years, businesses including residential projects, have benefited from the proximity of the trails, and has offered a new opportunity and economic model for businesses and residents to reap the benefit of redicovering the urban corridor.

Organization Certifications

- 1) Organization hereby gives assurance that no person shall, upon the grounds of race, creed, color, or national origin, be excluded from participation in, be denied the benefit of, or be otherwise subjected to discrimination under any program or activity for which this organization is responsible.
- 2) Organization certifies that it will provide quarterly spending reports to the Agency Providing Contribution listed above.
- 3) Organization certifies that it will provide an accounting at the end of the fiscal year to the Agency Providing Contribution listed above.
- 4) Organization certifies that it will allow the State Auditor to audit or cause to be audited the contributed funds.

Denis R. Lole

Dennis R. Locke

Finance & Budget Director

2/24/23

- Certifications of State Agency Providing Contribution

 1) State Agency certifies that the planned expenditure aligns with the Agency's mission and/or the purpose specified in the appropriations act of 2022.
- 2) State Agency certifies that the Organization has set forth a public purpose to be served through receipt of the expenditure.
- 3) State Agency certifies that it will make distributions directly to the organization.
- 4) State Agency certifies that it will provide the quarterly spending reports and accounting received from the organization to the Senate Finance Committee, House Ways and Means Committee, and the Executive Budget Office by June 30, 2023.
- S) State Agency certifies that it will publish on their website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21 of the appropriations act of 2022.
- 6) State Agency will certify to the Office of the Governor that it has complied with the requirements of Executive Order 2022-19 by June 30, 2023

Agency Head Signature		Date	
	•		
Printed Name	,		

From: STO - Appropriated Contributions

To: **Dennis Locke**

STO - Appropriated Contributions Cc: Subject: RE: [External] Grant Request Date: Monday, March 6, 2023 12:19:06 PM

Hi Dennis,

I apologize for the delayed response, I was out the office due to a loss in my family. I don't see that I have received the updated document. Can you resend it?

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov

From: Dennis Locke <dlocke@cityofspartanburg.org>

Sent: Friday, March 3, 2023 2:40 PM

To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Subject: RE: [External] Grant Request

Meg,

Fax

I made the changes you suggested, you haven't received my revised application yet? I've been out of office all this week.

Dennis R. Locke, CG70 Director of Finance & Budget City of Spartanburg P.O. Box 1749 Spartanburg, SC 29304-1749 Telephone 864 596-2119 Cell Phone 864 809-1087

864 596-2424 E-mail: <u>dlocke@cityofspartanburg.org</u>

www.cityofspartanburg.org

From: STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Sent: Tuesday, February 28, 2023 10:47 AM

To: Dennis Locke < <u>dlocke@cityofspartanburg.org</u>>

Cc: John Squires <<u>isquires@citvofspartanburg.org</u>>; STO - Appropriated Contributions

<<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Subject: RE: [External] Grant Request

CAUTION: This message has originated from an External Source. Please use proper judgment and caution when opening attachments, clicking links or responding to this email.

Hey Dennis,

I wanted to check in to see if you had any additional questions or needed any assistance. If you do, please let me know.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov

From: _STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Sent: Wednesday, February 22, 2023 5:03 PM **To:** Dennis Locke < <u>dlocke@cityofspartanburg.org</u>>

Cc: John Squires < <u>isquires@cityofspartanburg.org</u>>; _STO - Appropriated Contributions

<STO.Appropriated.Contributions@sto.sc.gov>

Subject: RE: [External] Grant Request

No problem.

- 1. You would put an abbreviated purpose that the funds will be used for.
- 2. It is up to you who signs in that section. I have seen where the organization's executive has signed and I have also seen where the person who will have the most responsibility for the funds (normally the contact person) has signed.
- 3. Yes. I had a few submit requests with the budget amount as more than the contribution amount. I then had to ask them to update their budget amounts to reflect what the funds the state is providing even though the complete project will cost more than the contribution amount. Many organizations are going to spend more than what the state is contributing towards their projects, but I only have to see the budget and expenses for the state funds that are provided.

Please let me know if you have any additional questions.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 **From:** Dennis Locke <<u>dlocke@cityofspartanburg.org</u>>

Sent: Wednesday, February 22, 2023 4:54 PM

To: _STO - Appropriated Contributions < <u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Cc: John Squires < <u>isquires@cityofspartanburg.org</u>>

Subject: RE: [External] Grant Request

Meg,

I have a few questions.

- 1. Contribution Information ? I wasn't clear on what was being asked in this section.
- 2. Should I have our City Manager sign the Organization Certifications instead of me?
- 3. Have other applicants only included the amount of the grant for the budget?

I'm willing to adjust the budget to match the grant award amount of 4.5 million.

Thanks

Dennis R. Locke, CG70

Director of Finance & Budget City of Spartanburg P.O. Box 1749 Spartanburg, SC 29304-1749 Telephone 864 596-2119 Cell Phone 864 809-1087 Fax 864 596-2424

E-mail: <u>dlocke@cityofspartanburg.org</u>

www.cityofspartanburg.org

From: _STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Sent: Wednesday, February 22, 2023 4:25 PM **To:** Dennis Locke < <u>dlocke@cityofspartanburg.org</u>>

Cc: John Squires < <u>isquires@cityofspartanburg.org</u>>; _STO - Appropriated Contributions

<STO.Appropriated.Contributions@sto.sc.gov>

Subject: RE: [External] Grant Request

CAUTION: This message has originated from an External Source. Please use proper judgment and caution when opening attachments, clicking links or responding to this email.

Hey Dennis,

I did a quick review and noticed a few things that need to be updated.

The purpose section in "Contribution Information" was left blank.

The budget amount is \$681,550 above the amount in the contribution section. It is completely fine if

the total project budget is over the amount we are providing, but you only have to put the budget for the amount that the state is providing.

The last thing was the Agency Head signature. It will be someone from our office so you don't have to have that section signed when you submit the updated document back to me.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov

From: Dennis Locke < <u>dlocke@cityofspartanburg.org</u>>

Sent: Wednesday, February 22, 2023 3:23 PM

To: _STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Cc: Dennis Locke <<u>dlocke@cityofspartanburg.org</u>>; John Squires <<u>jsquires@cityofspartanburg.org</u>>;

Romaniello, Meg < < Meg. Romaniello@sto.sc.gov >

Subject: [External] Grant Request

Please let me know if more information is needed.

Dennis R. Locke. CG70
Director of Finance & Budget
City of Spartanburg
P.O. Box 1749
Spartanburg, SC 29304-1749
Telephone 864 596-2119
Cell Phone 864 809-1087

Fax 864 596-2424 E-mail: <u>dlocke@cityofspartanburg.org</u>

www.cityofspartanburg.org

From: Dennis Locke

Sent: Wednesday, February 22, 2023 1:50 PM

To: _STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Subject: RE: [External] RE: Next steps

Meg,

I received your voicemail. I've been working to complete our June audit report the last few days. My assistant has updated the form but I need to review it. I should be able to submit our request for funding no later than the end of this week.

Dennis R. Locke, CG70
Director of Finance & Budget
City of Spartanburg

P.O. Box 1749

Spartanburg, SC 29304-1749

Telephone 864 596-2119

Cell Phone 864 809-1087

Fax 864 596-2424

E-mail: <u>dlocke@cityofspartanburg.org</u>

www.cityofspartanburg.org

From: STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Sent: Monday, February 13, 2023 4:05 PM

To: Dennis Locke < <u>dlocke@cityofspartanburg.org</u>>

Cc: _STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Subject: RE: [External] RE: Next steps

CAUTION: This message has originated from an External Source. Please use proper judgment and caution when opening attachments, clicking links or responding to this email.

Absolutely. Please see attached. The "State Agency Providing the Contribution" will be "X220 - Aid to Subdivisions – Treasurer".

If you have any questions, please let me know.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov

From: Dennis Locke <<u>dlocke@cityofspartanburg.org</u>>

Sent: Monday, February 13, 2023 3:29 PM

To: _STO - Appropriated Contributions < <u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Subject: [External] RE: Next steps

Meg,

We received approval from the State in a letter dated 11/29/22 from Kimberly Wickersham. Can you send me an electronic copy of the distribution form?

Dennis R. Locke. CG70
Director of Finance & Budget
City of Spartanburg
P.O. Box 1749
Spartanburg, SC 29304-1749
Telephone 864 596-2119
Cell Phone 864 809-1087
Fax 864 596-2424

E-mail: <u>dlocke@cityofspartanburg.org</u> <u>www.cityofspartanburg.org</u>

From: _STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Sent: Monday, February 13, 2023 3:19 PM

To: Dennis Locke < <u>dlocke@cityofspartanburg.org</u>>

Cc: _STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Subject: Next steps

CAUTION: This message has originated from an External Source. Please use proper judgment and caution when opening attachments, clicking links or responding to this email.

Hi Dennis,

I apologize that I missed your call. You can submit your disbursement request form to me, and I will start reviewing it. You should receive an email from the SOS once the registration is updated, but I will also keep an eye out for when the SOS website updates and lists your organization.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

From: **Dennis Locke**

STO - Appropriated Contributions To: Subject: RE: [External] Grant Request Friday, March 3, 2023 2:39:50 PM Date:

Meg,

Fax

I made the changes you suggested, you haven't received my revised application yet? I've been out of office all this week.

Dennis R. Locke, CG70 Director of Finance & Budget City of Spartanburg P.O. Box 1749 Spartanburg, SC 29304-1749 Telephone 864 596-2119 Cell Phone 864 809-1087

864 596-2424 E-mail: dlocke@cityofspartanburg.org

www.cityofspartanburg.org

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Sent: Tuesday, February 28, 2023 10:47 AM

To: Dennis Locke <dlocke@cityofspartanburg.org>

Cc: John Squires < jsquires@cityofspartanburg.org>; _STO - Appropriated Contributions

<STO.Appropriated.Contributions@sto.sc.gov>

Subject: RE: [External] Grant Request

CAUTION: This message has originated from an External Source. Please use proper judgment and caution when opening attachments, clicking links or responding to this email.

Hey Dennis,

I wanted to check in to see if you had any additional questions or needed any assistance. If you do, please let me know.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov

From: STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Sent: Wednesday, February 22, 2023 5:03 PM **To:** Dennis Locke < <u>dlocke@cityofspartanburg.org</u>> **Cc:** John Squires < <u>isquires@cityofspartanburg.org</u>>; _STO - Appropriated Contributions < <u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Subject: RE: [External] Grant Request

No problem.

- 1. You would put an abbreviated purpose that the funds will be used for.
- 2. It is up to you who signs in that section. I have seen where the organization's executive has signed and I have also seen where the person who will have the most responsibility for the funds (normally the contact person) has signed.
- 3. Yes. I had a few submit requests with the budget amount as more than the contribution amount. I then had to ask them to update their budget amounts to reflect what the funds the state is providing even though the complete project will cost more than the contribution amount. Many organizations are going to spend more than what the state is contributing towards their projects, but I only have to see the budget and expenses for the state funds that are provided.

Please let me know if you have any additional questions.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov

From: Dennis Locke < dlocke@cityofspartanburg.org>

Sent: Wednesday, February 22, 2023 4:54 PM

To: _STO - Appropriated Contributions < <u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Cc: John Squires < <u>isquires@cityofspartanburg.org</u>>

Subject: RE: [External] Grant Request

Meg,

I have a few questions.

- 1. Contribution Information ? I wasn't clear on what was being asked in this section.
- 2. Should I have our City Manager sign the Organization Certifications instead of me?
- 3. Have other applicants only included the amount of the grant for the budget?

I'm willing to adjust the budget to match the grant award amount of 4.5 million.

Thanks

Dennis R. Locke. CG70
Director of Finance & Budget
City of Spartanburg
P.O. Box 1749
Spartanburg, SC 29304-1749
Telephone 864 596-2119
Cell Phone 864 809-1087

Fax 864 596-2424 E-mail: <u>dlocke@cityofspartanburg.org</u>

www.cityofspartanburg.org

From: _STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Sent: Wednesday, February 22, 2023 4:25 PM **To:** Dennis Locke < <u>dlocke@citvofspartanburg.org</u>>

Cc: John Squires < <u>isquires@cityofspartanburg.org</u>>; _STO - Appropriated Contributions

<<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Subject: RE: [External] Grant Request

CAUTION: This message has originated from an External Source. Please use proper judgment and caution when opening attachments, clicking links or responding to this email.

Hey Dennis,

I did a quick review and noticed a few things that need to be updated.

The purpose section in "Contribution Information" was left blank.

The budget amount is \$681,550 above the amount in the contribution section. It is completely fine if the total project budget is over the amount we are providing, but you only have to put the budget for the amount that the state is providing.

The last thing was the Agency Head signature. It will be someone from our office so you don't have to have that section signed when you submit the updated document back to me.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov

From: Dennis Locke < <u>dlocke@cityofspartanburg.org</u>>

Sent: Wednesday, February 22, 2023 3:23 PM

To: _STO - Appropriated Contributions < <u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Cc: Dennis Locke <<u>dlocke@cityofspartanburg.org</u>>; John Squires <<u>isquires@cityofspartanburg.org</u>>;

Romaniello, Meg < Meg.Romaniello@sto.sc.gov>

Subject: [External] Grant Request

Please let me know if more information is needed.

Dennis R. Locke, CG70

Director of Finance & Budget City of Spartanburg P.O. Box 1749 Spartanburg, SC 29304-1749

Telephone 864 596-2119 Cell Phone 864 809-1087 Fax 864 596-2424

E-mail: <u>dlocke@cityofspartanburg.org</u>

www.cityofspartanburg.org

From: Dennis Locke

Sent: Wednesday, February 22, 2023 1:50 PM

To: _STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Subject: RE: [External] RE: Next steps

Meg,

I received your voicemail. I've been working to complete our June audit report the last few days. My assistant has updated the form but I need to review it. I should be able to submit our request for funding no later than the end of this week.

Dennis R. Locke, CG70

Director of Finance & Budget City of Spartanburg P.O. Box 1749 Spartanburg, SC 29304-1749 Telephone 864 596-2119 Cell Phone 864 809-1087 Fax 864 596-2424

E-mail: dlocke@cityofspartanburg.org

www.cityofspartanburg.org

From: _STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Sent: Monday, February 13, 2023 4:05 PM

To: Dennis Locke < <u>dlocke@cityofspartanburg.org</u>>

Cc: _STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Subject: RE: [External] RE: Next steps

CAUTION: This message has originated from an External Source. Please use proper judgment and caution when opening attachments, clicking links or responding to this email.

Absolutely. Please see attached. The "State Agency Providing the Contribution" will be "X220 - Aid to Subdivisions – Treasurer".

If you have any questions, please let me know.

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov

From: Dennis Locke <<u>dlocke@cityofspartanburg.org</u>>

Sent: Monday, February 13, 2023 3:29 PM

To: _STO - Appropriated Contributions < <u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Subject: [External] RE: Next steps

Meg,

We received approval from the State in a letter dated 11/29/22 from Kimberly Wickersham. Can you send me an electronic copy of the distribution form?

Dennis R. Locke, CG70
Director of Finance & Budget
City of Spartanburg
P.O. Box 1749
Spartanburg, SC 29304-1749
Telephone 864 596-2119
Cell Phone 864 809-1087
Fax 864 596-2424

E-mail: <u>dlocke@cityofspartanburg.org</u>

www.cityofspartanburg.org

From: _STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Sent: Monday, February 13, 2023 3:19 PM

To: Dennis Locke < <u>dlocke@citvofspartanburg.org</u>>

Cc: _STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Subject: Next steps

CAUTION: This message has originated from an External Source. Please use proper judgment and caution when opening attachments, clicking links or responding to this email.

Hi Dennis,

I apologize that I missed your call. You can submit your disbursement request form to me, and I will start reviewing it. You should receive an email from the SOS once the registration is updated, but I will also keep an eye out for when the SOS website updates and lists your organization.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

From: STO - Appropriated Contributions

To: <u>Dennis Locke</u>

Cc: <u>John Squires</u>; <u>STO - Appropriated Contributions</u>

Subject: RE: [External] Grant Request

Date: Tuesday, February 28, 2023 10:47:03 AM

Hey Dennis,

I wanted to check in to see if you had any additional questions or needed any assistance. If you do, please let me know.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Sent: Wednesday, February 22, 2023 5:03 PM

To: Dennis Locke <dlocke@cityofspartanburg.org>

Cc: John Squires <jsquires@cityofspartanburg.org>; _STO - Appropriated Contributions

<STO.Appropriated.Contributions@sto.sc.gov>

Subject: RE: [External] Grant Request

No problem.

- 1. You would put an abbreviated purpose that the funds will be used for.
- 2. It is up to you who signs in that section. I have seen where the organization's executive has signed and I have also seen where the person who will have the most responsibility for the funds (normally the contact person) has signed.
- 3. Yes. I had a few submit requests with the budget amount as more than the contribution amount. I then had to ask them to update their budget amounts to reflect what the funds the state is providing even though the complete project will cost more than the contribution amount. Many organizations are going to spend more than what the state is contributing towards their projects, but I only have to see the budget and expenses for the state funds that are provided.

Please let me know if you have any additional questions.

-Meg

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov

From: Dennis Locke < dlocke@cityofspartanburg.org>

Sent: Wednesday, February 22, 2023 4:54 PM

To: _STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Cc: John Squires < <u>isquires@cityofspartanburg.org</u>>

Subject: RE: [External] Grant Request

Meg,

I have a few questions.

- 1. Contribution Information ? I wasn't clear on what was being asked in this section.
- 2. Should I have our City Manager sign the Organization Certifications instead of me?
- 3. Have other applicants only included the amount of the grant for the budget?

I'm willing to adjust the budget to match the grant award amount of 4.5 million.

Thanks

Dennis R. Locke. CG70
Director of Finance & Budget
City of Spartanburg
P.O. Box 1749
Spartanburg, SC 29304-1749
Telephone 864 596-2119

Cell Phone 864 809-1087 Fax 864 596-2424

E-mail: <u>dlocke@cityofspartanburg.org</u>

www.cityofspartanburg.org

From: _STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Sent: Wednesday, February 22, 2023 4:25 PM **To:** Dennis Locke < dlocke@cityofspartanburg.org>

Cc: John Squires < <u>isquires@cityofspartanburg.org</u>>; _STO - Appropriated Contributions

<STO.Appropriated.Contributions@sto.sc.gov>

Subject: RE: [External] Grant Request

CAUTION: This message has originated from an External Source. Please use proper judgment and caution when opening attachments, clicking links or responding to this email.

Hey Dennis,

I did a quick review and noticed a few things that need to be updated.

The purpose section in "Contribution Information" was left blank.

The budget amount is \$681,550 above the amount in the contribution section. It is completely fine if the total project budget is over the amount we are providing, but you only have to put the budget for the amount that the state is providing.

The last thing was the Agency Head signature. It will be someone from our office so you don't have to have that section signed when you submit the updated document back to me.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov

From: Dennis Locke < dlocke@cityofspartanburg.org>

Sent: Wednesday, February 22, 2023 3:23 PM

To: _STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Cc: Dennis Locke <<u>dlocke@cityofspartanburg.org</u>>; John Squires <<u>isquires@cityofspartanburg.org</u>>;

Romaniello, Meg < < Meg. Romaniello@sto.sc.gov >

Subject: [External] Grant Request

Please let me know if more information is needed.

Dennis R. Locke, CG70

Director of Finance & Budget City of Spartanburg P.O. Box 1749 Spartanburg, SC 29304-1749 Telephone 864 596-2119 Cell Phone 864 809-1087 Fax 864 596-2424

E-mail: <u>dlocke@cityofspartanburg.org</u>

www.cityofspartanburg.org

From: Dennis Locke

Sent: Wednesday, February 22, 2023 1:50 PM

To: _STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Subject: RE: [External] RE: Next steps

Meg,

I received your voicemail. I've been working to complete our June audit report the last few days. My assistant has updated the form but I need to review it. I should be able to submit our request for funding no later than the end of this week.

Dennis R. Locke, CG70
Director of Finance & Budget
City of Spartanburg
P.O. Box 1749
Spartanburg, SC 29304-1749
Telephone 864 596-2119

Cell Phone 864 809-1087 Fax 864 596-2424

E-mail: <u>dlocke@cityofspartanburg.org</u>

www.cityofspartanburg.org

From: _STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Sent: Monday, February 13, 2023 4:05 PM

To: Dennis Locke < dlocke@cityofspartanburg.org>

Cc: _STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Subject: RE: [External] RE: Next steps

CAUTION: This message has originated from an External Source. Please use proper judgment and caution when opening attachments, clicking links or responding to this email.

Absolutely. Please see attached. The "State Agency Providing the Contribution" will be "X220 - Aid to Subdivisions – Treasurer".

If you have any questions, please let me know.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov

From: Dennis Locke <<u>dlocke@cityofspartanburg.org</u>>

Sent: Monday, February 13, 2023 3:29 PM

To: _STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Subject: [External] RE: Next steps

Meg,

We received approval from the State in a letter dated 11/29/22 from Kimberly Wickersham. Can you send me an electronic copy of the distribution form?

Dennis R. Locke. CG70
Director of Finance & Budget
City of Spartanburg
P.O. Box 1749
Spartanburg, SC 29304-1749

Telephone 864 596-2119 Cell Phone 864 809-1087 Fax 864 596-2424

E-mail: dlocke@cityofspartanburg.org

www.cityofspartanburg.org

From: _STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Sent: Monday, February 13, 2023 3:19 PM

To: Dennis Locke < dlocke@cityofspartanburg.org >

Cc: _STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Subject: Next steps

CAUTION: This message has originated from an External Source. Please use proper judgment and caution when opening attachments, clicking links or responding to this email.

Hi Dennis,

I apologize that I missed your call. You can submit your disbursement request form to me, and I will start reviewing it. You should receive an email from the SOS once the registration is updated, but I will also keep an eye out for when the SOS website updates and lists your organization.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

From: STO - Appropriated Contributions

To: <u>Dennis Locke</u>

Cc: <u>John Squires; STO - Appropriated Contributions</u>

Subject: RE: [External] Grant Request

Date: Wednesday, February 22, 2023 5:02:49 PM

No problem.

1. You would put an abbreviated purpose that the funds will be used for.

- 2. It is up to you who signs in that section. I have seen where the organization's executive has signed and I have also seen where the person who will have the most responsibility for the funds (normally the contact person) has signed.
- 3. Yes. I had a few submit requests with the budget amount as more than the contribution amount. I then had to ask them to update their budget amounts to reflect what the funds the state is providing even though the complete project will cost more than the contribution amount. Many organizations are going to spend more than what the state is contributing towards their projects, but I only have to see the budget and expenses for the state funds that are provided.

Please let me know if you have any additional questions.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov

From: Dennis Locke <dlocke@cityofspartanburg.org>

Sent: Wednesday, February 22, 2023 4:54 PM

To: STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Cc: John Squires < jsquires@cityofspartanburg.org>

Subject: RE: [External] Grant Request

Meg,

I have a few questions.

- 1. Contribution Information ? I wasn't clear on what was being asked in this section.
- 2. Should I have our City Manager sign the Organization Certifications instead of me?
- 3. Have other applicants only included the amount of the grant for the budget?

I'm willing to adjust the budget to match the grant award amount of 4.5 million.

Thanks

Dennis R. Locke, CG70

Director of Finance & Budget City of Spartanburg P.O. Box 1749 Spartanburg, SC 29304-1749 Telephone 864 596-2119

Cell Phone 864 809-1087 Fax 864 596-2424

E-mail: <u>dlocke@cityofspartanburg.org</u>

www.cityofspartanburg.org

From: _STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Sent: Wednesday, February 22, 2023 4:25 PM **To:** Dennis Locke < <u>dlocke@citvofspartanburg.org</u>>

Cc: John Squires < <u>isquires@cityofspartanburg.org</u>>; _STO - Appropriated Contributions

<<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Subject: RE: [External] Grant Request

CAUTION: This message has originated from an External Source. Please use proper judgment and caution when opening attachments, clicking links or responding to this email.

Hey Dennis,

I did a quick review and noticed a few things that need to be updated.

The purpose section in "Contribution Information" was left blank.

The budget amount is \$681,550 above the amount in the contribution section. It is completely fine if the total project budget is over the amount we are providing, but you only have to put the budget for the amount that the state is providing.

The last thing was the Agency Head signature. It will be someone from our office so you don't have to have that section signed when you submit the updated document back to me.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 Meg.Romaniello@sto.sc.gov

From: Dennis Locke < dlocke@cityofspartanburg.org>

Sent: Wednesday, February 22, 2023 3:23 PM

To: STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Cc: Dennis Locke <<u>dlocke@cityofspartanburg.org</u>>; John Squires <<u>jsquires@cityofspartanburg.org</u>>;

Romaniello, Meg < Meg.Romaniello@sto.sc.gov>

Subject: [External] Grant Request

Please let me know if more information is needed.

Dennis R. Locke, CG70

Director of Finance & Budget City of Spartanburg P.O. Box 1749 Spartanburg, SC 29304-1749 Telephone 864 596-2119 Cell Phone 864 809-1087

Fax 864 809-108 /

E-mail: <u>dlocke@cityofspartanburg.org</u>

www.cityofspartanburg.org

From: Dennis Locke

Sent: Wednesday, February 22, 2023 1:50 PM

To: _STO - Appropriated Contributions < <u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Subject: RE: [External] RE: Next steps

Meg,

I received your voicemail. I've been working to complete our June audit report the last few days. My assistant has updated the form but I need to review it. I should be able to submit our request for funding no later than the end of this week.

Dennis R. Locke, CG70

Director of Finance & Budget City of Spartanburg P.O. Box 1749 Spartanburg, SC 29304-1749 Telephone 864 596-2119 Cell Phone 864 809-1087 Fax 864 596-2424

E-mail: <u>dlocke@cityofspartanburg.org</u>

www.cityofspartanburg.org

From: _STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Sent: Monday, February 13, 2023 4:05 PM

To: Dennis Locke < <u>dlocke@cityofspartanburg.org</u>>

Cc: _STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Subject: RE: [External] RE: Next steps

CAUTION: This message has originated from an External Source. Please use proper judgment and caution when opening attachments, clicking links or responding to this email.

Absolutely. Please see attached. The "State Agency Providing the Contribution" will be "X220 - Aid to Subdivisions – Treasurer".

If you have any questions, please let me know.

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov

From: Dennis Locke < dlocke@cityofspartanburg.org>

Sent: Monday, February 13, 2023 3:29 PM

To: _STO - Appropriated Contributions < <u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Subject: [External] RE: Next steps

Meg,

We received approval from the State in a letter dated 11/29/22 from Kimberly Wickersham. Can you send me an electronic copy of the distribution form?

Deunis R. Locke. CG70
Director of Finance & Budget
City of Spartanburg
P.O. Box 1749
Spartanburg, SC 29304-1749
Telephone 864 596-2119
Cell Phone 864 809-1087

Fax 864 596-2424

E-mail: <u>dlocke@cityofspartanburg.org</u>

www.cityofspartanburg.org

From: _STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Sent: Monday, February 13, 2023 3:19 PM

To: Dennis Locke < dlocke@cityofspartanburg.org>

Cc: _STO - Appropriated Contributions < <u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Subject: Next steps

CAUTION: This message has originated from an External Source. Please use proper judgment and caution when opening attachments, clicking links or responding to this email.

Hi Dennis,

I apologize that I missed your call. You can submit your disbursement request form to me, and I will start reviewing it. You should receive an email from the SOS once the registration is updated, but I will also keep an eye out for when the SOS website updates and lists your organization.

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

From: <u>Dennis Locke</u>

To: STO - Appropriated Contributions

Cc: <u>John Squires</u>

Subject: RE: [External] Grant Request

Date: Wednesday, February 22, 2023 4:53:57 PM

Meg,

I have a few questions.

- 1. Contribution Information ? I wasn't clear on what was being asked in this section.
- 2. Should I have our City Manager sign the Organization Certifications instead of me?
- 3. Have other applicants only included the amount of the grant for the budget?

I'm willing to adjust the budget to match the grant award amount of 4.5 million.

Thanks

Dennis R. Locke, CG70

Director of Finance & Budget City of Spartanburg P.O. Box 1749 Spartanburg, SC 29304-1749 Telephone 864 596-2119

Cell Phone 864 809-1087 Fax 864 596-2424

E-mail: <u>dlocke@cityofspartanburg.org</u>

www.cityofspartanburg.org

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Sent: Wednesday, February 22, 2023 4:25 PM

To: Dennis Locke <dlocke@cityofspartanburg.org>

Cc: John Squires <jsquires@cityofspartanburg.org>; _STO - Appropriated Contributions

<STO.Appropriated.Contributions@sto.sc.gov>

Subject: RE: [External] Grant Request

CAUTION: This message has originated from an External Source. Please use proper judgment and caution when opening attachments, clicking links or responding to this email.

Hey Dennis,

I did a quick review and noticed a few things that need to be updated.

The purpose section in "Contribution Information" was left blank.

The budget amount is \$681,550 above the amount in the contribution section. It is completely fine if the total project budget is over the amount we are providing, but you only have to put the budget for the amount that the state is providing.

The last thing was the Agency Head signature. It will be someone from our office so you don't have to have that section signed when you submit the updated document back to me.

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov

From: Dennis Locke < dlocke@cityofspartanburg.org>

Sent: Wednesday, February 22, 2023 3:23 PM

To: _STO - Appropriated Contributions < <u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Cc: Dennis Locke <<u>dlocke@cityofspartanburg.org</u>>; John Squires <<u>isquires@cityofspartanburg.org</u>>;

Romaniello, Meg < < Meg. Romaniello@sto.sc.gov >

Subject: [External] Grant Request

Please let me know if more information is needed.

Dennis R. Locke, CG70
Director of Finance & Budget
City of Spartanburg
P.O. Box 1749
Spartanburg, SC 29304-1749
Telephone 864 596-2119
Cell Phone 864 809-1087

Cell Phone 864 809-1087 Fax 864 596-2424

E-mail: dlocke@cityofspartanburg.org

www.cityofspartanburg.org

From: Dennis Locke

Sent: Wednesday, February 22, 2023 1:50 PM

To: STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Subject: RE: [External] RE: Next steps

Meg,

I received your voicemail. I've been working to complete our June audit report the last few days. My assistant has updated the form but I need to review it. I should be able to submit our request for funding no later than the end of this week.

Deunie R. Locke. CG70
Director of Finance & Budget
City of Spartanburg
P.O. Box 1749
Spartanburg, SC 29304-1749
Telephone 864 596-2119
Cell Phone 864 809-1087

Fax 864 596-2424

E-mail: <u>dlocke@cityofspartanburg.org</u>

www.cityofspartanburg.org

From: _STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Sent: Monday, February 13, 2023 4:05 PM

To: Dennis Locke < <u>dlocke@cityofspartanburg.org</u>>

Cc: _STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Subject: RE: [External] RE: Next steps

CAUTION: This message has originated from an External Source. Please use proper judgment and caution when opening attachments, clicking links or responding to this email.

Absolutely. Please see attached. The "State Agency Providing the Contribution" will be "X220 - Aid to Subdivisions – Treasurer".

If you have any questions, please let me know.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov

From: Dennis Locke <<u>dlocke@cityofspartanburg.org</u>>

Sent: Monday, February 13, 2023 3:29 PM

To: _STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Subject: [External] RE: Next steps

Meg,

We received approval from the State in a letter dated 11/29/22 from Kimberly Wickersham. Can you send me an electronic copy of the distribution form?

Dennis R. Locke, CG70

Director of Finance & Budget City of Spartanburg P.O. Box 1749 Spartanburg, SC 29304-1749 Telephone 864 596-2119 Cell Phone 864 809-1087

Fax 864 596-2424

E-mail: <u>dlocke@cityofspartanburg.org</u>

www.cityofspartanburg.org

From: _STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Sent: Monday, February 13, 2023 3:19 PM

To: Dennis Locke < dlocke@cityofspartanburg.org>

Cc: _STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Subject: Next steps

CAUTION: This message has originated from an External Source. Please use proper judgment and caution when opening attachments, clicking links or responding to this email.

Hi Dennis,

I apologize that I missed your call. You can submit your disbursement request form to me, and I will start reviewing it. You should receive an email from the SOS once the registration is updated, but I will also keep an eye out for when the SOS website updates and lists your organization.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

From: STO - Appropriated Contributions

To: <u>Dennis Locke</u>

Cc: <u>John Squires</u>; <u>STO - Appropriated Contributions</u>

Subject: RE: [External] Grant Request

Date: Wednesday, February 22, 2023 4:25:21 PM

Hey Dennis,

I did a quick review and noticed a few things that need to be updated.

The purpose section in "Contribution Information" was left blank.

The budget amount is \$681,550 above the amount in the contribution section. It is completely fine if the total project budget is over the amount we are providing, but you only have to put the budget for the amount that the state is providing.

The last thing was the Agency Head signature. It will be someone from our office so you don't have to have that section signed when you submit the updated document back to me.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov

From: Dennis Locke <dlocke@cityofspartanburg.org>

Sent: Wednesday, February 22, 2023 3:23 PM

To: STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Cc: Dennis Locke <dlocke@cityofspartanburg.org>; John Squires <jsquires@cityofspartanburg.org>;

Romaniello, Meg < Meg. Romaniello@sto.sc.gov>

Subject: [External] Grant Request

Please let me know if more information is needed.

Dennis R. Locke, CG70

Director of Finance & Budget City of Spartanburg P.O. Box 1749 Spartanburg, SC 29304-1749 Telephone 864 596-2119

Cell Phone 864 809-1087 Fax 864 596-2424

E-mail: <u>dlocke@cityofspartanburg.org</u>

www.cityofspartanburg.org

From: Dennis Locke

Sent: Wednesday, February 22, 2023 1:50 PM

To: _STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Subject: RE: [External] RE: Next steps

Meg,

I received your voicemail. I've been working to complete our June audit report the last few days. My assistant has updated the form but I need to review it. I should be able to submit our request for funding no later than the end of this week.

Dennis R. Locke, CG70

Director of Finance & Budget City of Spartanburg P.O. Box 1749 Spartanburg, SC 29304-1749 Telephone 864 596-2119 Cell Phone 864 809-1087

Fax 864 596-2424

E-mail: dlocke@cityofspartanburg.org

www.cityofspartanburg.org

From: _STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Sent: Monday, February 13, 2023 4:05 PM

To: Dennis Locke < dlocke@cityofspartanburg.org>

Cc: _STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Subject: RE: [External] RE: Next steps

CAUTION: This message has originated from an External Source. Please use proper judgment and caution when opening attachments, clicking links or responding to this email.

Absolutely. Please see attached. The "State Agency Providing the Contribution" will be "X220 - Aid to Subdivisions – Treasurer".

If you have any questions, please let me know.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov

From: Dennis Locke <<u>dlocke@cityofspartanburg.org</u>>

Sent: Monday, February 13, 2023 3:29 PM

To: _STO - Appropriated Contributions < <u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Subject: [External] RE: Next steps

Meg,

We received approval from the State in a letter dated 11/29/22 from Kimberly Wickersham. Can you send me an electronic copy of the distribution form?

Dennis R. Locke, CG70
Director of Finance & Budget
City of Spartanburg
P.O. Box 1749
Spartanburg, SC 29304-1749
Telephone 864 596-2119
Cell Phone 864 809-1087
Fax 864 596-2424

E-mail: dlocke@cityofspartanburg.org

www.cityofspartanburg.org

From: _STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Sent: Monday, February 13, 2023 3:19 PM

To: Dennis Locke < <u>dlocke@cityofspartanburg.org</u>>

Cc: _STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Subject: Next steps

CAUTION: This message has originated from an External Source. Please use proper judgment and caution when opening attachments, clicking links or responding to this email.

Hi Dennis,

I apologize that I missed your call. You can submit your disbursement request form to me, and I will start reviewing it. You should receive an email from the SOS once the registration is updated, but I will also keep an eye out for when the SOS website updates and lists your organization.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

From: <u>Dennis Locke</u>

To: STO - Appropriated Contributions

Cc: <u>Dennis Locke</u>; <u>John Squires</u>; <u>Romaniello, Meg</u>

Subject: [External] Grant Request

Date:Wednesday, February 22, 2023 3:22:42 PMAttachments:State Grant 4.5 Million West Main St..pdf

Please let me know if more information is needed.

Dennis R. Locke, CG70

Director of Finance & Budget

City of Spartanburg

P.O. Box 1749

Spartanburg, SC 29304-1749

Telephone 864 596-2119

Cell Phone 864 809-1087

Fax 864 596-2424

E-mail: <u>dlocke@cityofspartanburg.org</u>

www.cityofspartanburg.org

From: Dennis Locke

Sent: Wednesday, February 22, 2023 1:50 PM

To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Subject: RE: [External] RE: Next steps

Meg,

I received your voicemail. I've been working to complete our June audit report the last few days. My assistant has updated the form but I need to review it. I should be able to submit our request for funding no later than the end of this week.

Dennis R. Locke, CG70

Director of Finance & Budget

City of Spartanburg

P.O. Box 1749

Spartanburg, SC 29304-1749

Telephone 864 596-2119

Cell Phone 864 809-1087

Fax 864 596-2424

E-mail: <u>dlocke@cityofspartanburg.org</u>

www.cityofspartanburg.org

From: _STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Sent: Monday, February 13, 2023 4:05 PM

To: Dennis Locke < <u>dlocke@cityofspartanburg.org</u>>

Cc: _STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Subject: RE: [External] RE: Next steps

CAUTION: This message has originated from an External Source. Please use proper judgment and caution when opening attachments, clicking links or responding to this email.

Absolutely. Please see attached. The "State Agency Providing the Contribution" will be "X220 - Aid to Subdivisions – Treasurer".

If you have any questions, please let me know.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov

From: Dennis Locke <<u>dlocke@cityofspartanburg.org</u>>

Sent: Monday, February 13, 2023 3:29 PM

To: STO - Appropriated Contributions < <u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Subject: [External] RE: Next steps

Meg,

Fax

We received approval from the State in a letter dated 11/29/22 from Kimberly Wickersham. Can you send me an electronic copy of the distribution form?

Dennis R. Locke, CG70 Director of Finance & Budget City of Spartanburg P.O. Box 1749 Spartanburg, SC 29304-1749 Telephone 864 596-2119 Cell Phone 864 809-1087

864 596-2424 E-mail: <u>dlocke@cityofspartanburg.org</u>

www.cityofspartanburg.org

From: STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Sent: Monday, February 13, 2023 3:19 PM

To: Dennis Locke < <u>dlocke@citvofspartanburg.org</u>>

Cc: STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Subject: Next steps

CAUTION: This message has originated from an External Source. Please use proper judgment and caution when opening attachments, clicking links or responding to this email.

Hi Dennis,

I apologize that I missed your call. You can submit your disbursement request form to me, and I will

start reviewing it. You should receive an email from the SOS once the registration is updated, but I will also keep an eye out for when the SOS website updates and lists your organization.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II



State of South Carolina Request for Contribution Distribution

This form is designed to collect the information required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution for the designated organization. The state agency providing the contribution should use this form to collect information from the designated organization. The information must be collected from the designated organization before the funds can be disbursed.

	Contribution Information	
Amount State Agency Providing the Contribution		Purpose
\$4,500,000.00 X220 - Aid to Subdividions - Treasurer		

Organization Information		
Entity Name	City of Spartanburg	
	PO Box 1749	
City/State/Zip	Spartanburg, SC 29304	
Website	www.cityofspartanburg.org	
Tax ID#	57-6000245	
Entity Type	Municpality	
Vendor#	7000030010	

Organization Contact Information		
Contact Name	Dennis Locke	
Position/Title	Finance Director	
Telephone	864-596-2119	
Email	dlocke@cityofspartanburg.org	

Plan/Accounting of how these funds will be spent:		
Description	Budget	Explanation
Construction Cost	\$3,800,000.00	
Design & Engineering Services	\$650,000.00	
Right of way acquisition (if necessary)	\$65,000.00	
Third Party Inspection	\$75,000.00	
Fees & Permits	\$5,000.00	
Surveying	\$15,500.00	
Mobilization & Bonds	\$100,000.00	
Contingency 10%	\$471,050.00	
Grand Total	\$5,181,550.00	

Please explain how these funds will be used to provide a public benefit:

The West Main Pedestrian & Bicycle Trail Project: The project will provide a safe place for pedestrians to enjoy recreation activities and functions as a viable transportation corridor leading to the west side of Main Street. The project will continue Spartanburg's goal of creating healty recreation and transportation opportunities by providing safe infrastructure for residents to enjoy. The economic impact has been staggering for other similar projects that have been completed in the last few years, businesses including residential projects, have benefited from the proximity of the trails, and has offered a new opportunity and economic model for businesses and residents to reap the benefit of redicovering the urban corridor.

Organization Certifications

- 1) Organization hereby gives assurance that no person shall, upon the grounds of race, creed, color, or national origin, be excluded from participation in, be denied the benefit of, or be otherwise subjected to discrimination under any program or activity for which this organization is responsible.
- 2) Organization certifies that it will provide quarterly spending reports to the Agency Providing Contribution listed above.
- 3) Organization certifies that it will provide an accounting at the end of the fiscal year to the Agency Providing Contribution listed above.
- 4) Organization certifies that it will allow the State Auditor to audit or cause to be audited the contributed funds.

Menus a fille	Finance & Budget Director
Organization Signature	Title
Dennis R. Locke	2/22/2023
Printed Name	Date

Certifications of State Agency Providing Contribution

- 1) State Agency certifies that the planned expenditure aligns with the Agency's mission and/or the purpose specified in the appropriations act of 2022.
- 2) State Agency certifies that the Organization has set forth a public purpose to be served through receipt of the expenditure.
- 3) State Agency certifies that it will make distributions directly to the organization.
- 4) State Agency certifies that it will provide the quarterly spending reports and accounting received from the organization to the Senate Finance Committee, House Ways and Means Committee, and the Executive Budget Office by June 30, 2023.
- 5) State Agency certifies that it will publish on their website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21 of the appropriations act of 2022.

6) State Agancy will certify to the Office of the Governor that it has complied with the requirements of Executive Order 2022-19 by June 30, 2023.

Agedor Flead Signature	2/22/2023
Agency Head Signature	Date

Chris Story
Printed Name

From: giSTT Message
To: Romaniello, Meg

Subject: [External] Voice Message from CITY OF SPARTAN (864-596-2119) on 2/22/23 3:22 PM for 8037342658

Date: Wednesday, February 22, 2023 3:23:35 PM

Attachments: 8645962119-022223-152211-8037342658-916697-1.way



Voice Message from CITY OF SPARTAN (864-596-2119) on 2/22/23 3:22 PM (33 second msg)

MESSAGE:

"Hey Meg, this is Dennis, Rob Stevens, it's Bob or I decided to go ahead and get that for my grandson. I need to know what else to add anything else what I needed to send the confirmation from the Secretary of state or whether you're gonna automatically, check that yourself the documents that I have I'm sure you let you know more thanks a lot for your assistance 10 o'clock City spot."

There are 0 new and 0 old messages in your mailbox.

From: Dennis Locke

To: <u>STO - Appropriated Contributions</u>
Subject: RE: [External] RE: Next steps

Date: Wednesday, February 22, 2023 1:50:33 PM

Meg,

I received your voicemail. I've been working to complete our June audit report the last few days. My assistant has updated the form but I need to review it. I should be able to submit our request for funding no later than the end of this week.

Dennis R. Locke, CG70
Director of Finance & Budget
City of Spartanburg
P.O. Box 1749
Spartanburg, SC 29304-1749
Telephone 864 596-2119
Cell Phone 864 809-1087

Fax 864 596-2424

E-mail: <u>dlocke@cityofspartanburg.org</u>

www.cityofspartanburg.org

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Sent: Monday, February 13, 2023 4:05 PM

To: Dennis Locke <dlocke@cityofspartanburg.org>

Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Subject: RE: [External] RE: Next steps

CAUTION: This message has originated from an External Source. Please use proper judgment and caution when opening attachments, clicking links or responding to this email.

Absolutely. Please see attached. The "State Agency Providing the Contribution" will be "X220 - Aid to Subdivisions – Treasurer".

If you have any questions, please let me know.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov

From: Dennis Locke <<u>dlocke@cityofspartanburg.org</u>>

Sent: Monday, February 13, 2023 3:29 PM

To: _STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Subject: [External] RE: Next steps

Meg,

We received approval from the State in a letter dated 11/29/22 from Kimberly Wickersham. Can you send me an electronic copy of the distribution form?

Deunis R. Locke. CG70
Director of Finance & Budget
City of Spartanburg
P.O. Box 1749
Spartanburg, SC 29304-1749
Telephone 864 596-2119
Cell Phone 864 809-1087
Fax 864 596-2424

E-mail: dlocke@cityofspartanburg.org

www.cityofspartanburg.org

From: _STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Sent: Monday, February 13, 2023 3:19 PM

To: Dennis Locke <<u>dlocke@cityofspartanburg.org</u>>

Cc: _STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Subject: Next steps

CAUTION: This message has originated from an External Source. Please use proper judgment and caution when opening attachments, clicking links or responding to this email.

Hi Dennis,

I apologize that I missed your call. You can submit your disbursement request form to me, and I will start reviewing it. You should receive an email from the SOS once the registration is updated, but I will also keep an eye out for when the SOS website updates and lists your organization.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

Communication Log

Date: 2/22/2023

Outgoing/Incoming Call: Outgoing

Call Details: Meg Romaniello called Dennis Locke to see if he had any questions about the form that was sent last week. He did not answer. Meg left a voicemail letting him know that if he had any questions or needed any assistance to please reach out to her.

From: STO - Appropriated Contributions

To: <u>Dennis Locke</u>

Cc: STO - Appropriated Contributions

Subject: RE: [External] RE: Next steps

Date: Monday, February 13, 2023 4:05:27 PM

Attachments: Earmarked Appropriations Disbursement Request form_updated.xlsx

Absolutely. Please see attached. The "State Agency Providing the Contribution" will be "X220 - Aid to Subdivisions – Treasurer".

If you have any questions, please let me know.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov

From: Dennis Locke <dlocke@cityofspartanburg.org>

Sent: Monday, February 13, 2023 3:29 PM

To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Subject: [External] RE: Next steps

Meg,

We received approval from the State in a letter dated 11/29/22 from Kimberly Wickersham. Can you send me an electronic copy of the distribution form?

Dennis R. Locke, CG70

Director of Finance & Budget City of Spartanburg P.O. Box 1749 Spartanburg, SC 29304-1749 Telephone 864 596-2119 Cell Phone 864 809-1087

Fax 864 596-2424

E-mail: <u>dlocke@cityofspartanburg.org</u>

www.cityofspartanburg.org

From: _STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Sent: Monday, February 13, 2023 3:19 PM

To: Dennis Locke < <u>dlocke@citvofspartanburg.org</u>>

Cc: _STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Subject: Next steps

CAUTION: This message has originated from an External Source. Please use proper judgment and caution when opening attachments, clicking links or responding to this email.

Hi Dennis,

I apologize that I missed your call. You can submit your disbursement request form to me, and I will start reviewing it. You should receive an email from the SOS once the registration is updated, but I will also keep an eye out for when the SOS website updates and lists your organization.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II



Printed Name

State of South Carolina Request for Contribution Distribution

This form is designed to collect the information required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution for the designated organization. The state agency providing the contribution should use this form to collect information from the designated organization. The information must be collected from the designated organization before the funds can be disbursed.

		Contribution Information
Amount	State Agency Providing the Contribution	Purpose

Organization Information		
Entity Name		
Address		
City/State/Zip		
Website		
Tax ID #		
Entity Type		
Vendor#		

Organization Contact Information		
Contact Name		
Position/Title		
Telephone		
Email		

Distribution of how there founds will be quarte			
Plan/Accounting of how these funds will be spent:			
Description	Budget	Explanation	
Grand Total	\$0.00		

Please explain how these funds will be used to provide a public benefit:		
1) Organization haveby since assurance that he never shall upon the great	Organization Certifications output of race, creed, color, or national origin, be excluded from participation in, be denied the benefit of, or be	
otherwise subjected to discrimination under any program or activity for w	, , , , , , , , , , , , , , , , , , , ,	
2) Organization certifies that it will provide quarterly spending reports to		
3) Organization certifies that it will provide an accounting at the end of th	* ' *	
4) Organization certifies that it will allow the State Auditor to audit or caus	se to be audited the contributed funds.	
Opposition Circulture	Title	
Organization Signature	Title	
Printed Name	Date	
	tions of State Agency Providing Contribution	
1) State Agency certifies that the planned expenditure aligns with the Agency's mission and/or the purpose specified in the appropriations act of 2022.		
2) State Agency certifies that the Organization has set forth a public purpose to be served through receipt of the expenditure. 3) State Agency certifies that it will make distributions directly to the organization.		
4) State Agency certifies that it will provide the quarterly spending reports and accounting received from the organization to the Senate Finance Committee, House Ways and Means		
Committee, and the Executive Budget Office by June 30, 2023.		
5) State Agency certifies that it will publish on their website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21 of the		
appropriations act of 2022.		
6) State Agency will certify to the Office of the Governor that it has compl	lied with the requirements of Executive Order 2022-19 by June 30, 2023.	
Agency Head Signature	Date	
,		

Governing Board and Executive Officer - Nonprofit Organizations Only

For nonprofit organizations only, provide below the names of the individuals who serve on your organization's governing board and, if applicable, their board position. Please also provide the name and title of your organization's executive officer.

Members of Your Organization's Governing Board		
Name	Board Position, if applicable	
Vous Organization	- · · · · · · · · · · · · · · · · · · ·	

Your Organization's Executive Officer	
Name	Title

From: Dennis Locke

To: <u>STO - Appropriated Contributions</u>
Subject: [External] RE: Next steps

Date: Monday, February 13, 2023 3:29:07 PM

Meg,

We received approval from the State in a letter dated 11/29/22 from Kimberly Wickersham. Can you send me an electronic copy of the distribution form?

Deunis R. Locke. CG70
Director of Finance & Budget
City of Spartanburg
P.O. Box 1749
Spartanburg, SC 29304-1749
Telephone 864 596-2119
Cell Phone 864 809-1087
Fax 864 596-2424

E-mail: dlocke@cityofspartanburg.org

www.cityofspartanburg.org

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Sent: Monday, February 13, 2023 3:19 PM

To: Dennis Locke <dlocke@cityofspartanburg.org>

Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Subject: Next steps

CAUTION: This message has originated from an External Source. Please use proper judgment and caution when opening attachments, clicking links or responding to this email.

Hi Dennis,

I apologize that I missed your call. You can submit your disbursement request form to me, and I will start reviewing it. You should receive an email from the SOS once the registration is updated, but I will also keep an eye out for when the SOS website updates and lists your organization.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

 From:
 STO - Appropriated Contributions

 To:
 dlocke@cityofspartanburg.org

 Cc:
 STO - Appropriated Contributions

Subject: Next steps

Date: Monday, February 13, 2023 3:19:06 PM

Hi Dennis,

I apologize that I missed your call. You can submit your disbursement request form to me, and I will start reviewing it. You should receive an email from the SOS once the registration is updated, but I will also keep an eye out for when the SOS website updates and lists your organization.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

From: giSTT Message
To: Romaniello, Meg

Subject: [External] Voice Message from CITY OF SPARTAN (864-596-2119) on 2/13/23 1:25 PM for 8037342658

Date: Monday, February 13, 2023 1:27:29 PM

Attachments: 8645962119-021323-132554-8037342658-913065-1.wav



Voice Message from CITY OF SPARTAN (864-596-2119) on 2/13/23 1:25 PM (47 second msg)

MESSAGE:

"Good afternoon Meg. This is Dennis, Rob City at Spartanburg. I finally have the budget from our public works director and I have an application for the Secretary of state for the public charities division. So I need to know now what was the next step. What do I need to send you or what to do to get the application process so we can get that the funds that we allocated for the city sponsored give me a call or shoot me an email my phone number is 864-596-2119 and my email is D lock L C K E at City is Bob does that or make and have a great day."

There are 0 new and 0 old messages in your mailbox.

From: STO - Appropriated Contributions

To: Dennis Locke

Cc: John Squires; Chris Story; STO - Appropriated Contributions

Subject: RE: [External] RE: Status check for FY23 Earmarked Appropriations Disbursement Request form

Date: Tuesday, February 7, 2023 12:53:03 PM

Thank you Dennis!

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov

From: Dennis Locke <dlocke@cityofspartanburg.org>

Sent: Tuesday, February 7, 2023 12:33 PM

To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Cc: John Squires <jsquires@cityofspartanburg.org>; Chris Story <cstory@cityofspartanburg.org> **Subject:** RE: [External] RE: Status check for FY23 Earmarked Appropriations Disbursement Request

form

Meg,

I don't have an estimated timeline yet, but I do know that our Construction Team is working on an Budget estimated. The first one they prepared didn't allocate the entire grant amount and I requested they revise the budget to include the entire grant amount.

We should be able to give you an more specific timeline with the next ten days.

Thanks

Dennis R. Locke. CG70
Director of Finance & Budget
City of Spartanburg
P.O. Box 1749
Spartanburg, SC 29304-1749
Telephone 864 596-2119
Cell Phone 864 800 1087

Cell Phone 864 809-1087 Fax 864 596-2424

E-mail: <u>dlocke@cityofspartanburg.org</u>

www.cityofspartanburg.org

From: _STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Sent: Tuesday, February 7, 2023 11:19 AM

To: Dennis Locke < <u>dlocke@cityofspartanburg.org</u>>

Cc: John Squires <<u>isquires@cityofspartanburg.org</u>>; Chris Story <<u>cstory@cityofspartanburg.org</u>>; _STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Subject: RE: [External] RE: Status check for FY23 Earmarked Appropriations Disbursement Request form

CAUTION: This message has originated from an External Source. Please use proper judgment and caution when opening attachments, clicking links or responding to this email.

Hi Dennis,

I am trying to update management about the last 5 outstanding recipients. I wanted to see if you had an estimate of when you might be submitting your organization's disbursement request form.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov

From: _STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Sent: Tuesday, December 13, 2022 9:22 AM

To: Dennis Locke < <u>dlocke@cityofspartanburg.org</u>>

Cc: John Squires < <u>isquires@cityofspartanburg.org</u>>; _STO - Appropriated Contributions < <u>STO.Appropriated.Contributions@sto.sc.gov</u>>; Chris Story < <u>cstory@cityofspartanburg.org</u>>

Subject: RE: [External] RE: Status check for FY23 Earmarked Appropriations Disbursement Request

form

Hi Dennis,

Thank you for letting me know! The deadline has not changed. I am just trying to get as many organizations as possible their funding before the holiday break. If there is anything that I can do to assist, please let me know.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 Meg.Romaniello@sto.sc.gov

From: Dennis Locke < dlocke@cityofspartanburg.org>

Sent: Monday, December 12, 2022 4:29 PM

To: _STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>; Chris Story <<u>cstory@cityofspartanburg.org</u>>

Cc: John Squires < <u>isquires@cityofspartanburg.org</u>>

Subject: [External] RE: Status check for FY23 Earmarked Appropriations Disbursement Request form

Meg,

We have made our application with the Secretary of State, and now we are finalizing our budget before we can make the formal request.

Has the deadline to request funds been adjusted?

Thanks

Deunis R. Locke, CG70
Director of Finance & Budget
City of Spartanburg
P.O. Box 1749
Spartanburg, SC 29304-1749
Telephone 864 596-2119
Cell Phone 864 809-1087
Fax 864 596-2424

E-mail: <u>dlocke@cityofspartanburg.org</u>

www.cityofspartanburg.org

From: _STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Sent: Monday, December 12, 2022 4:19 PM

To: Dennis Locke < dlocke@cityofspartanburg.org>; Chris Story < cstory@cityofspartanburg.org>

Cc: _STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>> **Subject:** Status check for FY23 Earmarked Appropriations Disbursement Request form

CAUTION: This message has originated from an External Source. Please use proper judgment and caution when opening attachments, clicking links or responding to this email.

Good afternoon.

At this time, we have not received your completed Earmarked Appropriations Disbursement Request form.

I wanted to reach out to check if you had any questions regarding the process, form, etc. If you have any questions or need any assistance, please do not hesitate to reach out to me.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 Meg.Romaniello@sto.sc.gov

From: Dennis Locke

To: <u>STO - Appropriated Contributions</u>
Cc: John Squires; Chris Story

Subject: RE: [External] RE: Status check for FY23 Earmarked Appropriations Disbursement Request form

Date: Tuesday, February 7, 2023 12:33:30 PM

Meg,

I don't have an estimated timeline yet, but I do know that our Construction Team is working on an Budget estimated. The first one they prepared didn't allocate the entire grant amount and I requested they revise the budget to include the entire grant amount.

We should be able to give you an more specific timeline with the next ten days.

Thanks

Dennis R. Locke, CG70
Director of Finance & Budget
City of Spartanburg
P.O. Box 1749
Spartanburg, SC 29304-1749
Telephone 864 596-2119
Cell Phone 864 809-1087
Fax 864 596-2424

E-mail: dlocke@cityofspartanburg.org

www.cityofspartanburg.org

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Sent: Tuesday, February 7, 2023 11:19 AM

To: Dennis Locke <dlocke@cityofspartanburg.org>

Cc: John Squires <isquires@cityofspartanburg.org>; Chris Story <cstory@cityofspartanburg.org>;

_STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Subject: RE: [External] RE: Status check for FY23 Earmarked Appropriations Disbursement Request

form

CAUTION: This message has originated from an External Source. Please use proper judgment and caution when opening attachments, clicking links or responding to this email.

Hi Dennis,

I am trying to update management about the last 5 outstanding recipients. I wanted to see if you had an estimate of when you might be submitting your organization's disbursement request form.

-Meg

1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov

From: _STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Sent: Tuesday, December 13, 2022 9:22 AM

To: Dennis Locke < <u>dlocke@cityofspartanburg.org</u>>

Cc: John Squires < <u>isquires@cityofspartanburg.org</u>>; _STO - Appropriated Contributions < <u>STO.Appropriated.Contributions@sto.sc.gov</u>>; Chris Story < <u>cstory@cityofspartanburg.org</u>>

Subject: RE: [External] RE: Status check for FY23 Earmarked Appropriations Disbursement Request

form

Hi Dennis.

Thank you for letting me know! The deadline has not changed. I am just trying to get as many organizations as possible their funding before the holiday break. If there is anything that I can do to assist, please let me know.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov

From: Dennis Locke < dlocke@cityofspartanburg.org>

Sent: Monday, December 12, 2022 4:29 PM

To: _STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>; Chris Story

<cstory@cityofspartanburg.org>

Cc: John Squires < <u>isquires@cityofspartanburg.org</u>>

Subject: [External] RE: Status check for FY23 Earmarked Appropriations Disbursement Request form

Meg,

We have made our application with the Secretary of State, and now we are finalizing our budget before we can make the formal request.

Has the deadline to request funds been adjusted?

Thanks

Dennis R. Locke, CG70
Director of Finance & Budget
City of Spartanburg
P.O. Box 1749

Spartanburg, SC 29304-1749 Telephone 864 596-2119 Cell Phone 864 809-1087 Fax 864 596-2424

E-mail: dlocke@cityofspartanburg.org

www.cityofspartanburg.org

From: STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Sent: Monday, December 12, 2022 4:19 PM

To: Dennis Locke dlocke@cityofspartanburg.org; Chris Story cstory@cityofspartanburg.org;

Cc: _STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>> **Subject:** Status check for FY23 Earmarked Appropriations Disbursement Request form

CAUTION: This message has originated from an External Source. Please use proper judgment and caution when opening attachments, clicking links or responding to this email.

Good afternoon,

At this time, we have not received your completed Earmarked Appropriations Disbursement Request form.

I wanted to reach out to check if you had any questions regarding the process, form, etc. If you have any questions or need any assistance, please do not hesitate to reach out to me.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

From: STO - Appropriated Contributions

To: Dennis Locke

Cc: John Squires; Chris Story; STO - Appropriated Contributions

Subject: RE: [External] RE: Status check for FY23 Earmarked Appropriations Disbursement Request form

Date: Tuesday, February 7, 2023 11:18:41 AM

Hi Dennis,

I am trying to update management about the last 5 outstanding recipients. I wanted to see if you had an estimate of when you might be submitting your organization's disbursement request form.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Sent: Tuesday, December 13, 2022 9:22 AM

To: Dennis Locke <dlocke@cityofspartanburg.org>

Cc: John Squires <jsquires@cityofspartanburg.org>; _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>; Chris Story <cstory@cityofspartanburg.org>

Subject: RE: [External] RE: Status check for FY23 Earmarked Appropriations Disbursement Request

form

Hi Dennis,

Thank you for letting me know! The deadline has not changed. I am just trying to get as many organizations as possible their funding before the holiday break. If there is anything that I can do to assist, please let me know.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov

From: Dennis Locke <<u>dlocke@cityofspartanburg.org</u>>

Sent: Monday, December 12, 2022 4:29 PM

To: _STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>; Chris Story <<u>cstory@cityofspartanburg.org</u>>

Cc: John Squires < <u>isquires@cityofspartanburg.org</u>>

Subject: [External] RE: Status check for FY23 Earmarked Appropriations Disbursement Request form

Meg,

We have made our application with the Secretary of State, and now we are finalizing our budget before we can make the formal request.

Has the deadline to request funds been adjusted?

Thanks

Denais R. Locke. CG70

Director of Finance & Budget
City of Spartanburg
P.O. Box 1749

Spartanburg, SC 29304-1749

Telephone 864 596-2119

Cell Phone 864 809-1087

Fax 864 596-2424

E-mail: dlocke@citvofspartanburg.org

www.cityofspartanburg.org

From: _STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Sent: Monday, December 12, 2022 4:19 PM

To: Dennis Locke <<u>dlocke@cityofspartanburg.org</u>>; Chris Story <<u>cstory@cityofspartanburg.org</u>>

Cc: _STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>> **Subject:** Status check for FY23 Earmarked Appropriations Disbursement Request form

CAUTION: This message has originated from an External Source. Please use proper judgment and caution when opening attachments, clicking links or responding to this email.

Good afternoon.

At this time, we have not received your completed Earmarked Appropriations Disbursement Request form.

I wanted to reach out to check if you had any questions regarding the process, form, etc. If you have any questions or need any assistance, please do not hesitate to reach out to me.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

From: STO - Appropriated Contributions

To: Dennis Locke

Cc: <u>John Squires; STO - Appropriated Contributions; Chris Story</u>

Subject: RE: [External] RE: Status check for FY23 Earmarked Appropriations Disbursement Request form

Date: Tuesday, December 13, 2022 9:22:23 AM

Hi Dennis,

Thank you for letting me know! The deadline has not changed. I am just trying to get as many organizations as possible their funding before the holiday break. If there is anything that I can do to assist, please let me know.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov

From: Dennis Locke <dlocke@cityofspartanburg.org>

Sent: Monday, December 12, 2022 4:29 PM

To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>; Chris Story <cstory@cityofspartanburg.org>

Cc: John Squires < jsquires@cityofspartanburg.org>

Subject: [External] RE: Status check for FY23 Earmarked Appropriations Disbursement Request form

Meg,

We have made our application with the Secretary of State, and now we are finalizing our budget before we can make the formal request.

Has the deadline to request funds been adjusted?

Thanks

Dennis R. Locke, CG70

Director of Finance & Budget City of Spartanburg P.O. Box 1749 Spartanburg, SC 29304-1749 Telephone 864 596-2119 Cell Phone 864 809-1087

Fax 864 596-2424

E-mail: <u>dlocke@cityofspartanburg.org</u>

www.cityofspartanburg.org

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Sent: Monday, December 12, 2022 4:19 PM

To: Dennis Locke < <u>dlocke@cityofspartanburg.org</u>>; Chris Story < <u>cstory@cityofspartanburg.org</u>>

Cc: _STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>> **Subject:** Status check for FY23 Earmarked Appropriations Disbursement Request form

CAUTION: This message has originated from an External Source. Please use proper judgment and caution when opening attachments, clicking links or responding to this email.

Good afternoon,

At this time, we have not received your completed Earmarked Appropriations Disbursement Request form.

I wanted to reach out to check if you had any questions regarding the process, form, etc. If you have any questions or need any assistance, please do not hesitate to reach out to me.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

From: <u>Dennis Locke</u>

To: <u>STO - Appropriated Contributions</u>; <u>Chris Story</u>

Cc: <u>John Squires</u>

Subject: [External] RE: Status check for FY23 Earmarked Appropriations Disbursement Request form

Date: Monday, December 12, 2022 4:29:37 PM

Meg,

We have made our application with the Secretary of State, and now we are finalizing our budget before we can make the formal request.

Has the deadline to request funds been adjusted?

Thanks

Deunis R. Locke. CG70
Director of Finance & Budget
City of Spartanburg
P.O. Box 1749
Spartanburg, SC 29304-1749
Telephone 864 596-2119
Cell Phone 864 809-1087
Fax 864 596-2424

E-mail: dlocke@cityofspartanburg.org

www.cityofspartanburg.org

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Sent: Monday, December 12, 2022 4:19 PM

To: Dennis Locke <dlocke@cityofspartanburg.org>; Chris Story <cstory@cityofspartanburg.org>

Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov> **Subject:** Status check for FY23 Earmarked Appropriations Disbursement Request form

CAUTION: This message has originated from an External Source. Please use proper judgment and caution when opening attachments, clicking links or responding to this email.

Good afternoon,

At this time, we have not received your completed Earmarked Appropriations Disbursement Request form

I wanted to reach out to check if you had any questions regarding the process, form, etc. If you have any questions or need any assistance, please do not hesitate to reach out to me.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov

From: STO - Appropriated Contributions
To: dlocke@cityofspartanburg.org; Chris Story
Cc: STO - Appropriated Contributions

Subject: Status check for FY23 Earmarked Appropriations Disbursement Request form

Date: Monday, December 12, 2022 4:18:37 PM

Good afternoon,

At this time, we have not received your completed Earmarked Appropriations Disbursement Request form.

I wanted to reach out to check if you had any questions regarding the process, form, etc. If you have any questions or need any assistance, please do not hesitate to reach out to me.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

From: Chris Story

To: STO - Appropriated Contributions

Subject: [External] RE: Status check for FY23 Earmarked Appropriations Disbursement Request form and Secretary of

State's Office registration/exemption

Date: Tuesday, November 22, 2022 12:59:49 PM

Ms. Romaniello:

Dennis Locke, our Finance Director, is handling this for us. I believe he spoke to you last week. We are attempting to get all the information your way very soon.

Thank you.

Chris Story
City Manager
City of Spartanburg, SC
www.CityofSpartanburg.org
864.596.2712

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Sent: Tuesday, November 22, 2022 11:24 AM **To:** Chris Story <cstory@cityofspartanburg.org>

Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Subject: Status check for FY23 Earmarked Appropriations Disbursement Request form and Secretary

of State's Office registration/exemption

Importance: High

CAUTION: This message has originated from an External Source. Please use proper judgment and caution when opening attachments, clicking links or responding to this email.

Good morning,

At this time, we have not received your completed Earmarked Appropriations Disbursement Request form or your confirmation of registration or exemption with the South Carolina Secretary of State's ("SOS") Office.

I wanted to reach out to confirm that you received both emails (Enrollment Packet-10/20/22; SOS registration 11/10/22) that were sent and to check if you had any questions regarding the process, form, etc.

If you need the emails resent, please let me know and I will be happy to resend them to you.

If you believe you are not the best contact for this, please let me know who I should contact for your organization.

Please do not hesitate to reach out to me if you have any questions or need any assistance.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

From: STO - Appropriated Contributions
To: cstory@cityofspartanburg.org
Cc: STO - Appropriated Contributions

Subject: Status check for FY23 Earmarked Appropriations Disbursement Request form and Secretary of State's Office

registration/exemption

Date: Tuesday, November 22, 2022 11:23:51 AM

Importance: High

Good morning,

At this time, we have not received your completed Earmarked Appropriations Disbursement Request form or your confirmation of registration or exemption with the South Carolina Secretary of State's ("SOS") Office.

I wanted to reach out to confirm that you received both emails (Enrollment Packet-10/20/22; SOS registration 11/10/22) that were sent and to check if you had any questions regarding the process, form, etc.

If you need the emails resent, please let me know and I will be happy to resend them to you.

If you believe you are not the best contact for this, please let me know who I should contact for your organization.

Please do not hesitate to reach out to me if you have any questions or need any assistance.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

Communication Log

Date: 11/14/2022

Outgoing/Incoming Call: Outgoing

Call Details: Meg Romaniello called Mr. Lock and left a voicemail stating he could call back when he was

free.

Date: 11/14/2022

Outgoing/Incoming Call: Incoming

Call Details: Mr. Lock called Meg Romaniello shortly after she had left the forementioned voicemail. They discussed the South Carolina Secretary of State's registration, and Meg provided him the phone numbers of two SOS staff that would be able to assist with the registration. Mr. Lock explained that they were still working on the budget and asked if there was a particular deadline that the form was needed. Meg stated that the absolute deadline is 6/30/2023, but it was up to them as to when they would like to turn their form in. Mr. Lock stated that if he had any questions he would reach out and thanked Meg for returning his phone call.

From: giSTT Message
To: Romaniello, Meg

Subject: [External] Voice Message from CITY OF SPARTAN (864-596-2119) on 11/11/22 11:45 AM for 8037342658

Date: Friday, November 11, 2022 11:47:30 AM

Attachments: 8645962119-111122-114547-8037342658-882389-1.wav



Voice Message from CITY OF SPARTAN (864-596-2119) on 11/11/22 11:45 AM (36 second msg)

MESSAGE:

"Hey Meg, this is Dennis lot video Spartanburg. I was calling about the email you sent about disbursement requirement registration state. I believe I don't know whether we are considered registered or not we are political subdivision want to make sure that I understood what you were asking for if you can give me a call back at area code 864-596-2119. I would appreciate it. I should be back in my office after 2:00 PM the bathroom. Thank you Meg bye bye."

There are 0 new and 0 old messages in your mailbox.

From: STO - Appropriated Contributions
To: cstory@cityofspartanburg.org
Cc: STO - Appropriated Contributions

Subject: Disbursement Requirement: Registration with Secretary of State"s Office

Date: Thursday, November 10, 2022 12:12:15 PM

Hello,

In order to process disbursements, it is a requirement for receiving organizations to register with the South Carolina Secretary of State's ("SOS") Office. This includes political subdivision ("PSD") receivers. PSD's after registering with the SC SOC's Office may either receive a registration or a registration exemption (since they are a governmental entity subject to FOIA). Therefore, if the:

Receiving organization has not registered or obtained an exemption from the SC SOS's office:

The receiving organization should follow the link below to complete registration or to request a registration exemption. If selecting a registration exemption, local PSDs would select exemption A(6). There is no filing fee for this application.

Before You File Online | SC Secretary of State

Upon registration or approval of the registration exemption, the receiver will receive a confirmation letter from the SC SOS's office via email. Please provide a copy of the confirmation letter to the SC Treasurer's Office so we can include it with the disbursement request.

Receiving organization has a registration on file with the SC SOC's Office or if a registration exemption has been granted by the SC SOC's Office:

Please use the following link to obtain confirmation of your registration or exemption:

https://search.scsos.com/charities

An organization that is currently registered will have a status that says "registered." An organization that is currently exempt from registration will have a status that says "exempt." Please provide a copy of the webpage showing your status to the SC Treasurer's Office so we can include it with the disbursement request.

Thank you, Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

From: To: Subject: Date: Attachments:	giSTT Message Romaniello, Meg [External] Voice Message from WIRELESS CALLER () on 10/20/22 4:42 PM for 8037342658 Thursday, October 20, 2022 4:43:28 PM -102022-164229-8037342658-874340-1.way
	?
	Message from WIRELESS CALLER () on 10/20/22 4:42 2 second msg)
	Ideg, this is Dennis lock City at Spartanburg returning your call. I'm gonna try to use and see if I can find I'll send the number. Thank you."
There	are 0 new and 0 old messages in your mailbox.

From: STO - Appropriated Contributions
To: dlocke@cityofspartanburg.org

Cc: <u>STO - Appropriated Contributions</u>; <u>cstory@cityofspartanburg.org</u>

Subject: Vendor Number Information

Date: Thursday, October 20, 2022 4:20:50 PM

Hi Mr. Locke,

I called and left you a voicemail, but I also wanted to send you an email. Below is the link to where you will be able to look up your vendor number.

https://webprod.cio.sc.gov/SCVendorSearch/vendorSearch.do

If you have any questions, please to not hesitate to contact me.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

Communication Log

Date: 10/20/2022

Outgoing/Incoming Call: Outgoing

Call Details: Meg Romaniello called Dennis Locke with the City of Spartanburg regarding a voicemail she received from him. She left a voicemail asking for him to give her a call when he got a chance.

From: giSTT Message
To: Romaniello, Meg

Subject: [External] Voice Message from CITY OF SPARTAN

) on 10/20/22 12:14 PM for 8037342658

Date: Thursday, October 20, 2022 12:17:01 PM

Attachments: 8645962119-102022-121451-8037342658-874125-1.way



Voice Message from CITY OF SPARTAN () on 10/20/22 12:14 PM (68 second msg)

MESSAGE:

"Good afternoon Meg. My name is Dennis lock with the City of Spartanburg, South Carolina. I got a letter for my feet and manager today about the state appropriations kind of contribution and what I'm trying to find out is how I could locate our vendor number. I know that we do get checks from the state treasurer's office. So I'm sure we have a vendor number. I just don't know what that number is I'm calling you to see who could I contact to try to figure out what that number is for it because I know we do get payments from the state of South Carolina. My phone number is or if you want to email me. My email address is D lock L O C K E R at City of Spartanburg that board. I would appreciate your assistance with this again. My name is Dennis lot of Spartanburg phone number . Thank you."

There are 0 new and 0 old messages in your mailbox.

From: STO - Appropriated Contributions
To: cstory@cityofspartanburg.org
Cc: STO - Appropriated Contributions

Subject: FY23 Appropriated Contributions Enrollment Packet

Date: Thursday, October 20, 2022 11:06:10 AM

Attachments: STO Appropriated Funds Cover Letter - West Main Street Strategic Growth Corridor.docx

Earmarked Appropriations Disbursement Request form updated.xlsx

Hello.

The State of South Carolina Fiscal Year 2022-2023 Appropriations Act provides the revenue for State government to meet its budgetary expenses. This year's Act included allocations to the Office of the State Treasurer (STO) reserved as one-time appropriations for contributions to outside organizations. Your organization was selected as one of those outside organizations. I have attached 2 files as part of your enrollment packet. Please read the Appropriated Funds Cover Letter first. There you will find important information regarding FY 2022-2023 reporting requirements and guidance on how to complete the Earmarked Appropriations Disbursement Request form.

In order for funds to be disbursed to your organization, you will not only need to submit the Earmarked Appropriations Disbursement Request form but also be registered as a vendor with the State of South Carolina. If you do not have a vendor number, please use the link below to access new vendor registration. If you need to update your vendor information you may also do that from the link below.

https://procurement.sc.gov/doing-biz/registration

Once you receive your vendor number or if you already have a vendor number, please include it on the Earmarked Appropriations Disbursement Request form in the "Vendor #" section.

All completed forms should be submitted to the STO - Appropriated Contributions email address listed below.

STO.Appropriated.Contributions@sto.sc.gov

In accordance with Executive Order 2022-19, STO is required to promptly make available for public review and inspection on our website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21. Below is the link to where the information will be available on our website.

https://treasurer.sc.gov/about-us/transparency/earmark-transparency/

If you have any questions, please do not hesitate to contact us.

Thank you, Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

10/20/2022

Chris Story City of Spartanburg 145 W. Broad Street, Spartanburg, SC 29306

RE: State Appropriated Contributions, FY 22-23 Reporting Requirements

Dear Chris Story:

The State of South Carolina Fiscal Year 2022-2023 Appropriations Act provides the revenue for State government to meet its budgetary expenses. This year's Act included allocations to the Office of the State Treasurer (STO) reserved as one-time appropriations for contributions to outside organizations. The amount below indicates the funds which have been allotted in our agency's budget for your organization.

Organization receiving appropriated funds: West Main Street Strategic Growth Corridor Amount \$4,500,000.00

Budget Proviso 117.21 outlines reporting requirements for recipients of appropriated contributions. In addition, please note that Section 11-9-110 of the South Carolina Code requires that you agree to be audited by the State Auditor. (A copy of these applicable laws is attached for your convenience.)

Please see enclosed Excel workbook for data we must collect to be able to disburse these funds. This initial report, along with other information as detailed within the Instructions, must be submitted in electronic format to STO prior to funds being dispersed. After the funds have been dispersed, you must also file quarterly reports in addition to a year-end report with STO by **June 30, 2023** via a format to be provided prior to that date. Your submissions will be forwarded to the Chairman of the Senate Finance Committee, the Chairman of the House Ways and Means Committee, and the Executive Budget Office by the STO. Per Governor McMaster's Executive Order, any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21 will be made available for public review and inspection on the STO website.

Please note that to be paid by the State of South Carolina, you must be a registered vendor of the State. If you are not already a registered vendor, please see https://procurement.sc.gov/doing-biz/registration to complete this required task. Once known, please ensure you include your State of SC vendor number on the enclosed Earmarked Appropriations Disbursement Request form when you return it to the STO.

Should you have any questions or concerns, please do not hesitate to email the Division of Treasury Management at STO.Appropriated.Contributions@sto.sc.gov. We look forward to working with you.

Sincerely,

Meg Romaniello | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Office Building Columbia, SC 29201

SOUTH CAROLINA OFFICE OF THE STATE TREASURER APPROPRIATED CONTRIBUTIONS REPORTING REQUIREMENTS

INSTRUCTIONS

The South Carolina General Assembly tasked the South Carolina Office of State Treasurer (STO) with distributing appropriated contributions to your organization. State Budget Proviso 117.21 mandates that each organization receiving a contribution render to the state agency making the contribution specific information.

The information collection process will take place in multiple parts, Earmarked Appropriations Disbursement Request form and Quarterly Expenditure Reports. All responses submitted by your organization should be provided to the STO via STO.Appropriated.Contributions@sto.sc.gov. If your organization was appropriated contributions for more than one purpose, please complete separate forms and reports for each project.

The Earmarked Appropriations Disbursement Request form is due to STO prior to funds being dispersed.

The Quarterly Expenditure Reports are due to STO every quarter after receiving the funds. Should the initiative continue beyond June 30, 2022, the organization must continue to provide a quarterly report until completion.

All responses should reflect the actual expenditures made by the organization as compared to the appropriated funds provided by STO.

Applicable Law on Reporting Responsibilities

(For additional information, see the document entitled, Law Related to Appropriated Contributions)

Proviso 117.21 requires the following:

- The funds appropriated in this act for contributions *shall not be disbursed* until a plan of how the state funds will be spent and how the expenditures will provide a public benefit are filed with the appropriate state agency.
- No funds in this act shall be disbursed to organizations or purposes which practice discrimination against persons by virtue of race, creed, color or national origin.
- After receiving the funds, organizations shall provide quarterly spending updates to the respective state agency.
- After all state funds have been expended, each organization shall provide an accounting of how the funds were spent.
- State agencies receiving such data from organizations shall forward the information to the Executive Budget Office, the Chairman of the Senate Finance Committee, and the Chairman of the House Ways and Means Committee.

Effective: July 1, 2022

Law Related to Appropriated Contributions

Proviso 117.21. GP: Organizations Receiving State Appropriations Report

Each state agency receiving funds that are a direct appropriation to a non-profit organization, prior to disbursing the funds, shall require from each recipient organization:

- 1. a plan of how the state funds will be spent and
- 2. how the expenditures will provide a public benefit.

The Executive Budget Office, Department of Administration shall provide each state agency with a standard form for collecting the information required.

After receiving the funds, non-profit organizations shall provide **quarterly** spending updates to the respective state agency.

After all state funds have been expended, each organization shall provide an accounting of how the funds were spent.

State agencies receiving funds pursuant to this provision shall report the information collected to the Executive Budget Office, the Chairman of the Senate Finance Committee, and the Chairman of the House Ways and Means Committee by **June 30th**.

No funds in this act shall be disbursed to organizations or purposes which practice discrimination against persons by virtue of race, creed, color or national origin.

Executive Order No. 2022-19 Section 1. C.

I hereby order and direct, pursuant to article IV, section 17 of the South Carolina Constitution and sections 1-1-840 and 1-3-10 of the South Carolina Code of Laws, that any Executive Branch agency or department, as further defined herein, that receives earmarked appropriations, as further defined herein, in the annual Appropriations Act shall promptly make available for public review and inspection on the agency or department's website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21.

SECTION 11-9-110. Organization to which contribution is appropriated to submit statement to Executive Budget Office and the Revenue and Fiscal Affairs Office as to nature and function of organization and use of contribution.

Each organization to which a contribution is made in the contributions section of the general appropriation bill shall submit to the Executive Budget Office and the Revenue and Fiscal Affairs Office by the end of the applicable fiscal year a detailed statement explaining the nature and function of the organization as well as a detailed statement explaining the use that was made of the contribution. The statements must be available at the office of the Executive Budget Office and the Revenue and Fiscal Affairs Office for public inspection and given to a member of the General Assembly upon request.

A contribution must not be made to an organization until it agrees in writing to allow the State Auditor to audit or cause to be audited the contributed funds.



Printed Name

State of South Carolina Request for Contribution Distribution

This form is designed to collect the information required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution for the designated organization. The state agency providing the contribution should use this form to collect information from the designated organization. The information must be collected from the designated organization before the funds can be disbursed.

		Contribution Information
Amount	State Agency Providing the Contribution	Purpose

Organization Information			
Entity Name			
Address			
City/State/Zip			
Website			
Tax ID #			
Entity Type			
Vendor#			

Organization Contact Information		
Contact Name		
Position/Title		
Telephone		
Email		

Plan/Accounting of how these funds will be spent:			
Description	Budget	Explanation	
Grand Total	\$0.00		

Please explain ho	w these funds will be used to provide a public benefit:	
1) Organization haveby since assurance that he never shall upon the great	Organization Certifications output of race, creed, color, or national origin, be excluded from participation in, be denied the benefit of, or be	
otherwise subjected to discrimination under any program or activity for w	, , , , , , , , , , , , , , , , , , , ,	
2) Organization certifies that it will provide quarterly spending reports to	ě ,	
3) Organization certifies that it will provide an accounting at the end of th	* '	
4) Organization certifies that it will allow the State Auditor to audit or caus	se to be audited the contributed funds.	
Opposition Circulture	Title	
Organization Signature	Title	
Printed Name	Date	
	tions of State Agency Providing Contribution	
1, 0,	ency's mission and/or the purpose specified in the appropriations act of 2022.	
 State Agency certifies that the Organization has set forth a public purpose to be served through receipt of the expenditure. State Agency certifies that it will make distributions directly to the organization. 		
4) State Agency certifies that it will provide the quarterly spending reports and accounting received from the organization to the Senate Finance Committee, House Ways and Means		
Committee, and the Executive Budget Office by June 30, 2023.		
5) State Agency certifies that it will publish on their website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21 of the		
appropriations act of 2022.		
6) State Agency will certify to the Office of the Governor that it has compl	lied with the requirements of Executive Order 2022-19 by June 30, 2023.	
Agency Head Signature	Date	
,		

Governing Board and Executive Officer - Nonprofit Organizations Only

For nonprofit organizations only, provide below the names of the individuals who serve on your organization's governing board and, if applicable, their board position. Please also provide the name and title of your organization's executive officer.

Members of Your Organization's Governing Board		
Name	Board Position, if applicable	
Vous Organization	- · · · · · · · · · · · · · · · · · · ·	

Your Organization's Executive Officer			
Name	Title		
_			